

THE ASSOCIATED STUDENTS OF THE UNIVERSITY OF HAWAII  
2465 Campus Road, Campus Center Room 211A  
Honolulu, Hawaii 96822

Executive Senate Meeting #7 of the 104<sup>th</sup> Senate  
Wednesday, August 24, 2016

**OPENING**

**Call to Order**

President Kamoshida called the meeting to order at 6:02PM in CC 310.

**Roll Call**

Present:	President Kamoshida, Vice-President Dela Cruz, Treasurer Hinshaw, Secretary Nishihara, Senators-at-Large Callihan, Chen, Enriquez, Willis, Senators Honda, Ishii, Lao, Wang [12]
Excused Absent:	[0]
Unexcused Absent:	[0]
Excused Late:	[0]
Unexcused Late:	[0]
Excused Early Departure:	[0]
Unexcused Early Departure:	[0]
On Leave:	[0]
Advisor:	Advisor Manini [1]
Guests:	Kevin Harrison [1]

**Reading and Approval of Minutes**

**a. EMM#6 - August 10, 2016**

Senator Lao	Move to accept the reading and approval of minutes for EMM#6.
SAL Chen	Second
Senator Lao	Move to correct all grammatical, typographical, formatting, and Hawaiian diacritical mark errors.
SAL Chen	Second
	Motion carries
Senator Lao	Move to change Senator Negrillo to Senator Delos Reyes under Stipend Appeal.
SAL Chen	Second
	Motion carries

**THESE MINUTES HAVE BEEN APPROVED BY THE EXECUTIVE COMMITTEE ON SEPTEMBER 7, 2016**

*SAL Chen* Move to add SAL Willis to the roll call and strike Vice President Dela Cruz and Treasurer Hinshaw from the roll call and have the total reflect the changes for the roll call of Senator Delos Reyes' stipend appeal.

*SAL Willis* Second.  
Motion carries

Motion carries

### **Official Correspondence**

### **REPORTS**

#### **Executive President**

##### **a. Standing Committee Placements**

*President Kamoshida* Thank you to those who met with me already. I will be introducing the Standing Committee Placements at the next General Senate Meeting.

#### **Vice President**

*VP Dela Cruz* I'll be holding another Chair and Vice-Chair workshop. It'll be similar to the one held over the summer. It'll be at around the same time as the next Senator Orientation. We still need to figure out when we'll have it.

#### **Treasurer**

*Treasurer Hinshaw* No report.

#### **Secretary**

*Secretary Nishihara* No report.

### **Administrative**

*Advisor Manini* I just want to let you guys know that every year we get audited. Internal Audit contacted me for us to begin the process this year. The President and Chair will be contacted soon. Some of you may also be contacted because the items they'll be looking at are for management reasons. The whole process is over the whole academic year.

### **Judicial Branch**

### **Standing Committees**

#### **Campus Life**

*Chairperson Callihan* This is just a reminder to keep September 19-20 open for Constituency week. Sign up sheets will be passed around at the next General Senate Meeting. The goal is to have all of the executive committee there for at least one day. We will also have a meeting next week Thursday at 5:00 pm.

#### **Elections**

*Chairperson Wang* Elections have started. There seems to quite a bit of interest from tabling at NSO.

**THESE MINUTES HAVE BEEN APPROVED BY THE EXECUTIVE COMMITTEE ON SEPTEMBER 7, 2016**

**External Affairs**

*Chairperson Enriquez*

I was able to sign the Ka Leo contract. Keep an eye out for this week's issue since we'll be having a couple of ads. For upcoming ads, please have your chairperson pass on the content for that ad. Secondly, watch out for a survey for business cards.

**Finance**

*VC Honda*

We'll have a Finance Meeting next week Wednesday from 5:00pm - 6:00pm.

**Internal Affairs**

*Chairperson Lao*

Firstly, please sign your names on this sheet if you are interested in any of these committees. Secondly, last year the executive committee wanted to pursue office hours, so I'd like to see if you are all interested in pursuing it again. It looks like majority of you are interested.

*Advisor Manini*

Are you going to ask the Senate as well? Since you do not want to invest a lot of energy into something that is not going to pass. I suggest you ask the senate in a more informal conversation or in general for people who are interested to come and brainstorm.

*Senator Wang*

I'd like to pose some concerns about how this will affect stipends because some senators are already having a difficult time attending the meetings we have. If they will be a requirement, some people may not be able to make those requirements because of school or work.

*Chairperson Lao*

Last year, we proposed that office hours be a proceeding, so each hour of your office hours would count as one proceeding, and if you obtained a certain percentage of your proceedings you would receive your stipend. It may be harder to obtain your stipend, but for some people this may help since they may not be able to attend a meeting, but can use their office hours to meet the required percentage of proceedings.

*VP Dela Cruz*

I see office hours as something that we can encourage people to do this year, and not make it mandatory. This was what we did last year, and majority of us fulfilled our office hours. Some of us may not be committed to it as much, since other things such as school, work or meetings may come up, so I like the idea of having some flexibility but still being able to do office hours. I don't think it should be mandated through a rule revision since the next senate might not want to have office hours.

*Senator Wang*

Will there need to be a rule revision to implement that?

*Chairperson Lao*

I don't see a need for that if there won't be any consequences to not attending office hours.

*Advisor Manini*

I would recommend you and your committee members have an informal conversation or committee meeting specifically to discuss this matter so senate members can come and talk about this item so you can discuss ideas and whether it should be formalized in a rule or not.

*Chairperson Lao*

My intent was to see who's interested in office hours for now. It's been brought to my attention that there has been some non-compliance with Rule 18-4 l. Turning in your minutes is an all-or-nothing thing. We'll be looking into a rule revision, but I just wanted to let you guys know for now that you may not be getting your stipends.

**THESE MINUTES HAVE BEEN APPROVED BY THE EXECUTIVE COMMITTEE ON SEPTEMBER 7, 2016**

### **Investments and Long Range Planning**

*Chairperson Willis*

We finally got our contract with Graystone. Right now we are looking over the contract and if it addresses the former Chairperson's concerns. If they are not addressed then we'll contact Graystone.

### **Student Affairs**

*Chairperson Ishii*

We plan on having a meeting next week.

### **Undergraduate Academic Affairs**

*Chairperson Chen*

I'm hoping to create an ASUH calendar for the Executive members so everyone is aware of the schedule. It'll be on google drive and everyone on the Executive Committee will have access to it. It'll be open to the rest of the senate to view. Grad Fair will be held on October 20th and October 21st. I'd like to ask you all to table for ASUH. It will be from 11:00am - 1:30pm.

*Chairperson Chen*

Move to allocate funds for UAA Scholarship advertisement.

*Senator Ishii*

Second.

*Chairperson Chen*

We misplaced some advertisement ground stakes, and we are asking for \$1,024 for 20 18"x24" two-sided signs and 20 wired stakes, as well as a 2'x6' vinyl banner. We will be purchasing these from the Aiea Copy Center.

*Advisor Manini*

Facilities has been working on identifying ideal locations for advertising for almost a year. Places they were considering were POST and Legacy Pathway, as well as signs on garbage cans, so you actually will not need two sided signs since they will eventually be placed in permanent frames. I recommend making them one-sided. Please come and see me about these ideal locations if the motion is approved.

*Chairperson Enriquez*

Which account will the funds come from?

*Advisor Manini*

The Senate Account.

Motion carries.

### **SPECIAL ORDERS**

### **NEW BUSINESS**

- a. Senate Bill 03-17: To Appropriate Funding for Grad Fair

*President Kamoshida*

I subsequently refer this to UAA and then Finance Committees.

- b. Senate Bill 04-17: Funding for the Pre-Health and Pre-Law Workshop for Fall 2016

*President Kamoshida*

I subsequently refer this to the External Committee and then the Finance Committee.

- c. Senate Bill 05-17: To Appropriate Funding for ASUH Business Cards for the 104th Senate

*President Kamoshida*

I subsequently refer this to the External Committee and then the Finance Committee.

- d. Senate Bill 06-17: To Appropriate Funding for an Advertisement in UH Manoa's 7th Annual Official Visitor's Guide

*President Kamoshida*

I subsequently refer this to the External Committee and then the Finance Committee.

- e. Senate Bill 07-17: To Appropriate Funding for ASUH Promotional Items

*President Kamoshida*

I subsequently refer this to the External Committee and then the Finance Committee.

### **UNFINISHED BUSINESS**

### **OPEN FORUM**

**THESE MINUTES HAVE BEEN APPROVED BY THE EXECUTIVE COMMITTEE ON SEPTEMBER 7, 2016**

**CLOSING**  
**Adjournment**

*Senator Lao*  
*SAL Chen*

Motion to Adjourn  
Second.  
Meeting was adjourned at 6:31 PM.

Respectfully Submitted,



Scott Nishihara  
Secretary, 104<sup>th</sup> Senate