

THE ASSOCIATED STUDENTS OF THE UNIVERSITY OF HAWAII
2465 Campus Road, Campus Center Room 211A
Honolulu, Hawaii 96822

General Senate Meeting #22 of the 104th Senate
Wednesday, April 5, 2017

OPENING

Call to Order

President Kamoshida called the meeting to order at 6:03PM in CC 310.

Roll Call

Present:	President Kamoshida, Secretary Nishihara, Senators-at-Large Enriquez, Willis, Senators Barrow, Chen, Crollard, Finau, Ishii, Klinestiver, Lao, Lee, Lo, Tran, Utashiro, Wang, Yamada, Zabanal [18]
Excused Absent:	Senator-at-Large Urasaki, Senators Chun, Delos Reyes, Ikeda, Pang, Sakamoto [6]
Unexcused Absent:	Senators Fong, Gushikuma, Ho [3]
Excused Late:	Vice President Dela Cruz, Senator-at-Large Chen, Senators Arenivas, Honda, Leval, Takagi [6]
Unexcused Late:	[0]
Excused Early Departure:	Senator Negrillo [1]
Unexcused Early Departure:	[0]
On Leave:	[0]
Advisor:	Advisor Manini [1]
Guests:	Ann Sakuma, Sylvia Lee, Donna Ojiri [3]

Reading and Approval of Minutes

- a. GSMM #21 - March 22, 2017
- | | |
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| <i>SAL Willis</i> | Move to accept the reading and approval of minutes for GSMM #21. |
| <i>Senator Lao</i> | Second. |
| <i>Senator Lao</i> | Move to correct all grammatical, typographical, formatting, and Hawaiian diacritical mark errors. |
| <i>SAL Willis</i> | Second. |
| | Motion carries. |
| | Motion carries. |

Official Correspondence

- a. CampusHelp - Ann Sakuma (Director of Campus Resource and Service Center) and Sylvia Lee (Administrative and Fiscal Specialist)

THESE MINUTES HAVE BEEN APPROVED BY THE SENATE ON APRIL 19, 2017

Ann Sakuma

Hello, we are from the Campus Resource and Service Center. Most people know us as CampusHelp. We created a portal that is available 24/7 to address questions that come into the campus. This was created because students, UH staff members are looking for clarification to their questions. We have a half sheet flyer that identifies how you can access us. We are now available on the MānoaNow app. If you need further information, we provide further contact information.

Sylvia Lee

We are going into our 2nd and 3rd month. What we are trying to do is service the students. When I was a student here, it was hard because sometimes we would be bounced between different offices, which is really frustrating. The purpose of our office is to be available to students if they get frustrated and need help. It is our responsibility to get the right information by contacting all of the appropriate offices and then contacting the students with the right information. We want to contact the students as quickly as possible and make sure that we address any issues the students have. If the student calls us or comes into our office, we can assist them immediately. Or, they could go to our portal and submit a request. Then we will get the right information and contact the student via email. If it's something a lot of students are asking for, we will post an article related to the topic so students don't need to submit the same request. If students or parents have any questions, they can always contact us or come into our office. We want to give them the best answer possible without any run-around. Please come visit us. We are in Keller 111.

Senator Lao

What can we do to help with your initiative?

Sylvia Lee

We would like to get the word out and let students know that we are here in case they need assistance and also develop a relationship with you so we can put information on ASUH out to the students.

Ann Sakuma

Also, if you know of any students who are having trouble navigating around the campus, please send them to us. As Sylvia said, this is a place where they can go to if they need help since it is less frustrating for them to find what they need.

b. Mānoa Dining Services Update and Meal Plan Proposal - Donna Ojiri

Donna Ojiri

Hi, my name is Donna and I am the general manager for Mānoa Dining Services. To get a better understanding of the audience, how many of you live on campus or have a meal plan? I am here today to talk about Mānoa Dining Services. Mānoa Dining Services falls under the office of Student Affairs. We want to be self-sustaining. This means all of the sales cover all of the expenses, which includes food and labor. The framework is the Better Tomorrow Plan, where we focus on health, the environment and the community. We have 14 commitments, of which I will only cover a few. For the most part, we are trying to decrease our carbon footprint and waste, source more local and healthy food, and impact the Mānoa community, O'ahu, and the State of Hawai'i. In the area of the environment, we are at 30% local foods. We are trying to increase this by working with local farmers and vendors. Students have been asking for organic food, but we are trying to source locally first because we can get local produce that are fresher than importing organic foods. We are also tray less. We cut down our food waste by half through this. We also use biodegradable take-out containers. Even before the Styrofoam ban, we always used biodegradable containers in our operations. We work with different organizations to celebrate Earth day. In the area of health, fitness and wellness, we have a lot of different things. We promote healthy choices through 'mindful', we have a 'simple servings' program that has food that avoids the use of common allergens. We also have an app called Bite that shows the menus and their nutritional information. We work with students on campus. We work with dietetic interns and food recovery network students that help collect canned food for the Hawai'i food bank. If we have students that have different food allergies, we work with them and come up with a specialized meal plan to meet their nutritional intolerances. We also reach out to the community through Taste of Mānoa, Welcome Back Bash, Cram Jam, etc. Sodexo is global, so we have chefs from all over the world. Last semester we had chefs from France come to the campus. Last month,

we had Chef Ronald from India. We have 61 student employees. Last year, we celebrated them and recognized them with movie tickets and goodie bags. We support the Hawai'i Food Bank through our canned food drive, which is coming up on April 15th. We also reach out to the community through working with the Food Recovery Network. On Fridays, students from the Food Recovery Network pick up leftover food from Gateway and Campus Center Food Court and take it to IHS. There are 10 locations Mānoa Dining Services covers. For students who do not have weekly meal plans, we have meal plans that last through the entire semester. You can always add on more points, which can be added online. The points are good at all of the dining services location. The meal plans refresh every Sunday. The meal plans start off at 7 meals per week and go as high as 19 meals per week. The Apartment Club is a semester plan which provides 50 meals for the semester, through which you can add on more meals. One meal swipe is all you can eat in our resident dining. If you were to pay the door price or with your points, the proposed prices for the Fall are \$9.50 for breakfast, \$11 for lunch/brunch, and \$13 for dinner. The plans are flexible because the meal swipes can be used at other locations, where they are worth \$5.50. The big thing we started is Tapingo. This is good at Starbucks, Jamba Juice, the salad station, grill station, stir fresh and bale. We have talked to a lot of students and they love it! Some of them use it every day. We have about 200 orders put in at Starbucks and 130 orders put in at the salad station through Tapingo. We have students complete surveys. 726 students have responded that they are satisfied with the food, the services and the cafes. 83% have responded that they would recommend our services. Students have responded with what they would like to see. The labor portion has the biggest impact on our expenses. The minimum wage will be increased by 9.2%, which we need to take into consideration. Our employees have the option to opt into HMSA or Kaiser for health insurance. They will be increasing their prices by 35% and 26%, respectively. There will also be a 2.3% increase on food prices. Based on all of this, we are proposing a 4% increase for the meal plan prices. For our locations such as Starbucks, Pizza Hut and Jamba Juice are licensed by them and we want to be sure that the prices are set by the companies. For the other locations, we adjust the prices, but will need to keep them competitive. We are looking at an average of a 4% increase. We have repairs and investments that have been made. In January 2016 we put in new cash register systems and are able to do mobile payments. We are also preparing to do quicker chip payments. We've done major repairs in 2015 and 2016. We repaired the Starbucks and Hale Aloha air conditioning system. We made a double line salad station, we refreshed our Jamba Juice blenders, we had oven repairs at pizza hut, as well as other repairs. We are here to connect with you and these are the ways you can connect with us. Students text us, and we use that feedback.

REPORTS

Executive President

- a. PM #34: Relating to Standing Committee Appointments (Updated)

VP Dela Cruz Move to accept PM #34.

Senator Leval Second.

President Kamoshida This is an updated version of the Standing Committee Appointments.

VP Dela Cruz Are we moving Interim Treasurer Chen from Investments to UAA?

President Kamoshida No.

VP Dela Cruz Move to move Interim Treasurer Chen from UAA to Investments and have the totals reflect the changes.

Interim Treasurer Chen Second.

Motion carries.

Senator Lao
VP Dela Cruz
Move to add President Kamoshida's signature.
Second.
Motion carries.

VP Dela Cruz
President Kamoshida
Will Senator Pang be appointed?
Yes, at our next general meeting. She has not yet turned in her Standing Committee appointment form.

Motion carries.

b. Foundations and Quantitative Reasoning (FQ) Requirement Survey
President Kamoshida
I sent you guys emails about this. Please fill out this survey. The deadline to complete this survey is April 21st.

c. Executive Committee Meeting: April 12, 2017 (6:00PM in CC310)
President Kamoshida
Executive Committee has a meeting next week.

Vice President

VP Dela Cruz
Welcome back from Spring Break! For those who signed up, Relay for Life is this Saturday from 5pm to 12am. The ASUH tent will be on the side that is closest to the entrance. I will send out a map. I will be planning a potluck signup for food. For those who didn't get to sign up, I highly encourage you to do so. If you did sign up and are a part of the team, I highly encourage you to spread the word and ask for donations. They will go directly to the American Cancer Society. Next meeting, I will be presenting on the USSA National Power Summit. Senators Finau and Honda will be doing their presentation on COSGA as well.

Senator Crollard
VP Dela Cruz
How much money have we raised?
We have raised \$330! Hopefully we can bring it up.

Treasurer

Interim Treasurer Chen
No report.

Secretary

Secretary Nishihara
Please submit your codified minutes within four working days of the meeting that the minutes are codified in.

Administrative

Advisor Manini
No report.

Judicial Branch

Standing Committees

Campus Life

Chairperson Finau
VC Utashiro
We finalized all of our quotes and have sent out volunteer sign-ups for Sinclair Study Nights.
Please fill out the volunteer forms. A finalized volunteer list and timeline will be sent out as the event gets closer.

Elections

Chairperson Wang
VP Dela Cruz
Chairperson Wang
Next week is the voting period for general elections, so please spread the word.
Will there be an email stating the process?
Yes, it will be sent out on Monday.

External Affairs

Chairperson Enriquez

Over the break, HB 100 went through the Senate committee with our requested line items taken out, so our work is not done, yet. We are setting up meetings with both sides, with the Ways and Means committee and Finance committee to be sure that the psychologist positions are put into the final draft.

Finance

Chairperson Honda

I would like to mention that there is another legislative body we should be aware of - the Honolulu City Council. Just recently, they were proposing to increase the cost of living in Hawai'i.

Internal Affairs

Chairperson Lao

I'll be sending out a doodle to schedule our next meeting.

Investments and Long Range Planning

Chairperson Willis

We are currently addressing some concerns with the contract.

Student Affairs

Chairperson Ishii

I've been in contact with the City and County in regards to the UPass, and will provide an update at the next meeting.

VP Dela Cruz

Thank you also to everyone who tabled at the 'A Student a-FAIR' event!

Undergraduate Academic Affairs

VC Chen

Ideally, we will be meeting next week so be on the lookout for a doodle.

VP Dela Cruz

Also, the Speed Reading workshop will still take place. Alex Nowak will be facilitating it himself. However, he is in need of help to reserve a room since he is in charge of doing everything. So I would like to make a motion to have ASUH be a co-sponsor by providing the room.

Interim Treasurer Chen

I would like to add that it would be free of charge for ASUH to co-sponsor this event.

VP Dela Cruz

Move for ASUH to co-sponsor the Speed Reading Workshop by providing the venue rental, given that there are no costs to reserve the room.

Senator Negrillo

Second.

Senator Negrillo

From my experience in MES, the cost depends on the room. Last year it was in the ballroom, which has a cost.

VP Dela Cruz

The room will be one of the campus center meeting rooms, which from my experience, there was no cost to reserve.

Motion carries.

Advisor Manini

To be safe, whoever speaks to this individual, let him know that if there are additional costs, ASUH will not be able to pay for them. That way, you are being clear and open with him.

SPECIAL ORDERS

UNFINISHED BUSINESS

NEW BUSINESS

a. Senate Bill 30-17: To Appropriate Funding for "H" Awards

i. SCR 40-17

Interim Treasurer Chen

Move to accept SCR 40-17.

Senator Ishii

Second.

- Senator Lao* Move to correct all grammatical, typographical, formatting and Hawaiian diacritical mark errors.
- Interim Treasurer Chen* Second.
Motion carries.
- ii. SB 30-17
- Interim Treasurer Chen* Move to accept SB 30-17.
- Senator Lao* Second.
- Senator Honda* This is to fund the H Awards. This is an event to honor the student athletes. This is modeled after a previous bill for this event that was passed. At our last meeting, we mentioned that we are short on funds. With this in mind, the committee struck out the photo booth and decorations line items. Should we fund this event, ASUH is invited to attend. There is an updated date for this event.
- Senator Honda* Move to change the date of the event to Monday, April 17, 2017 (5:00PM-8:00PM) at the Stan Sheriff Center.
- Senator Barrow* Second.
Motion carries.
- Senator Barrow* We paid for the photo booth last year, which I believe was the biggest hit. It seemed like the guests enjoyed the photo booth more than the food. What if you decreased the line item for food and used that for a photo booth?
- Interim Treasurer Chen* For any bill, if you don't use all of the allocated funds, it stays in our account, but you can't use those funds because they are locked in place to a certain line item. Given this, we have roughly \$30,000 in our C2 account. Based off of our current expenditures, we have \$19,000 to work with. The \$3,000 for rentals will come out of our Rentals line item, where we have \$2,199. Any additional expenditure would come out of our other expenditures.
- VP Dela Cruz* For past bills, food had to be under \$2,500. Do you know if the same is true for this event?
- Advisor Manini* There is not enough time for this to go out for a super quote bid. The food line item cannot hit \$2,500.
- Senator Honda* Move to amend the food line item to \$2499.99, and add \$1000 to the photo booth line item, and have the totals reflect the changes.
- VP Dela Cruz* Second.
- VP Dela Cruz* I think changing the food line item to \$2499.99 allows us to contribute as much as we can towards the food line item.
- Senator Utashiro* Judging from past experience, I think \$1000 for a photo booth is too high. I think a reasonable amount is \$600.00.
Motion carries.
- Senator Honda* Move to amend the photo booth line item from \$1000.00 to \$600.00 and have the totals reflect the changes.
- Senator Lao* Second.
Motion carries.
- VP Dela Cruz* Is SAFC funding this event?
- Senator Honda* No.
- Advisor Manini* I think this is the biggest problem, that the 8% of the student athletic fee paid by students seems like the most appropriate source of funds for this event, since the purpose of the 8% is to enhance the whole athletic experience. Supporting student athletes should be a priority for the use of these funds.
- SAL Willis* To my understanding, they did approach SAFC for funding, but did not receive it because of some discrepancies.

- Advisor Manini* I think in the long run, you should be looking into what is the most appropriate funding source for this. The athletic department could use some of the student fee to support this.
- Interim Treasurer Chen* Before we continue, I'd like to reiterate that the line item for Equipment Rentals is currently \$3,000.00. However, since there is not enough time to bid for a super quote, the line item must not exceed \$2499.99.
- Senator Lao* Move to reduce the Equipment Rental line item to \$2499.99 and to have the total reflect the changes.
- Interim Treasurer Chen* Second.
Motion carries.
- Senator Finau* Are we the main source of funding for this event?
- Senator Honda* Yes.
- Senator Finau* If we do not fund this event, will they still be able to pay for this event?
- Senator Honda* I'm not sure, they just said they would need to find other sources of funding.
- Senator Ishii* If this event is free to students and open to the public, and if ASUH will receive an invitation to attend this event if they fund it, what would this invitation entail?
- Senator Barrow* ASUH would be allowed to present an award.
- Advisor Manini* Is the athletic department coming to ASUH for funding, or is this an RIO coming to ASUH for funding?
- Interim Treasurer Chen* Initially, I believe they created the RIO trying to get funds. Now, they are requesting as a department to get funds because their funding request was large and there is a limit in the RIO budget.
- Advisor Manini* It is important that we are clear on this because if it is an RIO, then you are circumventing your own policy by funding them through this account. What would make sense for the provision is in order for Athletics to fund this program; they should look into what can come out of the student fee to support this. Hopefully, some of the student athletic fee can go into recognizing student athletes.
- Senator Honda* The RIO was not formed for the sole purpose of getting funding for this event. The RIO is called Student Athletic Advisory Committee. Outside of this event, they do other stuff.
- Interim Treasurer Chen* Under Section III, move to strike "to ensure that students' admittance is free." and to add another provision that states "Admittance for students shall be free."
- VP Dela Cruz* Second.
Motion carries.

ROLL CALL VOTE TO ACCEPT SB 30-17 WITH AMENDMENTS

Aye(s): Interim Treasurer Chen, Secretary Nishihara, Senator-at-Large Willis, Senators Barrow, Crollard, Finau, Honda, Lee, Takagi, Tran, Zabanal [11]

Naye(s): Vice-President Dela Cruz, Senator-at-Large Enriquez, Senators Arenivas, Chen, Ishii, Klinestiver, Lao, Leval, Lo, Utashiro, Wang, Yamada [12]

Motion does not pass.

b. Senate Bill 31-17: Funding for Stage Materials for Movement Research

i. SCR 41-17

Interim Treasurer Chen Move to accept SCR 41-17.

Senator Finau Second.

VP Dela Cruz Why was this Senate Bill not recommended?

Interim Treasurer Chen This is an RIO that is requesting to receive more funds since they were not pleased with the funds they were awarded through RIO Funding.

Senator Zabanal Move to add under comments the reason why the Bill was not recommended.

SAL Willis Second.

Motion carries.

Motion carries.

ii. SB 31-17

Interim Treasurer Chen Move to accept SB 31-17.
VP Dela Cruz Second.

Advisor Manini For future reference, whenever an RIO approaches ASUH for funding outside of the RIO funding cycle, you all should try to use the same RIO funding account versus the University Programs Account, which would be the Senate Account 3325242, not 3325232, and would require a $\frac{2}{3}$ from the Senate since they are an RIO seeking funding outside of the funding cycle. Whether you pass it or not, the bill should be corrected.

Senator Lao Move to change all instances of the Account number to 3325242 and to change all instances of the Account name to (RIO Funding).

Interim Treasurer Chen Second.
Motion carries.

Senator Leval How much money was this RIO awarded?

Interim Treasurer Chen They were awarded \$600 for materials when they requested \$1,000. One of the reasons why we had complications with their request is that the additional funds this RIO is seeking through this bill exceeds their initial request.

Senator Lao Move to reduce the line item for Stage Materials to \$400.00 and have the totals reflect the changes.

Interim Treasurer Chen Second.
Motion carries.

VP Dela Cruz Were there other source of funding for this event?

Interim Treasurer Chen No.

VP Dela Cruz If we do not grant this request, will this event still occur?

Senator Honda I do not think so.

Interim Treasurer Chen Would this really be fair to other RIOs? There are over 200 other RIOs on campus that can receive funds from ASUH. Would this be fair to open this door to RIOs who are not satisfied with their award?

SAL Enriquez Touching upon that, it does set a weird precedence on ourselves to allow RIOs to circumvent the RIO funding process, so I believe voting for this bill is extremely detrimental to the institution that we have here, so I would strongly recommend to vote in the negative for this bill.

ROLL CALL VOTE TO ACCEPT SB 31-17 WITH AMENDMENTS

Aye(s): Secretary Nishihara, Senator Finau [2]

Naye(s): Vice President Dela Cruz, Interim Treasurer Chen, Senators-at-Large Enriquez, Willis, Senators Arenivas, Barrow, Chen, Crollard, Honda, Ishii, Klinestiver, Lao, Lee, Leval, Lo, Takagi, Tran, Utashiro, Wang, Yamada, Zabanal [21]

Motion does not pass.

OPEN FORUM

VP Dela Cruz

Senator Honda

Advisor Manini

I highly encourage you to sign up for Relay For Life!

Since the H-Awards requested such a large amount through RIO Funding, it was advised to me by Advisor Healani to have them apply for funding through a senate act.

I will check, since that is a bad precedence to set. It is clear that RIOs must go through RIO Funding if they would like to receive funds.

Senator Honda

What would your recommendation be for RIOs who are requesting a large amount that we would like to fund but do not have enough money in the RIO account?

Advisor Manini

Maybe when releasing the RIO Funding applications, you should be clear about what is available, and then people will understand that they will not get the full amount.

President Kamoshida

I realized that we only have one more general senate meetings left, so I wanted to express how great of an honor it was to work with you, so let's finish this year strong!

CLOSING

Adjournment

SAL Enriquez

Move to Adjourn.

Senator Lao

Second.

Meeting was adjourned at 7:45 pm

Respectfully Submitted,



Scott Nishihara
Secretary, 104th Senate