

THE ASSOCIATED STUDENTS OF THE UNIVERSITY OF HAWAI'I AT MĀNOA
2465 Campus Road, Campus Center Room 211A
Honolulu, Hawai'i 96822

General Senate Meeting #2 of the 99th Senate
Wednesday, May 25, 2011

OPENING

Call to Order

President Koethe called the meeting to order at 6:03PM in CC310.

Roll Call

Present: President Anna Koethe, Vice President Millett, Secretary Mizusawa, Interim-Treasurer Sugai, Senators-at-Large Gualano, Nunes, Senators Acosta, Francesca Koethe, Lopez, Lisa Sugai, Torres, Turalva, Wilbur [13]

Excused Absent: Senators Isara, Morales, Wang, Wilson [4]

Unexcused Absent: Senator Lipscomb, Santarini [2]

Excused Late: [0]

Unexcused Late: Senator-at-Large Inouye [1]

Excused Early Departure: [0]

Unexcused Early Departure: [0]

On Leave: Treasurer Beets, Senator-at-Large Gustafson, Senators Haralick, Pradel, Tegman, Tomono, Williams [7]

Advisor: Advisor Manini [1]

Guests: [0]

Reading and Approval of Minutes

SAL Gualano
Senator Turalva

**Motion to accept GSMM#26.
Second.**

Motion carries.

Vice President Millett
SAL Gualano

**Motion to accept GSMM#1.
Second.**

SAL Gualano
Vice President Millett

**Motion to change all spelling and typographical errors.
Second.
Motion carries.**

Motion carries.

Official Correspondence

REPORTS

Executive

President

President Koethe

We have a number of PMs to pass tonight. Hope you guys are having a great summer break.

SAL Nunes

SAL Gualano

Motion to accept PM#1.

Second.

President Koethe

Lauren Sugai is stepping up while Joshua Beets is home for the summer.

Motion carries.

SAL Gualano

Vice President Millett

Motion to accept PM#2.

Second.

Motion carries.

SAL Inouye

SAL Nunes

Motion to accept PM#3.

Second.

President Koethe

PM#3 outlines all committees, chairs and vice-chairs for the summer. This will stand until August 23. PM#4 will then kick in to place. Look over it and make sure your name appears only twice besides the Internal Chairperson and Vice-Chairperson.

Senator Lisa Sugai

SAL Inouye

Motion to strike "Lisa Sugai" under Internal Affairs Committee.

Second.

Motion carries.

SAL Inouye

SAL Nunes

Motion to accept PM#4.

Second.

President Koethe

Again make sure your name appears only twice.

Motion carries.

President Koethe

Behind the PMs is the meeting calendar for the year. Always make sure you let Secretary Mizusawa as soon as you know when you will be absent so we can cancel or do an unofficial meeting. All meetings should be in CC310. Might be in other rooms but you guys will get an email well before the meeting. If you are assigned to be a chair or vice-chair I need you to see me after the meeting. Vice-chairs only once, chairs will have weekly meetings so we can be up to date and see what your summer projects will be. If you can, by the next general meeting have summer goals, at least three. If you have problems let me know. Let's jump right into things in the fall semester. Our budget bill will be the first of the year. Will work with Bonny tomorrow. Will submit on the 15th so we can start spending money in July. Thanks again for being here.

Vice President

Vice President Millett

Next week we will start workshops. Office Manager Rouel will teach you more about the office, like rate sheets and more. Do them for this month. Everyone does blue rate sheet and chairs and vice chairs also do purple rate sheets. We will be starting those workshops next week. We are doing different ones like Robert's Rule of Order and advocacy and

lobbying down at the legislature. We will also learn how to write bills and things like that at every general so its important if you can come. If you can't come please let Secretary Mizusawa know and also me know so I can fill you in on what you missed. I'd like to meet with the chairs as well to talk about goals so you guys have all the tools that you need and so we are all on the same page. Vice-chairs, I will help you with anything as well. I will be coming to your meetings as well. If you guys could have a meeting within the next couple weeks so you can have reports. We will have trainings binders by the next general meeting.

Treasurer

Interim-Treasurer Lauren Sugai No report.

Secretary

Secretary Mizusawa We will try to have community service projects throughout the year and try to have one or two every semester. Last year in December we did Angel Tree and this past spring semester we did a campus beautification with other RIOs. If you can please brainstorm ideas and we can talk about it at the next general meeting. Also, vice chairs it is usually your responsibility to do committee meeting minutes and attendance logs for your committee. I can help you with that and show you how to do it. I can meet with you guys later to explain everything.

Advisor

Advisor Manini There are three advisors. Me, Rouel who advises some committees, and Michelle White who is a graduate student. We may switch off assignments for next fiscal year. Campus Life is Michelle, Elections is Rouel, External is Bonny, Finance and Investments is Bonny, Internal Affairs is Bonny, Student Affairs is Rouel, and Undergraduate Academic Affairs is Rouel. Advisors don't go to all the meetings but will check in with chairs. I will be in your executive and general meetings. Committees we attend when we really need to attend. For chairs, please touch basis with advisors. Go see the person you need to be working with. If you need help talk with them. Eve is there to help as the Vice President, but your advisor is there as well.

Standing Committees

Campus Life

Vice-Chairperson Turalva I hope this will be a great year and more events.

Elections

Chairperson Lopez No report.

External Affairs

Chairperson Gualano We can hit the ground running. Past year we had things going on so hopefully we can get things going and hit the ground running. Our previous chair contacted people at the legislature so ASUH representatives could talk to them about student needs Also did promotional items to get our visibility greater. We also have table stuff and poster stuff. Hopefully we can get some more stuff. We also have pens and post-it notes. We also have USBs and towels. Exciting stuff to be given away this year.

Finance and Investments

Chairperson and Vice-Chairperson not present. No report.

Internal Affairs

Chairperson Nunes I am meeting with former Chairperson Resa tomorrow to teach me whatever she knows.

Student Affairs

Chairperson Wilbur Will work on The Bus.

Undergraduate Academic Affairs

SAL Inouye Trying to talk with Star office to get the applications for tuition awards online. Maybe fall, hopefully spring.

Chairperson Lisa Sugai No report.

SPECIAL ORDERS

NEW BUSINESS

UNFINISHED BUSINESS

OPEN FORUM

President Koethe Committee Chairs and Vice-chairs we want you to meet with us but meet with each other so please do that over the summer if you can.

CLOSING

Adjournment

SAL Inouye **Motion to adjourn.**
SAL Nunes **Second.**
Meeting was adjourned at 6:27PM.