

THE ASSOCIATED STUDENTS OF THE UNIVERSITY OF HAWAII  
2465 Campus Road, Campus Center Room 211A  
Honolulu, Hawaii 96822

Executive Meeting Minutes #5 of the 103<sup>rd</sup> Senate  
Wednesday, July 15, 2015

**OPENING**  
**Call to Order**

President Zakimi called the meeting to order at 6:00PM in CC310

**Roll Call**

Present:	President Zakimi, Vice President Kamoshida, Treasurer Takara, Secretary Tagaban, Senator-at-Larges, Callihan, Dela Cruz, Mitsui, Nishihara Senators Baxa, Barrow, Lawi-an, Shon [12]
Excused Absent:	[0]
Unexcused Absent:	[0]
Excused Late:	[0]
Unexcused Late:	[0]
Excused Early Departure:	[0]
Unexcused Early Departure	[0]
On Leave:	[0]
Advisor:	Advisor Manini [1]
Guests:	[0]

**Reading and Approval of Minutes**

a. EMM#4 – July 1, 2015	
<i>SAL Dela Cruz</i>	Motion accept meeting minutes #4
<i>VP Kamoshida</i>	Second
	Motion carries.
<i>Secretary Tagaban</i>	Motion to strike “ Senator Bui Pham’s” name under present, add “Senator Baxa’s” under present and reflecting the number changes to attendance.
<i>SAL Callihan</i>	Second.
	Motion carries.
<i>VP Kamoshida</i>	Motion to fix all typographical and grammatical errors.
<i>Treasurer Takara</i>	Second
	Motion carries.
<i>VP Kamoshida</i>	Motion to add “minutes” before meeting.
<i>SAL Dela Cruz</i>	Second
	Motion carries.

**THESE MINUTES HAVE ADOPTED BY 103<sup>RD</sup> SENATE ON JULY 29, 2015**

**Official Correspondence**

**REPORTS**

**Executive  
President**

a. Feedback on the Next Chancellor Search

*President Zakimi* Everyone got my email regarding the input solicited by President Lasner. He want your feedback on when he should start the next chancellor search because Robert Bley-Vronman is Interim Chancellor and he was appointed late last summer. If you guys have any input you can let me know now or email me by the end of this week. I will be meeting with President Lasner next week.

*SAL Mitsui* Is this a national or local search?

*President Zakimi* It depends on the search committee. The President search was focused locally, but it depends on the committee on which they feel on branching out nationally or locally. You can make recommendations on that if you they are going to do a national or local search.

*Secretary Tagaban* When is his appointment over?

*President Zakimi* There is no specific date, I believe a year. Interim appointments last for a year so it depends.

b. Reminders for Chairs

*President Zakimi* Chairs if you have not gotten back for your meetings. So if you can respond to the email that would be great I also wanted to talk about the agenda packets. I try to send out the agenda packets a day before. Do you think it is useful? The reason I still keep it on paper is because we still make a lot of changes during the meetings. I always wanted to encourage you as chairs to send out your agendas a few days before your meeting.

c. ASUH 103<sup>rd</sup> Senate Vision and Mission

*President Zakimi* This is just a heads up I just wanted to revisit what we talked about during the leadership kick-off. All of you have good ideas on what we want for ASUH and so I just wanted to make one mission and one vision. Next executive might be a little longer, so please prepared for that we will be discussing about our vision and mission.

d. Legislative Fellow

*President Zakimi* For the legislative fellow, we have a position funded by the Office of the Vice Chancellor for Student Affairs. This position where they help us do legislative research and draft up testimony for the state legislature. We are working on changing the requirements for this person, so if you have any recommendations please let me know. We have a really big say on who the legislative fellow is.

*President Zakimi* The State Senate Ways and Means (WAM) committee is like a finance. They are requesting to meet with ASUH. I will work on the details with Bonny. The dates they gave us is, August 17, 18, 19

*Advisor Manini* They are going to try to change the dates. But, if not hopefully you guys are available. They wanted to have a lunch with ASUH.

**Vice President**

*VP Kamoshida*

Be sure to save these dates on your calendar for the workshops on August 5, we will be having the Office Rules and Procedures Workshop in Hemenway 204. August 26 ASUH Constitution Workshop and September 9 we will be having a Legislative Process Workshop. And as for retreats I'm looking at three locations. The three possible locations are Turtle Bay, Camp Erdman and Koolua Ranch.

**Treasurer**

*Treasurer Takara*

May and June stipends have been sent to Healani and the budget is sent to admin for approval.

*Advisor Manini*

The budget is still with Jill.

*SAL Mitsui*

I just wanted to know for our budget, how long are we able to sustain our budget just from the student fees and then we start withdrawing from our stadium stock fund.

*Treasurer Takara* I'm not exactly sure how it works, but we always keep \$50,000 at all times.

*Advisor Manini*

Regular spending it is not restricting from any way. The early withdraw we do is during winter recess and then sometimes longer into the spring.

**Secretary**

*Secretary Tagaban*

Just a reminder for chairs and vice chairs to double check your minutes on kaulike and make sure chairs have your agendas up on kaulike as well. I will be checking for your minutes and agendas at the end of each month.

**Advisor**

*Advisor Manini*

Just got an email from Merrill Lynch and they just emailed me to say thank you for the resolution.

**Standing Committees**

**1. Campus Life**

*Chairperson Barrow*

We have an upcoming meeting on Monday.

**2. Elections**

*Chairperson Shon*

We have a meeting next week Wednesday.

**3. External Affairs**

*Chairperson Callihan*

We have a meeting tomorrow and I also sent out an email about volunteering for NSO tabling, please respond with your availability.

**4. Finance**

*Chairperson Baxa*

We have meeting next week Wednesday.

**5. Internal Affairs**

*Chairperson Nishihara*

If you guys know anyone who is interested in serving with ASUH, please let me know we have some delegate positions open.

**6. Investments and Long Range Planning**

*Chairperson Mitsui*

No report

**7. Student Affairs**

*Chairperson Lawi-an* We have a meeting tomorrow to talk about the athletics survey.

**8. Undergraduate Academic Affairs**

*Chairperson Dela Cruz* Our last meeting we decided to have the Grad Fair on Friday October 16 and we will be working on a bill for the grad fair and for the speed reading which will be held in late September. We also have a meeting tomorrow.

**SPECIAL ORDERS**

**NEW BUSINESS**

a. Stipend Appeal: Senator Jerrin Law-ian

*Senator Lawi-an* I was trying to submit my rate sheet on my phone and I did not get a confirmation, but I should of double checked.

*SAL Mitsui* Is this your first time?

*Senator Lawi-an* Last senate, but this time it was a “technical issue”

*Advisor Manini* Since your stipend is for fiscal year 2015 and we are already in the new fiscal year I am now. It is technically not in your budget for your May stipend. The fiscal year ends in June and the new fiscal year starts in July. Keep in mind this is crossing fiscal years. So usually what we do is save money and it is encumber, meaning it gets put in the system on how much we owe you. Even if we pay it out on July 1, but last fiscal years budget is not available.

*Senator Lawi-an* So will this cause issues in paying it out?

*Advisor Manini* This will cause problems in the audit because we did not encumber it and we are paying it out in the wrong fiscal year. I believe in the budget, you guys kept it as if we had a full senate. We should not of run out of money.

*President Zakimi* Treasure Takara when we listed stipend will it be okay? If we accepted the stipend it will go through?

*Treasurer Takara* So as long as there is funds available.

*Senator Shon* Motion to accept Senator Lawi-an’s stipend appeal for the month of May.

*SAL Dela Cruz* Second  
Motion carries.

**ROLL CALL VOTE**

**Aye(s):** Vice President Kamoshida, Treasurer Takara, Secretary Tagaban, Senator-at-Larges Callihan, Dela Cruz, Mitsui, Nishihara, Senators Barrow, Baxa, Lawi-an, Shon [11]

**Naye(s):** [0]

**Abstention(s):** [0]

Motion carries

- b. Senate Bill 02-16 To Appropriate Funding for ASUH Business Cards for the 103<sup>rd</sup> Senate

*President Zakimi* I refer this bill to the finance committee and external affairs committees

- c. Senate Resolution 03-16: Commending University of Hawai'i at Manoa for Continued Excellence in Academic Achievement, Educational Effectiveness

*President Zakimi* I refer this resolution to the external affairs committee and UAA committee.

**UNFINISHED BUSINESS**

**OPEN FORUM**

*Senator Shon* Last month I went to Colorado, I was impressed on how sustainable. I brought back some of the products that are compostable. Maybe here we can do composting on campus. All the used products are compostable. Probably talk with someone to do this. Community wise they are looking at a place to compose.

*Senator Barrow* One of the clubs at our school is trying to start composting. Once a month they do composting, but they can't handle massive amounts of compost. They are trying to start that but, trying to find an area to compost.

*Advisor Manini* Where is the composting located.

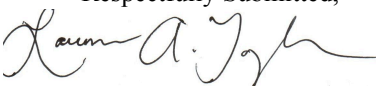
*Senator Barrow* I'm not completely sure, but they are trying to make a movement on composting.

*Advisor Manini* I just wanted to know how much land you need for our campus size.

*Senator Shon* The company is Green Stripe and Earths Choice.

**CLOSING**  
**Adjournment**

*Senator Lawi-an* Motion to adjourn  
*SAL Dela Cruz* Second  
Meeting adjourned at 6:27pm

Respectfully Submitted,  


Lauren Tagaban  
Secretary, 103<sup>rd</sup> Senate