

THE ASSOCIATED STUDENTS OF THE UNIVERSITY OF HAWAI'I  
2465 Campus Road, Campus Center Room 211A  
Honolulu, Hawai'i 96822

Executive Senate Meeting #04 of the 109<sup>th</sup> Senate  
Wednesday, July 14, 2021  
Zoom

**OPENING**  
**Call to Order**

President Kim called the meeting to order at 6:07 PM on Zoom.

**Roll Call**

Present:	[8]	<b>President</b> Kim <b>Vice President</b> Renteria <b>Treasurer</b> Saari <b>Secretary</b> Rollon <b>SAL:</b> Kaeo <b>Senator:</b> Loos, Mihailuk, and Hokama-Paris
Excused Absence:	[1]	<b>SAL</b> Anuszezwska
Unexcused Absence:	[0]	
Excused Late:	[0]	
Unexcused Late:	[0]	
Excused Early Departure:	[0]	
Unexcused Early Departure:	[1]	<b>SAL</b> Columbres
On Leave:	[1]	<b>SAL</b> Sabandal
Advisor:	[0]	
Guests:	[0]	

**APPROVED BY THE 109TH SENATE ON THE 28TH OF JULY 2021**

**Reading and Approval of Minutes**

**a. Executive Committee Meeting Minutes #03, 109th Senate - June 30, 2021**

*Chairperson Hokama-Paris* Motion to accept the reading of Executive Committee Minutes #03 of the 109th Senate.

*Vice-President Renteria* Second.  
*Vote was unanimously in favor; Motion carries.*

*Chairperson Mihailuk* Motion to approve Executive Committee Minutes #03 of the 109th Senate.

*Treasurer Saari* Second.  
*Vote was unanimously in favor; Motion carries.*  
*The Executive Committee Meeting Minutes #03, with amendments, was approved.*

**Official Correspondence**

**REPORTS**

**Executive President**

*President Kim* I've been keeping contact with administration regarding changes in the department. Dr. Lori Ideta is now the Vice-Provost for Student Success.

**Vice President**

*Vice President Renteria* I am currently working on leadership development and the calendar for general plans as Vice-President.

**Treasurer**

**Awards for Service Memo**

*Treasurer Saari* Motion to enter executive session.

*Vice-President Renteria* Second.

*Treasurer Saari* We are entering an executive session to discuss the Awards for Service from May 5 through May 31.

**MAJORITY ROLL CALL VOTE TO ENTER EXECUTIVE SESSION:**

**Aye(s):** Vice-President Renteria, Treasurer Saari, Secretary Rollon, SAL Kao, Senator Loos, Mihailuk, and Hokama-Paris [7]

**Naye(s):** [0]

**Abstention(s):** [0]

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*Vote was unanimously in favor; Motion carries.  
The Executive Committee entered the executive session at 6:19PM.*

**MAJORITY ROLL CALL VOTE TO EXIT EXECUTIVE SESSION:**

**Aye(s):** Vice-President Renteria, Treasurer Saari, Secretary Rollon, SAL Kao, Senator Loos, Mihailuk, and Hokama-Paris [7]

**Naye(s):** [0]

**Abstention(s):** [0]

*Vote was unanimously in favor; Motion carries.  
The Executive Committee exited the executive session at 6:44PM.*

*The Awards for Service of the 109th Senate for May 2021 was withdrawn, with a revised memo to be proposed at the next Executive Committee meeting.*

**Secretary**

*Secretary Rollon*

Just a reminder that for your committee minutes, you need to have a draft and codified version. I learned that some vice-chairs edit directly onto their draft when codifying documents so they lose their draft in the process. In terms of naming, follow the format given in the last meeting. I will send out an email to all vice-chairs regarding codification. Also, don't forget to work on any missing minutes.

**Administrative**

*Advisor Manini*

No report.

**Judicial Branch**

**Standing Committees**

**Campus Life**

*Chairperson Mihailuk*

Progress

- Second meeting this Saturday

Plans

- Receive plans from President Kim and discuss at meeting

Issues

- Need plans and budget

*Chairperson Mihailuk*

If anyone has an event idea in mind, email me and we will take it into consideration.

*President Kim*

I recommend going into Kaulike and looking at past meeting minutes. It will give you an idea of what type of events ASUH has participated in and planned.

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*Advisor Manini*

I wanted to make sure that everyone in this committee knows how to write a bill. There are samples available. Also, be aware that we are not back at 100%. As you conceptualize events you may wanna do, you think about the tier that we are currently in, what can be done in person and what cannot. If you need help, the Meeting and Event Services Office of Student Life Development of Campus Center can help you determine how many people you can have depending on the space. They've adjusted the rooms based on size and as the tiers change, they change the number of people you can reserve the space for. If there's anything you want to do in person at the Campus Center Complex, they are your best resource in terms of how many people you can host and any requirements. If there's any type of activities you and your committee can plan for online, that would be great, especially for the fall, since more than 50% of classes will still be online. I would recommend also looking at what the Activities Council has been doing. They have been doing smaller activities in person and online. As we get through COVID and go back to face-to-face, it may be a good idea to have a partnership event where it's co-sponsored so we can hit more students.

## **Elections**

*Chairperson Rollon*

### Progress

- Elections packet approved by Chairperson Loos
  - To be approved at next week's GSM
- Two minutes of the 108th need to be approved and codified

### Plans

- Brainstorming advertisement ideas

### Issues

## **External Affairs**

*Chairperson Hokama-Paris*

### Progress

- ASUH Banner was designed based on the old design and is being ordered.

**The Associated Students of the University of Hawai'i at Mānoa**

# THE 109TH SENATE

- The 108th Senate EA meeting minutes #13 have been approved and codified.
- The 109th Senate EA meeting minutes #1 is being worked on and awaits approval from the committee.

### Plans

- NSO presentation preparation

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- AS(YOU)H Week
- Issues
- Was unable to recover the audio and Zoom recording, and timed transcription for Meeting #1 minutes. Notified Secretary Rollon about the issue.
  - (Today) Both the audio and Zoom recording were recovered and we were able to convert it. The timed transcription was also recovered.
  - The committee will add both recordings correctly named to the EA Committee minutes folder
  - The committee will do zoom recording test runs before next meeting (#2)

*President Kim*

I'm unsure what the previous banner looks like so I was hoping we could have the Senate's approval on it before making a decision. From what I remember, the previous banner has a more simple font so people may have differing opinions so it would be good to get feedback.

**Finance**

*Chairperson Anuszevska*

Progress  
Plans  
Issues

**Internal Affairs**

*Chairperson Loos*

Progress

- Had our first official meeting last week on July 9th
- Submitted to Kaulike:
  - 108th IA Meeting Minutes #3 Codified
  - 109th IA Meeting Minutes #1 Draft

Plans

- Quiz Bowl - after Fall Special Elections

Issues

**Investments and Long Range Planning**

*Chairperson Saari*

Progress  
Plans  
Issues

*Chairperson Saari*

For the 108th ILRP committee, there are missing meeting minutes from the second meeting and if there is no record on the drive, how do we approach the problem?

*Advisor Manini*

I'm not too sure who the chair was, it was either Nicolas or Lauren. If there was an agenda, you can figure out whether or not it was held. I'm not too sure if there was a quorum issue because if there was, there wouldn't be any meeting minutes. If a meeting was held, you would need

to figure out if anything was voted on. I can check my email as well. I also wanted to remind you that we need to schedule the fourth quarterly report. The fourth quarter was April, May, and June 2021, and now it is the middle of July. You would need to reach out to Peter Backus to schedule the quarterly meeting. I can send him an email and introduce you as the person that will be in contact with him for future quarterly reports.

*Secretary Rollon*

I sent out an email to both you and Vice-Chair Baguio regarding the missing minutes. I included the email of Lauren Pierce, who was the chairperson of ILRP last Senate. Vice-Chair Baguio said she contacted both Lauren and Nicolas, but there was no response.

### **Student Affairs**

*Chairperson Kim*

#### Progress

- Minutes Update: Draft Minutes for SA meetings 7, 8, and 9 of the 108th Senate have been completed and will be approved at the next SA meeting.

#### Plans

#### Issues

- Email caught in drafts, will reschedule meeting

### **Undergraduate Academic Affairs**

*Chairperson Renteria*

#### Progress

- Missing minutes
  - 107th Meeting Minutes: completed
  - 106th Meeting Minutes: currently working on
- 1st UAA meeting completed
  - Committee is working on scholarship prompts and advertisement ideas

#### Plans

- Set up 2nd UAA meeting

#### Issues

### **SPECIAL ORDERS**

### **UNFINISHED BUSINESS**

### **NEW BUSINESS**

### **OPEN FORUM**

*Advisor Manini*

This is in regard to the missing ILRP minutes of the 108th Senate for the meeting held on September 24, 2020. It is very important that the meeting minutes are found because I am looking at the Senate meeting

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held on September 30, 2020 and in that meeting, ILRP reported that they had a committee meeting and the committee voted unanimously to reallocate the portfolio. They made decisions that day, which is important. We need to keep trying to reach Nicolas and Lauren.

**CLOSING**

**Adjournment**

*Chairperson Hokama-Paris*

Motion to adjourn the meeting.

*Chairperson Mihailuk*

Second.

*Vote is unanimously in favor; Motion passes.*

*Executive Committee Meeting #4 was adjourned at 7:06PM.*

Respectfully Submitted,



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Marc Joseph Rollon  
Secretary, 109<sup>th</sup> Senate