

THE ASSOCIATED STUDENTS OF THE UNIVERSITY OF HAWAI'I AT MANOA

2465 Campus Road, Campus Center 211A

Honolulu, Hawai'i 96822

Executive Committee Meeting #7 of the 105th Senate

Wednesday August 23rd, 2017

OPENING:

Call to Order

President Dela Cruz called the meeting to order at 6:07 PM in CC 310

Roll Call

Present: President Dela Cruz, Vice President Urasaki, Treasurer Hinshaw,
Senators at Large Leval, Lao, Chen, Senators Peterson, Utashiro, Ng,
Finau [10]

Excused Absent: Senator at Large Honda [1]

Unexcused Absent: [0]

Excused Late: [0]

Unexcused Late: [0]

Excused Early Departure: [0]

Unexcused Early Departure: [0]

On Leave: [0]

Advisor: Advisor Manini [1]

Guests: [0]

Reading and Approval of Minutes

A. Executive Committee Meetings #6 of the 105th Senate

Senator at Large Chen Motion to accept Executive Committee Meeting Minutes #6.

Senator Utashiro Second.

Senator at Large Chen Motion to correct all grammatical, typographical, formatting
Hawaiian diacritical mark errors.

Vice-President Urasaki Second.

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Treasurer Hinshaw

Motion to change the location of the meeting to CC 310.

Senator at Large Chen
Senator at Large Leval

Second.

Motion to add Vice-President Urasaki's signature to the bottom.

Motion Carries

Executive Reports

A. President

President Dela Cruz

First and foremost, I just want to say welcome and welcome everyone back and especially welcome Senator Peterson, the new chair for the Student Affairs committee. I also just wanted to review what we accomplished this summer. We established our strategic path steps and our priorities for the year, we approved of our budget for the 2018 fiscal year, passed 6 senate acts, our polo shirts and nametags are on the way, we created an ASUH informational. We opened up our scholarship and award applications early. This also includes special elections and RIO funding information as well as the campus wide delegates, we tabled for NSO. There's so much that we accomplished this summer and I hope that we can continue to keep pushing and accomplish more than what I think we were expected to do.

Something that I wanted to talk about was Welina Manoa. I just wanted to say thank you to all those who helped. I think our tabling at this event was pretty successful as we gave out all of your elections packets and promo items. We consistently had a lot of students visit our table. Once again, thank you for all of those who did come to help table.

There will also be an involvement fair, where the clubs and RIO's from all over campus table. It's taking place on Sep 13-14, from 10 am to 2 pm here at campus center. I did request we did have a table, just to be sure that we had the opportunity in case the other tables fill up since there will be a very limited amount of tables. There's also a link to the tabling information. More details will be sent out later.

Moving down to updates, so some of us met with the Counseling and Student Development Center to talk about ways that we can help their initiatives on campus. Treasurer Hinshaw, would you care to elaborate on the meeting?

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- Treasurer Hinshaw* Yes, so we discussed opportunities for them to receive funding, like from donors and the UH Foundation.
- Senator at Large Lao* To summarize, we also talked about the somewhat dire situation that CDSC is in, considering we have half of the recommended national guideline of mental health professionals on hand. They've also talked about how their waitlist would get up to 70 people long. And basically, just talked about ways we can get funding for the more of these mental health positions that Treasurer Hinshaw was mentioning.
- President Dela Cruz* I know that supporting mental health on campus wasn't one of our main priorities this year, I wanted to mention that it was actually the CSDC who reached out to us to have this meeting, just to give you guys more perspective as to why we are starting so early.
- Another update that we have is that from my meeting with President Lassner, we do have a green revolving fund for the school, but there isn't any money currently in it and we don't have to worry about having the legislature approve of this. So we can actually move further from this.
- I actually am leaving the position for legislative fellow open until this Friday, so if anyone is interested, please let me know.
- Lastly, we are working on implementing office hours, so does Senator at Large Lao want to talk about how past senates have addressed office hours?
- Senator at Large Lao* Yeah, so in the past, office hours were a trial run to see if we can manage that exec officers were in the office for 2 hours a week, one hour a week for Senators at Large and Chairs, and for everyone else in the Senate, it was an hour every other week.
- President Dela Cruz* With that in mind, I am hoping to talk to all of you as to establishing something like that for office hours for this semester. This semester will mostly be a trial and then we can adjust accordingly next semester. Does anyone have any suggestions on the hours?
- Senator at Large Leval* I believe what Senator at Large Lao outlined is sufficient.

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- Senator at Large Chen* I agree with SAL Leval. My only thing is, how will we able to keep track of the hours?
- Treasurer Hinshaw* We would most likely use the fingerprint scanner that Healani has set up. At the end of the week she would print out who was in and during what times.
- Senator at Large Leval* If this is implemented, how are senators being held accountable for their hours?
- Senator at Large Lao* Again, this is a trial run, but once we get everything ironed out, I'll probably create a rule revision where it would affect their awards for service. Another thing is that office hours should fall within the normal operating hours of the ASUH office.
- Advisor Manini* When you create the rule revision, make sure that the rules address if the office is closed or if it's a holiday that the senator would be excused because when it gets audited, that's the kind of stuff that they are going to question, especially if their awards for service will be affected.
- President Dela Cruz* SAL Lao and I will work on typing out the requirement of hours and work on a spreadsheet so you can type in when you want to complete these hours. I will also let Advisor Sonoda – Pale know so she can get working on getting fingerprints.
- Before I end my report, I just want to remind you all to advertise for all of the events that we have coming up.

B. Vice President

- Vice President Urasaki* No Report.

C. Treasurer

- Treasurer Hinshaw* No Report.

Administrative Reports

A. Advisor

- Advisor Manini* No Report.

Standing Committee Reports

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A. Campus Life

Senator Finau No Report.

B. Elections

Senator Utashiro We got our first election packet in today. I'm really excited for more apps to come in, as we've passed out more than 60 so far. Just as a head's up, I will be sending out a spreadsheet looking for volunteers to help table, just letting people know that we do have elections and we have seats that need to be filled.

C. External Affairs

Senator at Large Leval So, ASUH week is going to be next Thursday and Friday from 11 am – 1 pm in the Campus Center Courtyard. Enjoy some free food, free giveaways, meet your senators, as well as getting to know ASUH and how students can get involved like in elections, RIO funding, etc. That being said, there's a whole list of advertisements that we'll be using to advertise the event. So please make use of these. In addition, we have the Facebook banners so if you guys can change it, that would be great. Also, please sign up to help at this event.

D. Finance

Senator at Large Honda No Report.

E. Internal Affairs

Senator at Large Lao With regards to the rule packet, I met with Advisor Manini this past week, but we discussed some of my plans for revising the rule packet this year. Basically, I'm going to try and make it more user friendly without revising intent. It's hard for me to hold people accountable when it is not clear what our rules are. If you guys have any suggestions, please let me know.

For campus wide committees, I am still in contact with people who are interested. I have some open delegate positions that I will include when I send out an email tonight for volunteers for ASUH week.

Lastly, I have an Internal Affairs meeting next Wednesday at 5.

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F. Investments and Long Range Planning

Senator Ng No report

Advisor Manini I just want to thank Treasurer Hinshaw and Senator Ng for helping us move to Greystone.

G. Student Affairs

Senator Peterson No Report.

H. Undergraduate Academic Affairs.

Senator at Large Chen UAA just had our first meeting today and we just went over scholarships, which are due on October 4th and Grad Fair which will be on October 26th and 27th so as not conflict with Homecoming events. Currently, we are working with the Office of Graduate Education to get more programs at the fair. Our committee decided that we would meet at least twice a month. Also, please spread the word about scholarships.

New Business

A. Board of Regents (BOR) Meetings – August, UHM

- Committee on Budget and Finance, August 10

President Dela Cruz I just wanted to mention that the Committee on Budget and Finance had a meeting on August 10th. They actually went over the operating budget in their report and just to summarize, there is some gain, but UH is still operating in the red. I highly encourage you to look over the meeting materials as it gives you a good idea as to where we are with money. In the link there was a breakdown in the budget.

Senator at Large Lao Did they ever reconvene to discuss tuition? Or is that the following meeting?

President Dela Cruz From what I've seen, it doesn't look like its been included in the past agendas.

Senator at Large Lao Didn't they make a motion such that they were required to reconvene after a year to discuss tuition increase?

President Dela Cruz I don't know since I wasn't at the meeting.

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B. Board of Regents, August 24, 9 AM, IT 105A/B

President Dela Cruz Just a reminder that they will be having a BOR meeting tomorrow in the IT building, if you're free, you should check it out. I'm hoping to get Brandon Higa, the student regent to come to one of our meetings so he can share about what the BOR does in depth.

C. Senate Bill 08-18: Advertisement Materials for Scholarships and Awards

President Dela Cruz I am referring SB 08-18 to the Committee on Finance.

D. Complaint

President Dela Cruz I am referring this to Internal Affairs.

Open Forum

Senator at Large Leval Just a reminder, please see me after the meeting if you would like to pick up advertisements for ASUH week.

Adjournment

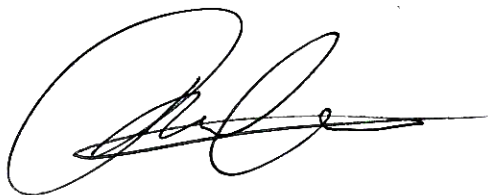
Senator at Large Leval Motion to adjourn.

Senator at Large Chen Second.

Motion Carries

President Dela Cruz adjourned the meeting at 6:51 PM

Respectfully Submitted,

A handwritten signature in black ink, appearing to be 'Chase Urasaki', with a large loop at the start and a horizontal line extending to the right.

Chase Urasaki
Vice President

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