

THE ASSOCIATED STUDENTS OF THE UNIVERSITY OF HAWAII  
2465 Campus Road, Campus Center Room 211A  
Honolulu, Hawaii 96822

Executive Meeting Minutes #11 of the 103<sup>rd</sup> Senate  
Wednesday, October 14, 2015

**OPENING**  
**Call to Order**

President Zakimi called the meeting to order at 6:00PM in CC310

**Roll Call**

Present:	President Zakimi, Vice President Kamoshida, Treasurer Takara, Secretary Tagaban, Senators-at-Large Callihan, Dela Cruz, Mitsui, Nishihara, Senator Candelario, Cheung, Lawi-an, [11]
Excused Absent:	[0]
Unexcused Absent:	[0]
Excused Late:	[0]
Unexcused Late:	Senator Omokawa [1]
Excused Early Departure:	[0]
Unexcused Early Departure	[0]
On Leave:	[0]
Advisor:	Advisor Manini [1]
Guests:	Sara Rutter, Kevin Harrison, Krystal Shon [3]

**Reading and Approval of Minutes**

a. EMM#10- September 30, 2015

<i>Senator Candelario</i>	Motion to accept executive meeting minutes #10
<i>VP Kamoshida</i>	Second
<i>VP Kamoshida</i>	Motion to fix all typographical and grammatical errors
<i>Senator Candelario</i>	Second
	Motion carries
<i>Senator Candelario</i>	Motion to fix all Hawaiian Diacritical marks
<i>VP Kamoshida</i>	Second
	Motion carries
	Motion carries

**Official Correspondence**

a. Sara Rutter, Open Educational Resources Librarian

- Sara Rutter* Textbook cost has increased juristically. Its kind of a broke economic model. Faculty decide on the textbook Students have to purchase the textbooks. The textbooks are used of homework. The kinds of course that is really hit hard it intro science, math and psychology. I am working with outreach college and librarian. We want to make huge impact to hit the large classes. Hawaiian Studies at Manoa has this great model because, they have huge enrollment and yet charge nothing for textbooks. It is not true for all Hawaiian studies throughout our system. Students are not choosing to buy textbooks and still struggling to pay tuition. One of things I wanted to do and talked with Faculty Senate is put material cost into banner and because of the way we requested it distributed in a way. We have to make a policy and make an effort. We hope to happen in 2016. This little screenshot in this handout is how we did in outreach courses and identified textbook cost zero. Other distributed is simple materials are available there is an organization at Rice Unvieristy which are creating textbooks for introduction classes. Physics departments adopted this textbook in 151. Now they have a free textbook and homework module is made by non-profit organization.
- SAL Mitsui* Are you trying to advocate on putting a price tag on banner?
- Sara Rutter* I'm trying to do is to make it easier for faculty to teach large classes. There is a lot of incentive to create these formats and benefits. As student in licensing in put in creative ways and use it for wonderful purposes.
- Senator Cheung* Are you requiring information? And on textbooks, are there any other resources ?
- Sara Rutter* So in these materials and resources we are going to be including what is needed and digitized.
- Senator Candelario* I am taking a class right now. The E-reserve is really cool to have the readings on there.
- Sara Rutter* There is open a educational resources your very pure definition. It makes sense to have a lot of resources. This e-reserve is a huge library attached to a lot of resources. Students realizing a different way and advocate more for this.
- President Zakimi* How can as a student government in advocate to be common across the campus?
- Sara Rutter* There is a resolution for the administration to make this happen. I don't really know what your power is? What I envisioned is a march through Mearthy Mall is a sign with banners and television camera's.

**Executive  
President**

- a. Affordability & Engagement Talk Story: Monday, October 26, 4:00-5:00pm in CC309
- President Zakimi* I am on the affordability sub committee. The one I was on is affordability. We are planning to have a talk story with students. If you can mark this time, please come. It will be great if you can be there and get students to come.
- b. My UH Services Preview
- President Zakimi* Did anyone look through the new preview?
- Senator Lawi-an* I really don't like it.
- c. Legislative Affairs
- President Zakimi* For those of you who are not familiar we have a legislative fellow for research. Todd Simeroth is our legislative fellow. I will work closely with him on issues. We are going to be working on the Mini Master Plan for Manoa, Defer Maintainace and Mental Health.

*Krystal Shon* I talk to HECO and deal with HECO with daytime energy of discounted rate.  
d. Committee Meeting Reminders  
*President Zakimi* Just a friendly reminder to please plan ahead. Across the board there has been a few times committees have to meet really last minute. This is really why I can send out the agenda packets before. You have time to look through things.

e. Mid-Semester Evaluation- Committees, Officers, and Chairs  
*President Zakimi* I wanted to evaluate how you are doing in the middle of the semester. We started out really well with strategic planning. This is meant to help grow individual. In order to be beneficial to us and review our progress. I had three things is committee level, officers and chairs. To chairs please think of three goods and three grows for us to improve in and please write them down in this notecards I provided. Four of us will talk about each chair. This is really for us to find ways for us to grow and be honest.

**Vice President**  
*VP Kamoshida* Reminder on Nov 7 we will be having our ASUH retreat 9am-5pm and Nov 6- Pre-workshop from 6pm-8pm Friday.

**Treasurer**  
*Treasurer Takara* The September stipends are in process.

**Secretary**  
*Secretary Tagaban* No Report.

**Advisor**  
*Advisor Manini* No Report.

### **Administrative**

### **Standing Committees**

**1. Campus Life**  
*Chairperson Candelario* Thank you for helping with homecoming.

**2. Elections**  
*Chairperson Cheung* Working with internal affairs to edit elections rules.

**3. External Affairs**  
*Chairperson Callihan* Capitol visit will be tomorrow. If you are free to meet with legislature please come along with us.

**3. Finance**  
*Chairperson Omokawa* The RIO packets will being available on Oct 23.

**4. Internal Affairs**  
*Chairperson Nishihara* Meeting on Friday and rule revisions on more requirements for stipends and elections

**5. Investments and Long Range Planning**  
*Chairperson Mitsui* Last week we had a meeting and concerning divestment issue discussion.

**6. Student Affairs**  
*Chairperson Lawi-an* Athletic survey will be online this Thursday or Friday.

## **7. Undergraduate Academic Affairs**

*Chairperson Dela Cruz* Tomorrow deadline for grad test prep, research and study abroad. There are over 100 applicants. Grad Fair is this Friday.

### **SPECIAL ORDERS**

### **UNFINISHED BUSINESS**

### **NEW BUSINESS**

- a. Senate Bill 25-16: To Appropriate Funding for Spring 2016 Events for the Fall 2015 Registered Independent (RIO) Funding Cycle

*President Zakimi* I will refer this to the Finance Committee.

- b. July Stipend Appeal: Krystal Shon

*President Zakimi*

*Krystal Shon* I looking at the agenda there is a lot of stipend appeals It was a little bit of an issue. I do recall I thought I did it. I asked Grant when it was due. It wasn't common knowledge to me. I did it but it was turned in late. I had a lot of issues with stipends. I turned it in late but, I did do that work for that month.

*President Zakimi* Overall the concern in your appeal. From what I gathered from the executive committee they wanted know if you have proof that you turned in electronically? When we send it we have a confirmation from office staff.

*Krystal Shon* I submitted and got my confirmation on August 13.

*SAL Mitsui* This is for July stipend that you are appealing for?

*Krystal Shon* If you look at the email. It does it say by the end of the month. I asked later when it was due.

*SAL Mitsui* Is this your first stipend appeal?

*Krystal Shon* Like what I said I had a issues with stipends. I appealed for numerous different reasons.

*SAL Nishihara* Did you turn in your rate sheet at the end of July?

*Krystal Shon* I thought I did turn it in again on the 13<sup>th</sup>, I had to go back to office staff and asked if they had my rate sheet.

*SAL Mitsui* Obviously if you have turned it in a couple times, you would have noticed you would have had a reply email. The reason I tabled this discussion to see proof. It seems like its not your first time.

*SAL Nishihara* Have you turned it in a rate sheet before?

*Krystal Shon* We started turning it in electronically. So should I forfeit my stipend for turning in my rate sheet late I went to look for a confirmation and it was done. I filled out a rate sheet late, and the committee work was done.

*Senator Lawi-an* Krystal did do the work.

*Senator Candelario* Its easy to turn it in is what your saying. If you are doing the work, then just continue doing it no matter what is required. My point you submitted it two weeks late. You said you did it the first time, and you said you didn't do it the first time. The consistency of the story does not match.

*Krystal Shon* Do you understand what I am saying? In my memory I thought I have done. When I went to inquire for my rate sheet I found out that it wasn't turned in.

*SAL Mitsui* When did you thought you submitted it?

*Krystal Shon* July 25.

*SAL Mitsui* So you decided to wait two weeks to get a reply from office staff

*Krystal Shon* Every month I have had to go check to see if it has been received. For me it's a habitual thing for me to check

*Treasurer Takara* Motion to appeal Krystal Shon's stipend and pending ratings and attendance met the requirements.

*Senator Omokawa* Second

**ROLL CALL VOTE**

**Aye(s):** Vice President Kamoshida, Secretary Tagaban, Treasurer Takara, Senators-at-Large Dela Cruz, Nishihara, Senators Cheung, Lawi-an, Omokawa. [8]

**Naye(s):** Senators-at-Large Callihan, Mitsui, Senator Candelario. [3]

**Abstention(s):** [0]

Motion carries.

c. August Stipend Appeal: Brian Cheung

*Senator Cheung* I just forgot to do my rate sheet. I just forgot to do it.

*SAL Mitsui* First stipend appeal?

*Senator Candelario* Why now?

*Senator Cheung* I just forgot.

*VP Kamoshida* Motion to accept Senator Cheung's stipend appeal along with him meeting the requirements for rate sheet and attendance

*Treasurer Takara* Second

**ROLL CALL VOTE**

**Aye(s):** Vice President Kamoshida, Secretary Tagaban, Treasurer Takara, Senators-at-Large Callihan, Dela Cruz, Mitsui, Nishihara, Senators Cheung, Lawi-an, Omokawa. [11]

**Naye(s):**[0]

**Abstention(s):** [0]

Motion carries

d. August Stipend Appeal: Mark Ryan

a. I will defer this until next meeting

e. September Stipend Appeal: Kevin Omokawa

a. I will defer this until next meeting

f. Student Athletic Fee Committee

*President Zakimi* I just wanted to go through a brief discussion this is based on restriction on SAFC. 4% goes to Manoa Maniacs My proposal was to disburse the 4% to the 5 CSO's according to what they feel fall for overall intent.

*Senator Candelario* Is there a committee for ASUH on this?

*President Zakimi* I think it would be under Finance. If you are okay with my proposal I will write a memo and send it out to the senate to give me feedback. CSO will be meeting to go over it again

*SAL Nishihara* The student athletic fee is used to plan activities for students?

*President Zakimi* Its focus on Manoa Maniacs, SAFC owns about 8% owns the athletic fee pot and uses the 4% to Manoa Maniacs.

*SAL Nishihara* This doesn't deal with athletics overall?

*President Zakimi* This for student who participate in active activities.

*SAL Dela Cruz* Lets say your proposal goes through. Your changes will go through the fee will change as well.

*President Zakimi* No not at all.

*SAL Dela Cruz* The student athletic fee will stay the same?

*President Zakimi* Yes, it will remain at 50. The 8% from SAFC 4% will go back to athletics which what is going to Manoa Maniacs as of now. There will be no change in fees.

*SAL Mitsui* SAFC fund varies activities?

*President Zakimi* Depends on the year. It was on departments like the band.

g. Proposed Executive Policy EP5.xxx, Programs with Low Numbers of Degrees Conferred

*President Zakimi* Please look this over and get your comments so I can present them in caucus on Saturday..

h. Resolution on Ombuds Office

*President Zakimi* Please review them closely and send me your comments.

**OPEN FORUM**

**CLOSING**

*Senator Candelario* Motion to adjourn  
*SAL Mitsui* Second  
Meeting adjourned at 7:12 pm

Respectfully Submitted,



Lauren Gaile A. Tagaban  
Secretary, 103<sup>rd</sup> Senate