

THE ASSOCIATED STUDENTS OF THE UNIVERSITY OF HAWAI'I AT MĀNOA  
2465 Campus Road, Campus Center Room 211A  
Honolulu, Hawai'i 96822

General Senate Meeting #6 of the 98<sup>th</sup> Senate  
Wednesday, August 4, 2010

**OPENING**

**Call to Order**

President Itsuno called the meeting to order at 6:14pm in CC220.

**Roll Call**

Present: President Itsuno; Vice President Koethe; Interim-Treasurer  
Tabalno; Senators Fallon, Inouye, Linden, Pirsig [7]

Excused Absent: Secretary Pitts [1]

Unexcused Absent: Senators-At-Large Phillips, Tsuneyoshi [2]

Excused Late: [0]

Unexcused Late: [0]

Excused Early Departure: [0]

Unexcused Early Departure: [0]

On Leave: Treasurer Beets, Senator-At-Large Millett; Senators Chik,  
Wilbur [4]

Advisor: Advisor Manini, Velasco [2]

Guests: [0]

**Reading and Approval of Minutes**

*No new minutes presented for reading and approval.*

**Official Correspondence**

**REPORTS**

**Executive**

**President**

*President Itsuno*

**A. New Committee Report System**

Welcome back, Matt! We started off with a new committee report system. You've received emails from the office staff and this is a way for me to keep track of all the committees. The process is that the office staff will send out an email reminder and if you don't respond by you will be contacted by the office staff on the following Tuesday. If you do not have a report just say that you have no report and explain why.

*Senator Inouye*

How did the need for this system come about?

**MINUTES APPROVED BY THE 98<sup>TH</sup> SENATE VIVA VOCE ON AUGUST 11, 2010**

*President Itsuno* We were having a problem with committee chairs not holding meetings or working on business and if they were they were not reporting on it. This is just a way to hold everybody accountable and make sure that business gets done regularly.

*Senator Inouye* I feel like that should fall under the Vice President's responsibility.

*President Itsuno* I agree but for now just continue to follow up and respond.

**B. Athletic Fee Follow-up Meeting**

*President Itsuno* An Athletic fee follow up meeting will be held on August 25<sup>th</sup> regarding the fee at 1:30 pm.

**C. Debrief: NSO Recruiting**

*President Itsuno* I'll go ahead and pass this report off to Vice President Koethe.

**D. CSO Installation**

*President Itsuno* The CSO installation will be on the 25<sup>th</sup> at the same time as our exec. So we can either push the meeting an hour earlier if that's something you guys want to do.

*Interim-Treas. Tablano* Is school in session?

*President Itsuno* Yes.

*Senator Inouye* I'm in favor of not having the meeting.

*Vice President Koethe* I think we need to have the meeting.

*Senator Pirsig* What is the CSO Installation?

*President Itsuno* It's a collaboration between all of the CSO's and their induction into the UH system and responsibilities.

*Advisor Manini* Different members of CSOs and past members will come back and talk about their experiences. You will take an oath and be inducted into your responsibilities officially. The networking is the most important part of this event. It's scheduled to start at 5:30 and to end at 8.

*President Itsuno* We could push the meeting to 5:00. It will be quick but we can just meet and touch base just in case we have something we need to talk about. So we'll go ahead and change the exec to 5:00.

**E. Sponsorship for Bill**

*Discussion on the description of the project and the bill needed was discussed.*

*President Itsuno* Is anyone interested in sponsoring this bill?

*Vice President Koethe* I'd be willing to work with Senator Pirsig on this bill and show him the process.

**F. Laura Ruby partial funding appeal SA 13-10**

*President Itsuno* Ruby is filing an appeal on SA 13-10. *Discussion on appeal.*

*Advisor Velasco* There is a list of reasons that was introduced where the line items were specified and she felt that she should have received more money for the project that has ASUH's name on it.

- Interim-Treas. Tabalno* Questioned email and reasoning listed in her email. It seems like she's stretching a little and logical reasoning should have prompted her to talk to us sooner.
- Senator Fallon* Some of our policies and procedures can be difficult but I would need to see the exact line items. What did she buy that we can't reimburse?
- Advisor Velasco* She over-expended on one line item and under-spent on another. She thought that the budget she submitted was provisional and could shift around.
- Senator Linden* What is her position at UH?
- Advisor Manini* Faculty.
- Senator Linden* Then she should know how it works. Did she get to sit down and learn the requirements?
- Advisor Velasco* She talked with Eve so either she didn't come back and ask questions and the office staff contacted her after we submitted the payment for reimbursement.
- Interim- Treas. Tabalno* So we need to look at the bill itself and what Eve communicated with Ruby.
- Advisor Manini* We should look at the minutes from the meeting because Kiara took down everything so we might be able to catch it.
- Advisor Velasco* We'll also supply the document that shows why she didn't get that reimbursement.
- Senator Linden* There's a reason why we have line items and for that reason we have to say no. Is there any way that we can say no but help her cover the cost because it's a great cause and it adds value to our campus. I feel like we value it but I want to make a point that we can't cover it based on the line item.
- Vice President Koethe* We could just draft a new bill that would cover the amount she was not originally reimbursed.
- Senator Fallon* We should help her out and come out with blanket statement that not all funding is promised and that line items need to be followed.
- Interim-Treas. Tabalno* No matter what we do we need to tread carefully.
- President Itsuno* **G. Presidential Message #8**  
Just a reminder that SAPFB will be presenting their fund increase proposal to us at next week's meeting. Please read over their proposal and be ready for their presentation. Here is PM#8. All it really does is switch Vice President Koethe into the Finance and Investments committee because they did not have enough people to run a meeting.
- Senator Inouye*  
*Senator Pirsig* **Motion to accept Presidential Message #8.**  
**Second.**  
**Motion passes viva voce.**
- Vice President**
- Vice President Koethe* **A. NSO Recruiting Update**  
Recruiting at the NSO Resource Fair has been going really well. We get more and more names everyday of students interested in either elections or scholarships and have been giving away a lot of the promotional items that we ordered.
- President Itsuno* Senator Fallon, can you please make sure that you send out an email to update those students because there is a list of the names on the server.

**B. ASUH Retreat**

*Vice President Koethe*

We've got a lot of great activities in store for you for our fall retreat. I'm looking at having it from Saturday Oct. 23<sup>rd</sup> to Sunday Oct. 24<sup>th</sup>. There are no home games during those dates so mark your calendars.

**C. Summer Workshop Series**

*Vice President Koethe*

I've decided to postpone senate training until school starts. Training workshops will resume on September 1<sup>st</sup> at our first general meeting of the semester.

**Treasurer**

*Interim Treas. Tabalno*

Stipends have been completed. But a lot of people haven't submitted their rate sheets so you can submit them late and I'll look over them. This memo is pending because Secretary Pitts didn't fill out the attendance log.

*Senator Pirsig*

What are the due dates for the rate sheets?

*Interim Treas. Tabalno*

Between the 25<sup>th</sup> and last day of the month. In addition, unfortunately the budget was not approved because there were some mistakes. So we need to suspend the rules and add a recall of the budget to the agenda.

*Senator Linden*

Did you look at the minutes from the meeting that it was passed? Was anything changed that we might have missed?

*Interim Treas. Tabalno*

No these were new mistakes that were found.

*Interim Treas. Tabalno*  
*Senator Pirsig*

**Motion to suspend the rules.**  
**Second.**  
**Vote by show of hands (2/3 needed to pass).**  
**Motion passes unanimously.**

*Interim Treas. Tabalno*  
*Senator Inouye*  
*Senator Linden*  
*Senator Pirsig*

**Motion to add SA 01-11 to the agenda under new business.**  
**Second.**  
**Motion to change the location of the room to CC220.**  
**Second.**  
**Vote on motions by show of hands.**  
**Motions to amend the agenda pass unanimously.**

*Senator Inouye*  
*Senator Pirsig*

**Motion to reinstate the rules.**  
**Second.**  
**Motion passes viva voce.**

**Secretary**

*Vice President Koethe*

We're not too sure what the status of our secretary is at the moment so for now continue to contact her if you will be absent or late to meetings but if you could also let the President as well as I know just in case.

**Advisor**

*Advisor Manini*

The 96<sup>th</sup> Senate will be audited so I will be working with the office staff to check with the dates of when legislation was passed so we'll try to get documentation to them by the end of the week. I also have to follow up with the office so that way you guys don't have to go through external audits.

**Standing Committees**

### **Campus Life**

*Vice President Koethe*

I've been working on the Homecoming project to help Chairperson Phillips. I will be attending the planning committee meetings during the first week of school. I've also been getting quotes from several vendors for inflatables and carnival games so once the Homecoming Bill (03-11) is passed we can go ahead and reserve the games. I'm also working on getting the shirts designed. We're working with Activities Council to figure out what we should give away as prizes.

### **Elections**

*Chairperson Fallon*

We have a calendar to pass tonight. I'll be sending out a doodle so we can get a meeting next week. We need to plan promotion so people know when elections are.

*Advisor Manini*

I've just come across this but when students run they become temporary RIOs but we never go over those policies and we need to figure out how to train them or direct them to the SLD website to look over the administrative policies governing RIOs.

### **External Affairs**

*Vice President Koethe*

We're waiting for Bill 04-11 regarding the Ka Leo Advertisements to be heard and passed. There is also a new Bill 05-11 that will appropriate more money for the PR Campaign since we're running low on the promotional items that we ordered last year.

### **Finance and Investments**

*Chairperson Linden*

We almost had a meeting and I'm glad you added another person. Technically we're supposed to have 5 people but 3 are on leave and I didn't feel comfortable having the meeting because it circumvents the point of having a meeting. I'm glad to have another person but it's unfortunate to have this predicament with all these people on leave.

### **Internal Affairs**

*Vice-Chairperson Pirsig*

I have a similar story and haven't been able to run a meeting with one person.

### **Student Affairs**

*President Itsuno*

Eve isn't here but she is working on several projects. The Bus has input the sign that tells when buses are arriving and departing. She is also working on the press release. The ASUH sign by the bus stop needs to be replaced. We also need to update other signs around the campus. We are also interested in placing a television outside of the ASUH office with an up to date power point of current issues and events.

### **Undergraduate Academic Affairs**

*Chairperson Inouye*

I'm going to finish updating all of the funding packets and they should be ready before school starts.

### **SPECIAL ORDERS**

#### **NEW BUSINESS**

##### **A. Elections Calendar**

*Senator Fallon*

**Motion to accept the Elections Calendar.**

*Senator Inouye*

**Second.**

*Discussion on Elections Calendar.*

*Senator Linden*

What about the sections that say TBD?

*Senator Fallon*

I'll be working with Vice President Koethe to come up with appropriate times to have the orientation meetings for the candidates

**Motion passes viva voce unanimously.**

- Advisor Velasco*                    **B. Stipend Appeal**  
Former Senator Rob Anderson from the 96<sup>th</sup> Senate in his March stipend was rated low and he tried to appeal his stipend in the 97<sup>th</sup> Senate and it was approved however office staff was not relayed that information. You would have to award it with this year's money.
- Senator Fallon*                    **Motion to award Robert Anderson his \$200 stipend.**  
*Senator Pirsig*                    **Second.**  
**Motion passes viva voce unanimously.**
- Interim Treas. Tabalno*        **Motion to recall SA 01-11 (regarding the budget for this year).**  
*Senator Inouye*                    **Second.**  
**Motion passes by show of hands unanimously.**
- Interim Treas. Tabalno*        **Motion to amend the budget in the following places: B. Senate (325221) to read \$105, 120.00; B3. ASUH Senate Stipends to read \$63,020.00; under B3. Committee Vice-Chair to read \$7,500.00; under B3. \*Committee Vice-Chair to read \$3,600.00; C. University Programs, Services, and Support (325231) to read \$170,201.00; C2. ASUH General Fund for Student Services to read \$103,201.00; under C2. Other Current Expenditures \$60,701.00.**
- Vice President Koethe*        **Second.**  
**Motion passes unanimously viva voce.**
- Interim Treas. Tabalno*        **Motion to readopt SA 01-11 with amendments.**  
*Senator Fallon*                    **Second**
- Roll Call:**  
**Ayes: Koethe, Tabalno, Fallon, Inouye, Linden, Pirsig [6]**  
**Nays: [0]**  
**Abstentions: [0]**  
**Motion passes.**

**UNFINISHED BUSINESS**

**OPEN FORUM**

- Senator Pirsig*                    Are we going to fix the fact that the Internal Committee only has one person?
- President Itsuno*                Unfortunately for the summer we had to sacrifice a few committees because we have so many people on leave. It will go back to normal once school starts and everybody comes back.

**CLOSING**

**Adjournment**

- Senator Inouye*                    **Motion to adjourn.**  
*Senator Pirsig*                    **Second.**  
**Meeting was adjourned at 7:29pm.**