

THE ASSOCIATED STUDENTS OF THE UNIVERSITY OF HAWAII
2465 Campus Road, Campus Center Room 211A
Honolulu, Hawai'i 96822

General Senate Meeting #8 of the 107th Senate
Wednesday, September 4, 2019

OPENING

Call to Order

President Li called the meeting to order at 6:09 PM in CC 310.

Roll Call

Interim Secretary Dela Cruz called roll.

Present:	President Li, Vice President Chun, Treasurer Pacanuayan, Interim Secretary Dela Cruz, Senators-At-Large Kim, Manabe, Oshiro, Urasaki, Senators Armstrong-Patterson, Aspacio, Baguio, Balico, Datwani, Finley-Johnson, Friedman, Juliano, Leval, Luitel, Rafid, Salameh, Shimizu, Transfiguracion, Yoshida [23]
Excused Absences:	Senator Bowersmith, Su [2]
Unexcused Absences:	[0]
Excused Late:	Senator Lee [1]
Unexcused Late:	[0]
Excused Early Departure:	Senator-At-Large Urasaki, Senator Baguio, Lee, Rafid, Salameh, Shimizu [2]
Unexcused Early Departure:	[0]
On-Leave:	[0]
Advisors:	Bonnyjean Manini [1]
Guests:	[0]

Reading and Approval of Minutes

Official Correspondence

Testimony

REPORTS

Executive

President

a) Welcome Back

1. Senate Expectations

President Li

Welcome back everyone! This is our first GSM of the school year. It's expected that all Senate Members attend all General Senate meetings, Executive members to attend Executive Meetings in addition to those, and that everyone attends their Committee Meetings. Most of the work in ASUH gets done in committee meetings, so please be sure to attend those. We will also have workshops, and we will let you know at least a week's notice before those take place.

Workshops are vital and will count towards attendance. It's how we will be trained in ASUH. These are our expectations, but remember that you are a student first. Please do not stretch yourself out too thin. Please keep up with your Senate work, but schoolwork is always first.

2. [My Office Hours/Availabilities](#)

President Li Now that I have my work schedule and my school schedule is set, these are my office hours. You can expect to find me in the ASUH office. If not, feel free to email, call or text me if you need to meet with me immediately. It's also posted on my office door. Please refer those looking for me to my office hours on my door.

3. **Meetings on Wednesdays @6pm in CC 310**

President Li Now that school is in session, we're meeting on Wednesdays, at 6 PM. If there's changes to be made, I will let you know.

b) [PM #12: Relating to the Establishment of a Reorganization Ad-Hoc Committee](#)

Senator Salameh Move to accept President's Message #12: *Relating to the Establishment of a Reorganization Ad-Hoc Committee.*

Senator Juliano Second.

President Li This President's Message creates the committee to bring together the student representations on the various Reorg design teams. This is so that we are all on the same page. UH Mānoa is undergoing the planning process of a reorganization to its administrative structure. This PM appoints myself, Vice President Chun, Interim Secretary Dela Cruz, SAL Kim, SAL Oshiro, SAL Manabe, Senators Juliano, Bowersmith, Rafid.

SAL Oshiro I might need to get a replacement, since I may not be able to attend the meetings anymore.

President Li Please let me know if you're interested in serving on any of the reorg teams, and be a part of this committee.

*Voting was unanimously in favor; Motion Carries.
President's Message #12 was approved.*

c) [PM #14: Standing Committee Appointments \(FALL\)](#)

Senator Salameh Move to accept President's Message #14: *Standing Committee Appointments (Fall).*

Senator Rafid Second.

President Li This is our new committee placements for Fall 2019. Please make sure that your name is on here twice. Internal Affairs now has a Vice Chair, and Finance has a new Vice Chair.

SAL Manabe Move to add the 3 asterisks next to Vice Chair Urasaki's name under Internal Affairs.

Senator Rafid Second.
Voting was unanimously in favor; Motion Carries.

SAL Oshiro Move to add Paige Oshiro to the Committee on Finance, and have the total reflect the changes.

Vice President Chun Second.
Voting was unanimously in favor; Motion Carries.

SAL Urasaki

Just a note, my name is spelt wrong.

Advisor Manini

Ex-officio means because they are there because a position that they hold. Why is Eugene Lao counted as an Ex-officio?

SAL Manabe

We weren't too sure whether or not he would be a voting member or Ex-officio. I'm appointed to the Elections committee, so the only members who would be Ex-officio and non-voting would be SAL Urasaki and Eugene Lao.

Advisor Manini

Interim Secretary Dela Cruz

I think it would be good to make it clear that Ex-officio means non-voting. I recommend that we take off the "Ex-officio" part from Eugene Lao's name for clarity, since the 4 asterisks are there.

Voting was unanimously in favor; Motion Carries.

President's Message #14 was approved with amendments.

d) College Completion Summit in Utah - September 30th & October 1st

President Li

President David Lassner reached out to me and Vice President Chun to accompany him at the College Completion Summit in Utah. We will be flying out to Utah with President Lassner and anyone else he is bringing in. We'll update you guys on what's going on there. It's mostly about retention, and UHM can work on improving our retention rates. The College Completion Summit is paying for us, and there is no ASUH funds being used towards this..

e) Campus Center Floor Retiling

President Li

I sent out an email yesterday about the current project to re-tile Campus Center. Starting September 23rd, large parts of the Campus Center will be re-tiled. The areas in Blue [on the map] will be barricaded off - thus access to our meeting rooms and ASUH Office will be limited and changed. This will impact ASUH in various ways, such as posting items on our Bulletin Board. Campus Life, External Affairs and other committees holding events will have to move items another way. This project will be throughout the entire semester, and finish at the beginning of the semester. This will impact our operations, and general tabling will be along the WRC during this project. For more information, please read my email.

Advisor Manini

It's not in our control. We're gonna have to give you guys another bulletin board.

f) Picture Day/Senate Initiative Planning (Midwest Strategy Workshop) - Tuesday, September 10th @6pm in HEM 204

President Li

Thank you all for filling out the When2Meet. We have determined that the workshop will be next week Tuesday, September 10th. It was supposed to be during the Kick-off. We plan to work on our 4 initiatives at this Workshop. It's imperative that we get as many people as possible. As for Picture Taking, please come in Business Casual, for picture taking, which will be at our Next General Senate meeting.

g) [Maunakea Debrief](#)

President Li and Vice President Chun traveled to Mauna Kea to see its conditions and meet with constituents who are on Mauna. They created a presentation to share their observations and discussions they had on the Mauna

to the Senate. They talked about what they learned and experienced. They held a class to inform constituents on how ASUH is able to support students such as through advocacy and funding, and gathered input from constituents on how ASUH can support them up there.

Vice President

- a) ACUI Conference: Applications due Friday, September 13th
Vice President Chun ACUI Applications are out. I have it with my on hand, and it's on my office door. Or if you want a PDF, I can email you the application. Applications are due next Friday, September 13, 4 PM. The ACUI Conference is in Reno, Nevada. Other Student Organizations go too. It is from Thursday November 13 - Saturday, November 15. Expenses will be paid by ASUH, though there will be partial costs you may have to cover. You will be reimbursed when you come back.
- b) One-on-One Meetings: Schedule by Thursday, September 5th
Vice President Chun Please schedule with me by tomorrow for your one-on-one.
- c) Wahine Volleyball Game Social: Friday, September 6th @6:30PM in ASUH Office
Vice President Chun We'll be having a social on Friday to watch the Volleyball game. We're meeting in the ASUH office at 6:30 PM.

Treasurer

Treasurer Pacanuayan Welcome back! Few things. One: Budget is on it's way to Dr. Ideta. Two: we passed 4 bills during the summer. We spent \$17,449. Good amount. Everyone please do your rate sheets. You must attend 75% of all meetings each month. Please upload your attendance and minutes to Kaulike, and for Senate, please help your Chairs and Vice Chairs. Teamwork!

Secretary

- a) Meeting Attendance & Discussion
iSecretary Dela Cruz Hi everyone, welcome back. Please let me or President Li know if you will be late, leaving early, or be absent from a meeting at least one hour prior to the meeting. This is in our rules. Otherwise, we'll determine if it is excused or unexcused. For meeting discussion, please speak as loudly and clearly as possible so that my recording can pick up your voice, and so that I can accurately record the discussion.
- b) Meeting Agendas, Minutes, SCRs and Legislation
iSecretary Dela Cruz This mostly pertains to Chairs and Vice Chairs, and Senators who work on legislation. Please be sure you upload your meeting agendas, minutes, SCRs and Legislation on Kaulike. I will send out an email at the end of each month to remind you to have the following documents uploaded on Kaulike. It's not responsibility to remind you, but I do have to check to make sure these things are on there.

Administrative

- a. Advisor
Advisor Manini Hey, welcome back everyone. One of the time sensitive items that I'm working on is the Food Vault Hawaii - as it is partnered with ASUH and other CSOs. We're gonna be sending an email out to Campus soon about what we're gonna do this year. It's a long email with info like volunteering, what to donate, our report, etc. Volunteering is what we really need help with. I sent an email to Student Life and Jungha with Student Affairs. We're trying to do a CC Courtyard extension event every third Wednesday of the Month. This is a potential for us to get fruits and vegetables into the pantry to become available to students. Hawaii Food Bank will supply all of our food at this event. We need

at least 10 volunteers to help run these events. Fill out our google document to get our availability. If you have time, please let us know. Paul is one of our fellows.

b. Operations Manager

Judicial Branch

a. Student Court

Standing Committees

Campus Life

Chairperson Oshiro

Our Progress

- 1) Venue - full-fair layout and four 10x10 tents confirmed with MES
- 2) Sodexo - confirmed order and paid, CC Catering finishing and submitting DOH forms
- 3) KTUH - confirmed for event
- 4) RIOS - Invites went out last week and 8 RIOS are signed up so far! Shooting for 12. Sent additional tabling/event info to confirmed RIOS and a reminder email to the RIOS who have not yet responded.
- 5) Athletics - Collaborating with ASUH. Encouraging Homecoming game attendance, promote H Awards app, providing a significant prize
 - a) Students who check in at the Athletics booth on the H Awards app will be entered to win a major prize (probably iPad or Apple Watch)
 - b) Providing a corn hole game
 - c) Athletics staff and possibly a football or volleyball player are serving as judges for the RIO decoration contest
- 6) Games/Activities - each RIO is providing their own game or activity. Almost all are doing giveaways or providing small prizes for those who visit their booth.
- 7) Prizes - Confirmed order with Healani today. Items arriving next week!
- 8) Event Timeline (Tuesday, 9/17)
 - a) Set-up: 9:00 am -10:30 am
 - b) Event: 10:30 am - 1:30 pm
 - c) Clean-up: 1:30 pm - 2:00 pm

Our Plans

- 1) Order banners/stake signs this week
- 2) Print/cut event passports next week

Miscellaneous

- 1) YOU. Yes, you. Sign up to volunteer [here](#)!

Elections

Chairperson Balico

Our Progress

- 1) Elections Meeting Three
 - a) Allocated \$500 dollars from Elections Budget for Fall Special Elections advertisements,
 - i) Invoice received from campus center graphics. We should have advertisements by Friday the 6th
 - b) Utilize your Senator Title! [Present this PPT](#) to your classes to fill vacant seats!
 - i) (Russel, Renz) eg. Thank you starshine for creating this ppt
 - (l) Located in Committee Folders (ELC)
 - c) Emails Will be sent to all vacant college deans. Thank you Eugene and Russel!

Our Plans

- 1) Will be giving out shirts when tabling for elections
- 2) Sign up for Elections voting tabling [here!](#) Thank you Kacie for creating this document

Some Miscellaneous Items

- 1) Packets are due on September 18th. Please ensure that if you are floor nominating a person, they have their packet in by 4:00pm to the ASUH office. Please ensure they specify the senator that will floor nominate them on the packet.

External Affairs

Chairperson Leval

Our Progress

- 1) ASUH Tabling (Thank You <3)
- 2) ASUH Bulletin Board, Website and Social Media
- 3) ASUH Senator Polos and Promo Items -- designs confirmed, purchased. We hope to have them within the next three weeks, in time for the AS(You)H Event. Shirt designs will be the same as last year, except the "ASUH" part of the logo will be in the correct font (Montserrat). New promo items will be: USB wall chargers, gym towels, reusable shopping bags, phone ring stands, and mini foam footballs
- 4) **AS(You)H Event (9/26 and 9/27)** -- Day 1 at CC Courtyard from 11am-1pm and Day 2 from 5pm-7pm. Set up and breakdown will begin a couple hours before and after the event times. More info to follow. Pls sign up for shifts_ [HERE!](#)

Finance

Vice Chair Baguio

Our Progress

- 1) RIO Funding - if you're available for the Interviews (October 4-6 Friday, Saturday, Sunday), please come. We have the advertisements, we're just waiting for them to go out on the ASUH IG and we're planning to print some but we're not sure what Chair Rafid wants to do.

Our Plans

- 1) We have to write a bill for RIO Funding, but we're gonna send out an e-announcement to all students to reach out to the clubs.

Internal Affairs

Chairperson Manabe

Our Progress

- 1) Unofficial meeting 9/3 for majority of discussion on proposed changes
- 2) Official meeting 9/4 for voting/SCR (changes will be discussed in New Business)
- 3) New updated rules work request will be sent to office staff tomorrow to be posted by early next week, pending approval of 6-20
 - a) Please refer to rules document in "revisions" folder in 107th drive, Internal Affairs committee folder (updated as of July 2019)

Our Plans

- 1) Rules Quiz Bowl planning at next meeting, details and plans should be sent out next week
- 2) Delegate issue listed below, but otherwise working to get applicants interviewed/possibly recommended
- 3) Some revision ideas recommended by President Li, working out an order of priority

Some Issues

- 1) Delegate applications aren't sent directly to Internal Affairs email/Kacie, so will

check with office staff to set up notification system

Investments and Long Range Planning

iSecretary Dela Cruz

Our Progress

- 1) Welcome!
- 2) Investments Policy Task Group Meeting #3 - September 12, 2019
 - a) Former Investments Chair Sean Mitsui (103rd Senate), Clinton Ng (105th Senate), and Jannah Dela Cruz will be meeting with the Task Group (comprised of BOR members, UHCFO Kalbert Young, and UH Legacy Endowment Advisors and ASUH Portfolio Advisor Peter Backus)
 - b) Next meeting will review ASUH's thoughts regarding the structure of the BOR Investments Policies regarding ASUH's Portfolio

Our Plans

- 1) Investments and Long Range Planning Meeting #2
 - a) To be scheduled in September: In order to bring the committee up to speed on the specific information from the Investments Policy Task Group
- 2) Investments and Long Range Planning Meeting #3
 - a) To be scheduled in October: For First Quarter Report of Fiscal Year (FY) 2020

Some Miscellaneous Items

- 1) Educating the Senate on the Portfolio History and Info!
 - a) TBA.
- 2) JOIN OUR COMMITTEE - It's good experience for ANYONE!

Student Affairs

Chairperson Kim

Our Progress

- 1) OERs - Senator Shimizu taking lead
- 2) Mental Health - Senator Yoshida taking lead
- 3) Waikiki Shuttle - Senator Johnson taking lead
- 4) Manoa Bus Shelters - Senator Salameh taking lead
- 5) Sustainability - Senator Luitel taking lead
- 6) ASUH Regular Surveying - SAL Kim taking lead
- 7) Student Discounts Around UHM - TBD

Our Plans

- 1) OERs - Senator Shimizu to meet with Billy Meinke, Advisor Manini, and UAA Chair to discuss designing and planning a student nominated OER grant
- 2) Mental Health - Senator Yoshida, Vice President Chun, and SAL Kim to meet with CSDC
- 3) Waikiki Shuttle - Senator Johnson to meet with Commuter Services and discuss the possibility of a Waikiki Shuttle. Direction to be taken contingent on the turnout of the meeting.
- 4) Manoa Bus Shelters - Senator Salameh to report back
- 5) Sustainability - Senator Luitel to schedule/meet with the Office of Sustainability, Surfrider, and Robert Perkinson's AMST to see what is needed at the moment,
- 6) ASUH Regular Surveying - SAL Kim to schedule/meet with Advisor Manini, stats professors, and other student organizations outside of UH for advice on megasurvey.
- 7) Student Discounts Around UHM - To be assigned to a person
- 8) UHM Support Group - Keeping in contact with Malia from the Women's center

to discuss the support group + bill writing.

Some Issues

- 1) Need general senate involvement in our initiatives <3 Please help uwu

Some Miscellaneous Items

- 1) If someone's free on Tuesday at 5:30 PM come to our next meeting on September 17, 2019 please <3

Undergraduate Academic Affairs

Chairperson Juliano

Our Progress

- 1) The scholarships are LIVE! Open until Oct 18 → ALREADY HAVE 1 APPLICATION :')
- 2) Held a meeting regarding [GRAD FAIR](#): Wednesday, Sept 4, 4:30pm, CC309
- 3) Sent flyers and ads to residence halls to post, scattered mini flyers in CCCafe
- 4) Scholarship Flow Chart

Our Plans

- 1) Grad Fair 2019 To Do! (< ٥)
 - a) Order food: NIPPON BENTOS.
 - b) Organize prizes: Grand Prize is Grad Cap/Gown/Tassel Bundle
 - c) Make graphic → GRAD "FERRY" , possibly ask our new office graphic designer?
- 2) Host a UAA Faculty Reviewer Appreciation Breakfast

Other Committees

TIM/Shidler Merger

Chairperson Li

Our Progress

- 1) Held the TIM/Shidler Merger Info Session
- 2) Had TIM/Shidler Students attend
- 3) Good conversations had
- 4) Administration admitted oversight in regards to student consultation and will work towards including us in the future
- 5) Bruno's promise to include ASUH in the Reorg Policy M3.101

Our Plans

- 1) The Merger has been made "official" as of September 1st
- 2) The role of this committee has been fulfilled and it will no longer be necessary to meet.

Some Miscellaneous Items

- 1) Thank you all for your passionate and hard work

Student Success Center

Chairperson Dela Cruz

Our Progress

- 1) Welcome!
- 2) [Student Success Steering Committee Meeting - August Recap](#)
 - a) What the Steering Committee did:
 - i) Finalized Guiding Principles
 - ii) Reviewed Draft Space Program
 - iii) Reviewed Draft Organizational Model
 - b) What's Next for the Committee:
 - i) Finalize Draft Space Program

- ii) Finalize Draft Organizational Model
- c) If you have any questions on what these things mean, please contact Chair Dela Cruz

Our Plans

- 1) Student Success Center Ad-Hoc Committee Meetings
 - a) I (Jannah) apologize that we haven't met yet!
 - b) We will meet more when the meetings become more specific to the space specifications, right now everything is still conceptual regarding use of the space

Athletics Fee Survey

SPECIAL ORDERS

UNFINISHED BUSINESS AND GENERAL ORDERS

NEW BUSINESS

- A. [Senate Bill 06-20 To Appropriate Funding for an Advertisement in UH Manoa's 10th Annual Official Visitor's Guide](#)

REQUEST TO DISCHARGE FROM COMMITTEE TO REVIEW SENATE BILL 06-20

Senator Leval Move to discharge *Senate Bill 06-20 To Appropriate Funding For An Advertisement In UH Mānoa's 10th Annual Official Visitor's Guide* from the Committee on Finance.

Senator Juliano Second.

ROLL CALL VOTE TO DISCHARGE SENATE BILL 06-20 FROM THE COMMITTEE ON FINANCE

Aye(s): Vice President Chun, Treasurer Pacanuayan, Interim Secretary Dela Cruz, Senators-At-Large Kim, Manabe, Oshiro, Senators Armstrong-Patterson, Aspacio, Baguio, Balico, Finley-Johnson, Friedman, Juliano, Lee, Leval, Luitel, Shimizu, Transfiguracion, Yoshida [19]

Naye(s): [0]

Abstention(s): [0]

Vote was in favor; Motion carries.

Senate Bill 06-20 To Appropriate Funding For An Advertisement In UH Mānoa's 10th Annual Official Visitor's Guide was discharged from the Committee on Finance.

READING AND APPROVAL OF THE MEASURE

Senator Leval Move to accept Senate Bill 06-20: *To Appropriate Funding For An Advertisement In UH Mānoa's 10th Annual Official Visitor's Guide.*

Vice President Chun Second.

Senator Leval This bill is made to appropriate funding for an ASUH full-page advertisement in the UH Mānoa Annual Visitor's Guide. This will be the 10th year they will be publishing guide. It is handed out to incoming and prospective students, faculty, members of the UHM community. This is held at the bookstore, orientations, events on campus, etc. The print circulation of this guide is 30,000, from November 2019 to November 2020.

ROLL CALL VOTE TO APPROVE SENATE BILL 06-20 TO APPROPRIATE FUNDING FOR AN ADVERTISEMENT IN UH MANOA'S 10TH ANNUAL OFFICIAL VISITOR'S GUIDE

Aye(s): Vice President Chun, Treasurer Pacanuayan, Interim Secretary Dela Cruz, Senators-At-Large Kim, Manabe, Oshiro, Senators Armstrong-Patterson, Aspacio, Baguio, Balico, Finley-Johnson, Friedman, Juliano, Lee, Leval, Luitel, Shimizu, Transfiguracion, Yoshida [19]

Naye(s): [0]

Abstention(s): [0]

Vote was in favor; Motion carries.

Senate Bill 06-20 To Appropriate Funding For An Advertisement In UH Mānoa's 10th Annual Official Visitor's Guide was approved with amendments.

**B. Senate Revision 06-20 Regarding Part IV Attendance and Awards for Service
SCR 15-20 Regarding Senate Revision 06-20 (Internal Affairs)**

READING AND APPROVAL OF THE STANDING COMMITTEE REPORT

SAL Kim Move to accept *Standing Committee Report 15-20 Regarding Senate Revision 06-20* from the Committee on Internal Affairs.

Senator Juliano Second.

Senator Leval This is an SCR from the Internal Affairs Committee. We discussed Senate Revision 06-20, a massive revision that clarifies the Awards for Service and Attendance rules. We approved 3 amendments in our committee, and left comments in the recommendation section, that we would like to talk about after.

Vote was unanimously in favor; Motion carries.

SCR 15-20 was approved.

READING AND APPROVAL OF THE MEASURE

Senator Juliano Move to accept Senate Revision 06-20: *Regarding Part IV Attendance and Awards for Service.*

Senator Leval Second.

iSecretary Dela Cruz This Senate Revision does the following: 1) This Rule Revision proposes to split Rule 19 *Attendance and Awards for Service* into 2 main rules: Rule 19 *Attendance*, Rule 20 *Awards for Service* 2) Takes form of the following structure when split. These are the changes to our existing rules as organized in my proposal.

Interim Secretary Dela Cruz explained each proposed revision or new rule added in Senate Revision 06-20 as shown below in italics.

Rule 19-1 Regarding Attendance

- a) General and Executive Meetings *No changes*
- b) Standing Committee Meetings *No changes*
- c) ASUH Workshops
- d) Meeting and Workshop Absences, Late Arrivals, Early Departures
Revised: Added 'Meeting and Workshop' to the title of rule. Current rule allows meeting attendance of a member to not count towards their Award if the meeting was not posted at least 2 business days in advance. Since the rules were changed to include workshops in our attendance aspect for Awards for Service, this rule was updated to include workshops as well. Replaced 'ASUH board' with 'written notice to members,' and added a '1-week' in-advance stipulation for workshop notices.

Rule 19-2 Regarding On-Leave

- a) *No changes*
- b) *No changes*

Rule 20-1 Awards for Service Eligibility

- a) Rules about criteria of eligibility
Revised: Satisfactory rating as stated in 19-4h is proposed to change from 10.5 points to 70%. This to better inform the Treasurer on determine satisfactory ratings, rathering than rounding up or down. In the past, the Treasurer has usually rounded up, but this is only assumed that this is the process. In the Internal Audit last year, this came up as a potential issue. The 70% is more precise to help the Treasurer make clearer calculations.
- b) Rules about denial of awards
Removed: Original rules 19-4e and 19-4k(1) were not included in this revision, thus it is proposed for removal from our senate rules.
Revised: The deadline of submitting attendance as stated in the original rule 19-4l is proposed to change from 4 business days to end of calendar month. This is to allow ample time for attendance to be done, and ensures all attendance for the month is logged in time for the Treasurer to begin calculation of Awards for Service.
- c) Rules about appeals - New Rules are created to add to our existing rules regarding Appeals for Awards for service, in order to establish an appeals process.
New: Rule regarding format of Appeals letters and deadline of Appeals (within 90 days of the date on the Awards for Service Memorandum)
New: Rule regarding Review Guidelines of Appeals (must have Awards for Service Memorandums and Attendance logs available at the meeting reviewing the appeals)
New: Maximum amount of Awards for Service that can be appealed and approved (proposed max is 3 awards). Does not limit how many appeals are submitted, only the number of appeals that are approved per person per term.

Rule 20-2 Awards for Service Procedures

- a) Rules about Recording and Calculating Attendance
Revised: The deadline of submitting attendance as stated in the original rule 19-4l is proposed to change from 4 business days to end of calendar month. This is to allow ample time for attendance to be done, and ensures all attendance for the month is logged in time for the Treasurer to begin calculation of Awards for Service.
- b) Rules about Documenting/Recording Senate Ratings
Revised: Instead of the rules not allowing ratings to be submitted before the 25th, this was reworded to state that the rate sheets must be available to complete during the last 5 days of the month. This is to stipulate that only within a specific period that Senators can complete their rate sheet, rather than place a penalty for those who complete it

earlier than the 25th (Months like February end on the 28th, 3 days is not much time to fill it out.)

New: Language is also added to explain the procedure in the case the rating sheets were made available to the Senate later/less than the last 5 days of the month.

New: In the case that committee/position appointments change during an Award for Service period, language was added to allow the ratings of the most recent appointees during that month if members did not submit ratings based on the previous appointees of that same month.

c) Rules about Timely Processing of Awards

New: Although already done in practice, language was added to officialize the practice that the Operations Manager reviews the Awards for Service Memorandum and documents.

New: In order to keep an accurate record of Awards for Service and make consistent transparency of the correct award distribution to the Senate, language was added to create a procedure for the Treasurer in case that changes are made to Awards for Service Memorandums.

These changes include but are not limited to appealed Awards for Service decisions, typographical errors or miscalculations, etc. This type of procedure was discussed during our Internal Audit last year.

d) Rules about Pro-rating Awards

New: Language was added to clarify other situations that an Award must be pro-rated such as entering the Senate from a Special Election, officially leaving the senate, or being “on-leave.”

New: Language was also added to create the stipulations in which a senator’s resignation is considered official to determine the official “leave” date when pro-rating awards.

Senator Leval

Move to replace the language in proposed rule 20-1b)(4):

“The Senate Member is rated “unsatisfactory” by at least one of the following:

- i) The Chairperson and Vice Chairperson of the Standing Committee the Senate Member is appointed to
- ii) The members of the Standing Committee that he/she/they is a Chairperson or Vice Chairperson of
- iii) Majority of the Senate if he/she/they is an Executive Officer”

with “The Senate Member does not meet “satisfactory” rating.”

Senator Juliano

Second.

Vote was unanimously in favor; Motion carries.

Interim Secretary Dela Cruz

Move to replace all instances of “compensated” with “awarded.”

Senator Juliano

Second.

Vote was unanimously in favor; Motion carries.

Senator Leval

Move to strike the proposed rule “20-1c)(4) Senate Members may only receive up to three (3) Awards for Service in a term that were denied.”

Senator Juliano

Second.

Vote was unanimously in favor; Motion carries.

SAL Oshiro Move to replace the first sentence in the proposed rule 20-1c) with “A Senate Member may appeal decisions regarding his/her/their Award for Service for any reason they see fit, notwithstanding a Senate Member’s violation of Rule 20-1a.”

Interim Secretary Dela Cruz Second.
Vote was unanimously in favor; Motion carries.

SAL Manabe Move to add “An appeal is a form of a pardon.” before “A Senate Member may appeal decisions regarding his/her/their Award for Service for any reason they see fit, notwithstanding a Senate Member’s violation of Rule 20-1a.”

Senator Leval Second.
Vote was unanimously in favor; Motion carries.

ROLL CALL VOTE TO APPROVE SENATE REVISION 06-20 REGARDING PART IV ATTENDANCE AND AWARDS FOR SERVICE

Aye(s): Vice President Chun, Treasurer Pacanuayan, Interim Secretary Dela Cruz, Senators-At-Large Kim, Manabe, Oshiro, Senators Armstrong-Patterson, Aspacio, Balico, Finley-Johnson, Friedman, Juliano, Leval, Luitel, Transfiguracion, Yoshida [16]

Naye(s): [0]

Abstention(s): [0]

Vote was in favor; Motion carries.

Senate Revision 06-20: Regarding Part IV Attendance and Awards for Service was approved with amendments.

OPEN FORUM

SAL Oshiro
Vice President Chun

Campus Life meeting is tomorrow, from 6-7 PM. Check your email. Social this Friday, meet at 6:30 in the ASUH Office. It was kinda sad to see people leave the meeting early, you guys were elected as Senators, and it is expected that you make time for the meetings.

President Li

This meeting was abnormally long, because the last time we had a meeting was a couple weeks ago. We had a little break. So a lot of updates were needed to be made at this meeting. Thank you all for staying and participating.

CLOSING

Announcements

The Next General Senate Meeting will be on Wednesday, September 18, 2019, at 6 PM in Campus Center Room 310.

Adjournment

SAL Oshiro
Senator Armstrong-Patterson

Move to Adjourn.
Second.

Voting was unanimously in favor; Motion carries.

General Senate Meeting #8 was adjourned at 8:49 PM.

Respectfully Submitted and Codified by,



Jannah Lyn Dela Cruz
Interim Secretary, 107th Senate