

THE ASSOCIATED STUDENTS OF THE UNIVERSITY OF HAWAII  
2465 Campus Road, Campus Center Room 211A  
Honolulu, Hawaii 96822

Executive Meeting Minutes #15 of the 103<sup>rd</sup> Senate  
Wednesday, December 9, 2015

**OPENING**  
**Call to Order**

President Zakimi called the meeting to order at 6:00PM in CC310

**Roll Call**

Present:	President Zakimi, Vice President Kamoshida, Treasurer Takara, Secretary Tagaban, Senators-at-Large Callihan, Dela Cruz, Mitsui, Nishihara, Senators Candelario, Cheung [11]
Excused Absent:	Senator Lawi-an [1]
Unexcused Absent:	[0]
Excused Late:	[0]
Unexcused Late:	[0]
Excused Early Departure:	[0]
Unexcused Early Departure	[0]
On Leave:	[0]
Advisor:	Advisor Manini [1]
Guests:	Kevin Harrison [1]

**Reading and Approval of Minutes**

a. EMM# 14- November 25, 2015

*SAL Dela Cruz* Motion to accept executive meeting minutes #14.  
*Senator Candelario* Second

*VP Kamoshida* Motion to fix all grammatical and typographical errors.  
*Senator Candelario* Second  
Motion carries.

Motion carries

**Official Correspondence**

**Executive**  
**President**

a. Updates from December Student Caucus

*President Zakimi* Roxie and I went as delegates. All I want you guys to be aware of is the chancellor search and the tuition cycle talks. President Lasner was there and I asked him about those two topic specifically. The search for the next chancellor will start next semester because our current chancellor is interim. And we have tuition cycles which ends in 2017. We are going to be talking about the cycle next semester. We are on a few other things like OER

and a few of us will be presenting to all campus faculty on January 8 to get support for OER.

*VP Kamoshida* A few of the student caucus delegates regarding for the student voice. We just did the evaluation. Planning to mee with Lasner next week Tuesday from 4-5pm. There is a evaluation process for the administrators, so having a student to be a voice in the evaluation process.

b. Officer/Chairperson Timelines

*President Zakimi* At last exec meeting I asked everyone to finish timeline by next semester. As long as you get it done by the second week of break. For those who are not on island please meet with your vice chair.

c. Meetings with Faculty Regarding the Possible Merger Between the College of Arts & Humanities and College of Language, Linguistics, and Literature: Thursday (12/10), 2:45-3:45pm in Edmonson 215

*President Zakimi* If anyone is interested I am meeting with the faculty for arts and sciences about the possible merger. I met with Senator Lao and Senator Simeroth to get there feedback. I can forward the documents to you. If anyone is interested please let me know.

d. Opening Day at the State Capitol: Wednesday, January 20

*President Zakimi* The opening day at the capitol is on January 20. We want as many people to come as possible so please be sure to come out if you can make it.

e. Winter Break Committee Meetings

*President Zakimi* I want to have meetings at least one meeting during the break.

f. Semester Evaluations/ Reviewing Mid-Semester Evaluations

*President Zakimi* I will be passing out a google doc so please put when you are available. This is more so to go over mid-semester

g. Happy Holidays!

*President Zakimi* I just have a little something for you guys!

**Vice President**

a. Tentative Workshop Schedule

*VP Kamoshida* I understand that during pre-retreat we were supposed to have a advocacy workshop because of the time constraints. I will have a workshop on how to submit testimony workshop once we comeback from break.

b. Affirmation Cards Deadline Reminder: Monday 12/10, 4:00PM

*VP Kamoshida* I sent out an email regarding the affirmation cards. Please remind committee members to write thank you cards the deadline is Dec 14.

**Treasurer**

*Treasurer Takara* In the process of finishing the November stipends. We 54% remaining in the c2 account. Working on stipend appeal guide documents

**Secretary**

a. Update and Correct Minutes

- Secretary Tagaban* Please double check your minutes before break and put them up on kaulike.
- Senator Candelario* Are the vice chairs suppose to be submitted online now?
- Secretary Tagaban* There is an option now.
- Senator Simeroth* I don't think it's a good idea to submit it online. But, its better if we do it ourselves
- Secretary Tagaban* It is better to do it on your own if office staff has not uploaded it for you.
- Senator Cheung* I asked Healani she said you can do either or.

**Advisor**

- Advisor Manini* This is the last meeting of the semester good luck with finals. The campus will be on green days from Dec 24 to Jan 2. The offices will technically be closed, but if you have keys you are still able to do work. On January 4 the office buildings will reopen again.

**Administrative**  
**Standing Committees**

**1. Campus Life**

- Chairperson Candelario* Thank you for a good semester. Sinclair study nights will be going on next week during finals. Our menu is AWESOME!

**2. Elections**

- Senator Cheung* We are finishing up senate rule revisions for elections.

**3. External Affairs**

- Chairperson Callihan* We will probably be having a meeting during the break. If you have not signed up to table for NSO spring, please do so.

**3. Finance**

- Chairperson Omokawa* The RIO applications will be open starting on January 1.

**4. Internal Affairs**

- Chairperson Nishihara* I will create a doodle for next semester

**5. Investments and Long Range Planning**

- Chairperson Mitsui* No Report.

**6. Student Affairs**

- Secretary Tagaban* I am currently working on finalizing the powerpoint for the athletic survey and making corrections to the data.

**7. Undergraduate Academic Affairs**

- Chairperson Dela Cruz* UAA just worked on clarifying the website content for next semesters scholarships and awards.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

a. Office Hours Evaluation

*President Zakimi* I wanted to see how office hours went this semester specifically. This is a new initiative we did this semester. Was it helpful?

*Senator Omokawa* Hard sometimes to work in the office because it gets really crowded. I think we should consider it for next semester.

*Senator Simeroth* I like office hours, I advise to maintain a consistency with office hours maybe like tabling if no one is doing anything. In regards in the rule revision I am doing to incorporate office hours.

*Senator Candelario* I was wondering our office hours are submitted was it checked if in the office?

*President Zakimi* It was not checked, but mostly everyone came in during their office hours.

*SAL Dela Cruz* Maybe more transparency.

*President Zakimi* SAL Nishihara tried to contact each college to distribute the times of the office hours for each senator.

*Secretary Tagaban* Maybe update our bulletin board to have all our office hours.

*Senator Candelario* Office staff can change the board to have office hours for that day.

*President Zakimi* For the committees I refer the legislations too please make meetings as soon as we get back.

b. Senate Bill 28-16: To Appropriate Funding for One Billion Rising 2016

*President Zakimi* I refer this bill to the Finance Committee and Student Affairs Committee

c. Senate Resolution 09-16: In Support of the Re-establishment of an Ombuds Office at the Manoa Campus

*President Zakimi* I refer this resolution to the External Affairs Committee and Student Affairs Committee.

d. Senate Resolution 10-16: That Supports the Remaining of Bachman Lawn to the John H. Wise Field

*President Zakimi* I refer this resolution to the External Affairs Committee.

e. Senate Resolution 11-16: Asserting Opposition to a Student Athletic Fee Increase

*President Zakimi* I refer this resolution to the External Affairs Committee and Student Affairs Committee.

**FORUM**

*Senator Simeroth* I wanted to let everyone know as myself and Senator Lao co-introduced regarding proceedings. These are the means of the goals we want to address. We want to better define the process this includes tabling, office hours and so forth. This could affect the work of the treasurer and secretary. If you have any ideas please let me know. We will be talking about this through January as well.

*Advisor Manini* The stipend process can it be kept as simple as possible for the auditors. It is so hard to explain to auditors and it is also about implementation and tracking as well.

*Senator Simeroth* We would like the feedback for the advisors as well.

*President Zakimi* Just in terms of break, please do not completely check out. One is resolutions being introduced and there is a couple things some senators brought up.

*Senator Simeroth* Just wanted to clarify that our account is at 54%.

*Treasurer Takara* Yes it is 54%

*Advisor Manini* There is this thing going on with collective bargaining and the unions. Healani is part of this budget and belongs to this union. They are in the finals of settling. They might not get the 100% or retroactive raises, please don't spend the 100% of your account. We may need some of those funds for Healani.

**CLOSING**

*Senator Candelario* Motion to adjourn  
*Senator Cheung* Second  
Meeting adjourned at 6:27 pm

Respectfully Submitted,



Lauren Gaile A. Tagaban  
Secretary, 103<sup>rd</sup> Senate