

*Executive Committee Meeting Minutes #20 of the 107th Senate
Wednesday, April 1, 2020
Page 1 of 9*

THE ASSOCIATED STUDENTS OF THE UNIVERSITY OF HAWAI'I AT MĀNOA
2465 Campus Road, Campus Center Room 211A
Honolulu, Hawai'i 96822

Executive Committee Meeting #20 of the 107th Senate
Wednesday, April 1, 2020

OPENING

Call to Order

President Li called the meeting to order at 6:10 PM on Zoom.

Roll Call

Secretary Ocampo called roll.

Present:	President Li, Vice President Rafid, Treasurer Pacanuayan, Secretary Ocampo, Senator-at-Large Manabe, Oshiro, Leval, Senators Balico, Salameh, Juliano, [12]
Excused Absences:	[0]
Unexcused Absences:	Senator Ruan [1]
Excused Late:	[0]
Unexcused Late:	[0]
Excused Early Departure:	[0]
Unexcused Early Departure:	[0]
On Leave:	[0]
Advisor:	[0]
Guests:	[0]

Reading and Approval of Minutes

1. Executive Committee Meeting Minutes #6, 107th Senate - August 8

Senator Juliano I move to accept the reading and approval of minutes for Executive Meeting #19 for the 107th Senate.

SAL Leval

Second.

Vote was unanimously in favor; Motion carries.

The minutes of Executive Committee Meeting #19 was approved.

Official Correspondence

REPORTS

**Executive
President**

a) Update on COVID-19 Responses

President Li I have some updates for you all after the discussions we had in the general. I so far have met with Vice Chancellor Lauree E Ideta and President David Lassner. I proposed the questions that we had from the last general. First among the updates is student services. Basically every student service is not closed. They are physically closed but virtually

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online. So if you need any student service, it will be available via online, email, or phone call. There are three offices that are notably physically open. Student health services are open with normal hours, but may be subject to change. The counseling and student development center (CSDC) is also open and still taking students especially with these stressful times. The third office still open is Student Housing services, because the administration does not want to evict students.

I asked for an update from I detta and Lassner; and they informed me that they will be stating information about it by the end of this week. The discussion so far shows that the faculty, students, and administration are all in agreement that there should be an option to do pass/fail for students. The dividing factor is how to implement it. Administration wants to offer the pass/fail option after students receive their grades. Whereas the faculty would like students to pick if they opt in by a specific date before they see their grade. The reason why admin supports students choosing after grades come out is that for some classes, the final is around 80% of their grade. Another reason for wanting a certain date, is academic integrity. The resolution that we passed in ASUH does not state which stipulation we support, we support having it. I informed administration that I support any kind of option for pass/fail, but it is up to them.

Another update I have regards fees. When I met with I detta and Lassner, I asked about whether or not there are going to be any refunds. I'm sure we have seen the petitions and discussions about this topic. Administration has updated me and said they will not be refunding tuition because the semester is still going on. For student fees, they say they will not be refunding any student fees either because organizations are still active. For example, ASUH is still meeting, KTUH is still doing radio, Ka Leo is still pumping out news stories. This is why admin is not looking to refund. The refunds they are doing are for parking passes and prorated housing refunds. They are issuing refunds in a unique way, administration will let students choose if they would like the refund to go towards their overall tuition or get it by a check. They also said that they understand there are a lot of economic hardships right now, so they said they will go down the list for major specific special fees and special tuitions to see if there are any areas that need any partial refunds. I will reach out to Don Straney for more information about that.

Advisor Manini

I am puzzled as to why Don Straney is making decisions about academic fees that are campus based. This is why we have a provost, so why isn't the provost making these decisions?

President Li

I thought those thoughts exactly. I detta explained to me that it is not just him, he will be working with a team of various heads of different departments and they will plan to do a system wide approach. So that is why, but it sounds like they are delegating the decision to each campus, but Straney will announce the information.

SAL Oshiro

Will there be a date where the decisions regarding the updates will be finalized by?

President Li

What I am hearing, administration does not want to send out half baked information. They don't want to suddenly have to contradict themselves or do things differently on different campuses, which is why they have decided to do one decision for the entire

*Executive Committee Meeting Minutes #20 of the 107th Senate
Wednesday, April 1, 2020
Page 3 of 9*

system. So in terms of fees and tuitions, they tried holding out so they could do one massive email about refunds in general. But it seems that the biggest contingent is tuition so they will do a separate email for that because what they are waiting on is information about special fees soon. No timeline for that though. As for the pass/fail option, they will send out info by the end of this week.

Vice President

Vice President Rafid

Hello everyone! Nothing specific to report. But we did have our second online Hawaiian Language class which had 7,500 views. So if you are free next week, feel free to tune in!

Treasurer

Treasurer Pacannuayan

Just an update on direct deposit and cash awards. So the process for that is you have to fill out forms first, then after 2-3 payments the direct deposits will kick in. So for our case, we only get paid every month, which means direct deposit will take 2-3 months. So direct deposit won't really be of use for us; but people who are staying may apply for direct deposit. I will announce this at next week's meeting.

Secretary

Secretary Ocampo

No report.

Administrative

Advisor Manini

I just wanted to tell you guys one thing. I remember at the last general meeting you guys were talking about compiling information to put on the website. This week I found out that the Manoa Now app has something they are doing that they are re-designing. They are designing it to provide substantial information about services to students that are still available during this COVID-19. I just wanted to inform you guys about it just in case you guys want to provide students with a link if you decide to do that.

President Li

I know that you each has their own COVID-19 page, so I think it would be good if we could all collaborate. This way there will be a more unified message across the board. But thank you for that information!

Judicial Branch

Standing Committees

Campus Life

Chairperson Oshiro

Our Progress:

Met earlier this week with President Li to discuss the direction of Campus Life. Met with EA Chair Leval to discuss "online" events and engagement opportunities since in-person events are cancelled.

Our Plans:

Zoom meeting next Wednesday, 4/8/20, at 5:00 pm.

Agenda and link will be added to the ASUH Google calendar shortly so any Senate member can join us.

We will recall Sinclair Study Nights bill at next GSM so we will have an extra \$7700 in the budget.

Elections

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*Executive Committee Meeting Minutes #20 of the 107th Senate
Wednesday, April 1, 2020
Page 4 of 9*

Chairperson Balico

First of all, thank you Landon for sending out the election email out to the student body! For progress so far, we have 4 Candidates that have turned in their packets. Two are returning and two are new. Last day to submit packets is April 8th. Bobby is working on posting candidate profiles. I am going to work with Bobby to post all forms that need to be public through our website. And will ill create Zoom Meetings for Candidate Orientations

External Affairs

Chairperson Leval

No Report.

Finance

Chairperson Salameh

I still need to meet with the president and vice president and the finance committee still needs to meet with ASUH staff To figure out the whole RIO award packet. It was supposed to go out last week but we are still trying to figure out how to digitize and roll it out. A big chunk of RIOS have cancelled their events. So I am going one by one figuring out who is left, that way I can get an idea of how many award packets are going to be needed.

Internal Affairs

Chairperson Manabe

So I am going to start with the issues in my committee first. I know I have been talking about this for a while now, but I find that the communication within my committee is lacking. This is unacceptable because I have had to say this multiple times and have multiple meetings only to have this happen again. I do not know what is going on, and the fact that A lot of the committee members are chairpersons or members of the executive committee makes this very concerning because it makes me feel like the committee is not respected. It also shows me that you are not going to give your secondary committee the same priority as you would with your other committees and other responsibilities. I am not trying to say Internal Affairs is above everything else, but you can at least reply if you can make a meeting or not. To prevent my committee from not being able to have a meeting, I have already changed the date of our next meeting. Some people have already replied, but I really have nothing else to say about how my committee is handling communication right now.

Our Progress:

IA #10 moved to 4/7 (T) from 4-6pm

We'll be discussing two revisions, so please come prepared with discussion points.

President Li

I know there has been a lot of changes in my own life, so I have sort of let emails in my inbox build up, so I apologize if I was not able to respond as much. But I did see the emails in a do plan on attending, but I agree that communication is more important than ever right now. Especially with all of this change happening, we have to be on our game to make sure we know what is happening because we do not See each other physically anymore. I agree acknowledging any messages is important.

Chairperson Manabe

The thing that I wanted to add, is that this is not necessarily an issue that has just happened because everything has moved online. I think I can count at least 3 to 5 committee reports where I have had to say that communication is lacking. We are not planning events where communication is perhaps more time sensitive, but we are trying to plan meetings so we can better streamline functions of the Senate. I think that the fact that some people regardless whether they are a chair or not, can you Spond tells me that my committee is being sidelined for whatever reason. This is not a good position to be in and it shows me where everyone's priorities lie. I get it, IA is not something everyone is

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excited for, but all I am asking is for people to respond.

SAL Oshiro

I just wanted to say thank you for all of your hard work you are doing for IA! I am sorry you are going through this, I know all of us need to step up and be more engaged in supporting you. I was also wondering that if there is any way that we can help you out?

Chairperson Manabe

You can come to the discussions if you want because the next meeting will be all revisions. These are mainly about rate sheets, and I think as chairs it would be beneficial if they were to attend because the content of the revision mainly discusses qualitative feedback, as well as a proposal of vetoing awards for service. So if you were interested and would like to provide input or have any ideas you're more than welcome to attend.

Senator Juliano

I just wanted to say that it is okay! you are not the only one where your committee members don't always respond. I know maybe out of my eight people I'm lucky if I get three or four. How I try to encourage them to get back to me is try texting them out of those emails. I text them to check in and make sure that they saw the email. they tend to respond that way. I know we are all busy, and I do not think it is because they do not respect you. Some people just like to read and then they get the message. But you are loved! Love you!

Chairperson Manabe

I started using Facebook messenger to communicate with IA To plan meetings. And what I have been doing is sending a message giving possible days to meet and react to the message with a certain emoji for what best fits.

Vice President Rafid

Personally I think that a lot of people see your message, but some people just don't reply. To add on to what Sheena was saying, sending personal messages sometimes helps. I will be more than happy to reach out next time.

Investments and Long Range Planning

Treasurer Pacanuayan We are meeting this friday to work on the resolution in regards to the audit process, so if anyone would like to join you are welcome to.

Student Affairs

President Li

The chairpersons of Student Affairs are not present so there is no report.

Undergraduate Academic Affairs

Chairperson Juliano

The faculty reviewers have finished scoring scholarships!
Mitty will now be tasked to input scores into the Master Spreadsheet

Our Plans

Some students have emailed the UAA email because they cannot provide an official transcript because they have a financial hold. So as a committee we have been discussing whether or not to stick to our rules of mandating unofficial transcript versus accommodating students who could not turn in an official transcript. so we have been debating on whether or not to make those with financial holds an exception. I discussed how I think there is a difference between students who did not turn one in on time and students who could not turn one in because of a financial hold. I would love to hear input!

*Executive Committee Meeting Minutes #20 of the 107th Senate
Wednesday, April 1, 2020
Page 6 of 9*

Vice President Rafid I will suggest to be a little more flexible and understanding considering what is going on.

President Li for last year, they brought up how we accepted an unofficial transcript for one grad test prep award. But I am glad you were looking into the financial hold aspect of it, because what if they need the scholarship to lift their financial hold? I look forward to discussing this at the next UAA meeting.

SAL Manabe A question I have regarding this topic would be how you would provide proof that you have financial hold? If a student did not have a financial hole but saw that you could provide an unofficial transcript by saying you have a financial hold instead of paying for an official transcript.

Chairperson Juliano For the most part after we make the SCR with all the awardees, Healani goes back to the computer to fact check everybody's background anyways to see if they are eligible. I think this would be where she could see if they have a financial hold or not.

Other Committees

Sustainability No report

Mental Healthcare No report

Part-Time Students No report

Student Housing No report

SPECIAL ORDERS

UNFINISHED BUSINESS

NEW BUSINESS

A. Award for Service Appeal - Sheena Juliano (February)

SAL Oshiro Set motion

Vice President Rafid Second.

% ROLL CALL VOTE TO APPROVE Award for Service Appeal Sheena Juliano (February):

Aye(s): Vice President Rafid, Treasurer Pacanuayan, Secretary Ocampo, Senator-at-Large Manabe, Oshiro, Leval, Senators Balico, Salameh, Juliano [9]

Naye(s): [0]

Abstention(s): [0]

Appeal was approved.

SAL Leval Motion to further discuss pass/fail grading at UH Manoa.

Senator Juliano Second.

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% ROLL CALL VOTE TO ADD PALL/FAIL ITEM ON TO AGENDA:

Aye(s): Vice President Rafid, Treasurer Pacanuayan, Secretary Ocampo, Senator-at-Large Manabe, Oshiro, Leval, Senators Balico, Salameh, Juliano [9]

Naye(s): [0]

Abstention(s): [0]

Senator Juliano Do students get a say in whether or not students can opt in before or after they see their grades?

President Li The resolution ASUH passed did not state which mechanism we support; we just support having an option. I've met with the admin and they want students to see their grades first before they decide. Also I forgot to mention this will be a system wide decision. The other 9 campuses already decided that they will allow for grades to come out first and then have students decide. It is only Manoa campus's faculty senate holding off our decision because they want students to decide before grades come out.

Advisor Manini Since this is a time sensitive item, to speak on behalf of the executive committee, could technically have a motion come from the floor to decide to support whichever way you would prefer. You guys could then pass that and write a letter based off the vote of the executive committee.

President Li
is Yes, that is an option. It seems like since this is a major item that will affect student this worthy of discussion. So does anyone have any thoughts about seeing your grades before the pass/fail option or before?

SAL Manabe I am in a different position than most students are because I am a BA MA candidate. For me, my bachelor classes don't really matter to me anymore because I have exceeded the threshold for graduation credits. But in terms of my graduate classes, normally you are not given a grade until the end. I know this doesn't really affect many undergraduate students, but I think that there are many bachelor and master programs that will not benefit from seeing your grades first before deciding. Also, related to what a senator has brought up in past meetings, I think that those going to law or graduate school will not benefit either. While I speak on a minority of students, it will impact this percentage.

Vice President Rafid I think i would lean towards allowing students to choose after the grades are posted because there are alot of classes that change a lot. There are students who have never taken online classes and are not used to this process, so with this argument it is fair to allow them to see how they do first.

SAL Leval At the meeting last week, the point I was trying to drive home, as well as other senators, was that the point of a pass/fail system is to give students the choices they need in order to figure out how they best want to navigate through the semester due to COVID-19. The way I feel about making people choose before their final grade comes out is that we are actually giving them less choice, flexibility and making them essentially gamble how well they will do this semester. I feel like ASUH should support students deciding to opt in after they see their grades come out.

*Executive Committee Meeting Minutes #20 of the 107th Senate
Wednesday, April 1, 2020
Page 8 of 9*

So my motion is to update the ASUH position on the credit/no credit option to reflect that the ASUH executive committee supports allowing students to make the decision after they receive their final grades.

Senator Juliano

Second.

Vice President Rafid

Just like how Micah was saying before, if you do not see your grades first, why does it even matter if you have the option to do pass/fail? It does matter to an extent but the fact that some classes are still trying to figure things out? I think that even if they are to put a specific date, it will still put students in positions where it will affect them. so I think that having the opportunity to choose credit or no credit after students see their grades would be a great option.

SAL Manabe

I think that since the library cannot offer certain texts to students, it would be detrimental for some students and their grades. although I do not have a solid opinion on whether or not students should choose before or after they see their grades, I think that because of this situation it would be beneficial for students to choose after they see their grades.

**% ROLL CALL VOTE FOR ASUH EXECUTIVE COMMITTEE TO OFFICIALLY SUPPORT
STUDENTS CHOOSING PASS/FAIL GRADING SYSTEM AFTER THEY SEE THEIR GRADES:**

Aye(s): Vice President Rafid, Treasurer Pacanuayan, Secretary Ocampo, Senator-at-Large Manabe, Oshiro, Leval, Senators Balico, Salameh, Juliano [9]

Naye(s): [0]

Abstention(s): [0]

Motion Passed Unanimously

OPEN FORUM

**CLOSING
Announcements**

Adjournment

*Vice President Rafid
SAL Leval*

I move to adjourn.
Second.

*Vote was unanimously in favor; Motion carries.
The Executive Committee Meeting was adjourned at 7:18 PM.*

Respectfully Submitted,



Dominique Ocampo
Secretary, 107th Senate

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