

THE ASSOCIATED STUDENTS OF THE UNIVERSITY OF HAWAI'I AT MĀNOA
2465 Campus Road, Campus Center Room 211A
Honolulu, Hawai'i 96822

Executive Committee Meeting #19 of the 107th Senate
Wednesday, March 11, 2020

OPENING

Call to Order

President Li called the meeting to order at 6:10 PM in CC 310.

Roll Call

Secretary Ocampo called roll.

Present:	President Li, Vice President Rafid, Treasurer Pacanuayan, Secretary Ocampo, Senator-at-Large Manabe, Oshiro, Leval, Senators Balico, Bowersmith [10]
Excused Absences:	Senators Juliano, Ruan [2]
Unexcused Absences:	[0]
Excused Late:	[0]
Unexcused Late:	[0]
Excused Early Departure:	[1] Senator Saleme
Unexcused Early Departure:	[0]
On Leave:	[0]
Advisor:	[0]
Guests:	[0]

Reading and Approval of Minutes

1. Executive Committee Meeting Minutes #6, 107th Senate - August 8

SAL Oshiro I move to accept the reading and approval of minutes for Executive Meeting #6 for the 107th Senate.

SAL Kim Second.

*Vote was unanimously in favor; Motion carries.
The minutes of Executive Committee Meeting #6 was approved.*

2. Executive Committee Meeting Minutes #10, 107th Senate - October 9

SAL Kim I move to accept the reading and approval of minutes for Executive Meeting #10 for the 107th Senate.

SAL Oshiro Second.

*Vote was unanimously in favor; Motion carries.
The minutes of Executive Committee Meeting #10 was approved.*

3. Executive Committee Meeting Minutes #18, 107th Senate - February 26

THESE MINUTES HAVE BEEN ADOPTED BY THE 107TH SENATE ON APRIL 1, 2020.

VP Rafid I move to accept the reading and approval of minutes for Executive Meeting #18 for the 107th Senate.

Secretary Ocampo Second.

*Vote was unanimously in favor; Motion carries.
The minutes of Executive Committee Meeting #18 was approved.*

Official Correspondence

REPORTS

Executive

President

a) Website Updates & Management

President Li I'd like to welcome our new Secretary Ocampo! Who will be taking our minutes starting now till the end of the semester. Please assist her when possible! Now for website updates and management, it has come to my attention that we have a new working website, which is better than the old website, but we do not want it to turn out like the last website which is in disrepair and disuse. I've come to realize that nobody is really checking their web pages, so this is where I would like to ask if your committee is associated with any webpage on the website, please do self audits and make sure information is up to date. I'm also asking office staff to do a read through when things are updated.

SAL Manabe What if I already sent something in and they didn't do it?

President Li I'd follow up with them. I have made it very clear about the importance.

Vice President Rafid It is not hard to change or make edits to words on the website, especially if it is time sensitive.

President Li Vice President Rafid has brought up a good point about time sensitive information. Both Vice President Rafid and I both have direct access to the website, but we do not want to be the website managers, so we have support staff for this. So please put in work requests, it just needs to be communicated. We don't want things to turn into the last website.

b) Email Communication

President Li If you are sending out any emails regarding committee work, please CC myself and Vice President Rafid on all emails so we are up to date with what is going on in the Senate.

c) Covid-19 Distance Learning

President Li As you have all heard, colleges across the nation are closing their doors in favor of distance learning. Right now at UH Manoa, there has not been any moves to move to a full campus distance learning procedure. But individual departments have been told they are able to decide to do so if they want to. I know UH is monitoring the situation and will send out an email regarding distance learning. While this is happening I want to make sure students are being heard, so students are not caught in the shorthand of this. Also, a lot of students need employment to pay for tuition and some need the school's health

insurance. I have sent an email to Lyons and Lassener about making sure ASUH is included in any discussions moving forward to make sure student perspectives are not lost. If you are traveling please stay healthy. In regards to our meetings, I think that is a topic I want to open up to the executive committee about how we would proceed if the campus goes to distance learning.

- Advisor Manini* If the campus goes for distance learning, there is still instruction. So you guys could still meet. If you guys think a meeting would be dangerous, then set some standards. Like if people get sick, for them not to come. Unless the administration says you cannot come to campus at all, you should try to figure something out.
- SAL Manabe You could just suspend the meeting rules that mandate that we have to have it on campus so we can livestream it instead , then we can still have the meeting and have it accessible to everybody.
- Vice President Rafid However, you have to start the meeting in person to suspend the meeting.
- Advisor Manini* I would say try to still meet in person.
- President Li How do you guys feel about meeting in person for the March 25th meeting?
- Advisor Manini* You have to understand, it isn't just your rules, it comes from Roberts, in terms of meetings.
- President Li Are there any strong feelings regarding the current meeting?
- SAL Kim I just had family visit from Korea, and I had to self isolate, but I am all good. But I'm just concerned about how many students have international ties.
- Advisor Manini* I think your concern is a desire to join meetings electronically, that somehow if someone is sick or has to self isolate, there be an option for that person may still participate. You guys could technically, by a 2/3 vote, if for some reason due to this current virus that if anybody who can qualify for making quorum, has to stay home, that you guys are willing to have them join the meeting, count as quorum and participate.
- President Li what motion would that be?
- Advisor Manini* “motion to suspend the rules to allow for video engagement in ASUH meetings and having that count to meet quorum requirements, be able to vote through distance mechanisms if necessary due to COVID-19.”
- Vice President Rafid Could we do it prior to the meeting?
- Advisor Manini* I was you guys, I would do a vote now to allow it while the virus is here. I doubt any of your constituents would file a case against you.
- President Li *Advisor Manini* is saying we should pass a motion saying from here on out that we should pass a motion to allow distance mechanisms to count for participation, voting and quorum requirements while this COVID-19 is a threat to campus.
- SAL Kim Motion to suspend a rules mandating that physical presence to count for quorum count to allow for ASUH members to phone or video conference in

for all future executive, committee, and general meetings while COVID-19 is still a threat to campus as a health and safety precaution.

Vice President Rafid Second.

Motion passes.
Vote was unanimously in favor.

Vice President

Vice President Rafid

Thank you to those who came to the retreat. I think it was a good time and turnout and have some team building experience. I suggest you use the opportunity to work with new senate members and help them get involved with ASUH. I am starting to plan the crossover banquet so if anyone would like to help please let me know!

SAL Oshiro

I would like to help plan the crossover banquet!

Treasurer

Treasurer Pacannuayan

Real quick about funding, we have about \$35,000 left for this year, which is 24.46%. As for the advertisement budget, I'm going to pass around a copy to everyone. So we have \$17,000 in the budget allocated for ASUH advertisement. Only \$4,964 has been used. That is 29%, so we could still spend about \$12,000 for advertisement. So for cash awards for this year so far, 113 people have been awarded and only 66 were actually processed. I have asked office staff to send me all of the emails from the ticketing booth and counted them, and only 66 have been processed. So I will talk to Healani.

Secretary

Secretary Ocampo

Hi yall! I'm happy to be here and I'm learning so thank you for being patient! Sheena is teaching me, and I appreciate all the help from you guys! Keep up the committee reports please thank you!

Administrative

Advisor Manini

I would like you guys to have a Media Workshop and I will work with VP Rafid to work one out, just in case any press, like Ka Leo approaches you about your committees. Also you should include Landon or Micah in any interactions with Ka Leo since they are the ones who should be speaking on behalf of the Senate. If you have no prior training, if any press asks you questions you could possibly give them too much information you should not be saying, and then the truth could be twisted. If we are around campus, we will definitely try to have a workshop. Also, please monitor the situation with campus functions closely cause it could impact our events, so please communicate with vendors accordingly.

Judicial Branch

Standing Committees

Campus Life

Chairperson Oshiro

Our Progress:

-First Food Vault Tabling scheduled for 3/25.

-Sinclair Study Nights

 Bill has been submitted to Exec, Finance

 Members have selected which night they will lead, discussions about vendors

-ASUH x Blood Bank of Hawaii Collaboration

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Tuesday, April 28th from 9 am - 3:30 pm at the CC Ballroom
Appointment Goal: 60

Our Plans:

- Sending out volunteer sign up sheets to the Senate and updating the RIO volunteer calendar.
- Work with BBH to produce marketing materials for the April 28th Drive, publicize the event

Elections

Chairperson Balico *No Report*

President Li Please help advertise election packets! We will play it out by year!

External Affairs

Chairperson Leval *Our Progress*

AS(You)H Event — Thursday, April 2 and Friday, April 3
Please sign up for shifts!

All Senate Members: Please pick up your Grind ASUH T-shirt from your mailbox. If you do not have a mailbox, it is on the table in front of the mailbox.

Finance

Treasurer Pacanuayan We found a mistake in a bill and have over-rewarded an RIO for more than what they asked, so we are fixing it. Award packets should be ready for pickup after spring break.

Internal Affairs

Chairperson Manabe *Our Progress:*

Meeting informally every Wednesday 5-6pm unless an official meeting is called regarding censure (4/8).

Rate sheets discussion to follow after censure and revisions discussions as the latter is our current priority.

Plans:

- Meeting #10 (3/25): 4:30-6pm: relating to senate revisions
- Meeting #11 (4/8): 5-6pm: relating to censure of Fall 2019 Secretaries

Rooms TBA, meeting request sent 3/10

Issues/Miscellaneous:

If senators would like to participate in any of these discussions, please attend or email your thoughts so they can be recorded in the minutes.

It is important that these discussions take place and that everyone is heard in committee rather than on the Senate floor.

Please come to the meetings so we can have quorum. If you are unable to attend/will be late, please let me know beforehand so VC and myself can plan accordingly.

Investments and Long Range Planning

Treasurer Pacanuayan *Our Plans:*

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Still writing that resolution. Kelly is keeping a close eye on the portfolio, though implications could mean that next senate's budget could be lower as uncertainty increases in the stock markets at this time.

Advisor Manini

In the coming months, I would say be thoughtful on what you guys spend on. Because if you withdraw that, it would drop the budget for the future senate.

Student Affairs

SAL Kim

Our Progress:

UPASS Survey to close on Friday, March 14, 2020

Ozzi Reusable System Survey sent out on Monday, March 9, 2020

Our Plans:

Monday, March 23, 2020, 5:00pm to 6:30pm at CC203C

Misc./Issues:

Did not meet quorum for past 3 meetings

Undergraduate Academic Affairs

Vice Chairperson

Bowersmith

Our Progress

Send out folders to faculty to score by March 30.

Mitty homework: score Grad Test Prep and Research Award by March 27.

Our Plans

UAA Meeting #12

Monday, March 23, 5:30pm at ASUH Office

Other Committees

President Li

I have one update for the Ad Hoc committees, and that is we are moving forward with sending out the nomination form for the OER Award. There is going to be a bill introduced, so to get students to nominate people we are going to a survey with the nomination form at the end so the survey will gauge student interest in OERs and what they know about free textbooks, and we will have some gift card giveaways, and at the end we will give away an ipad to entice more engagement. So a bill will be introduced next general about that.

Sustainability

No report

Mental Healthcare

No report

Part-Time Students

No report

Student Housing

No report

SPECIAL ORDERS

UNFINISHED BUSINESS

NEW BUSINESS

A. Award for Service Appeal - Russell John Transfiguracion (November)

President Li I would like to entertain a motion to accept the Award for Service Appeal for senator Transfiguracion for the month of November.

SAL Oshiro Set motion

Vice President Rafid Second.

2/3 ROLL CALL VOTE TO APPROVE Award for Service Appeal Russell John Transfiguracion (November):

Aye(s): Vice President Rafid, Treasurer Pacanuayan, Secretary Ocampo, Senator-at-Large Manabe, Oshiro, Leval, Senators Balico, Bowersmith [9]

Naye(s): [0]

Abstention(s): [0]

Appeal was approved.

B. Awards for Service Appeal - Ismael Salameh (December)

SAL Oshiro Set motion

Vice President Rafid Second.

Vote was unanimous; motion carries.

Appeal was approved.

C. Awards for Service Appeal - Kacie Manabe (December)

SAL Kim Set motion

Vice President Rafid Second.

SAL Manabe In November, I went on leave, so there was a shift in leadership. But, in December when things were back to normal, when I was communicating with my then vice chair, he didn't submit the minutes on time and this has been a problem stemming from the vice chair and i do not know how many times I have said to the vice chair that this is important and that they need to be turned in on time, but it never happens. So I had to make sure all the minutes have been uploaded correctly. So I think the fact that I was coming back from leave in early December, when we had our meeting, and we had delays in codifying minutes for internal affairs at that time, in addition to the vice chair's known history of not turning in the minutes on time, that this is the reason why the ND was probably given.

Vote was unanimous; motion carries. SAL Manabe abstained from voting

Appeal was approved.

D. Awards for Service Appeal - Paul Brian Balico (December)

Vice President Rafid Set motion

Sal Manabe Second.

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Senator Balico Hello everybody, i'm here to appeal for the month of December. The reason why I did not get my award for service was because of a neglect of duties. The reason for this was because of my vice chair not codifying minutes. I have been in contact with the vice chair however, the last meeting minutes have been corrupted.

Vote was unanimous; motion carries.

Appeal was approved.

E. Awards for Service Appeal - Kezzo Jet Pacanuayan (December)

Vice President Rafid Set motion

Sal Oshiro Second.

Treasurer Pacanuayan I did mark myself as ND because two months is way too long to get done with it. But the reason for that is that there is a lot more information I need more of, I also wrote in my appeal letter that there was a lack of minutes and attendances and all of those things along with what I need to complete the memorandum. There has been missing and still missing details from attendance, and I had to work with office staff to fix the summary on rate sheets to correct it. With that information I just processed the december cash award yesterday.

Vote was unanimous; motion carries.

Appeal was approved.

F. Awards for Service Appeal - Kezzo Jet Pacanuayan (January)

Vice President Rafid Set motion

Sal Oshiro Second.

Treasurer Pacanuayan Even though I had the information of attendance, and the rate sheets, the problem was about the people who left the senate. My assumption was that they just left and were not eligible for the rate sheet so I just took them off the list.

Vote was unanimous; motion carries.

Appeal was approved.

G. Award for Service Appeal - Sheena Carmela Juliano (January)

Vice President Rafid Set motion

Sal Oshiro Second.

Vote was unanimous; motion carries.

Appeal was approved.

H. Senate Resolution 11-20 IN SUPPORT OF INCREASED FUNDING FOR MENTAL HEALTH SERVICES AT THE UNIVERSITY OF HAWAI'I AT MĀNOA

President Li I would like to refer this to the committee on External Affairs.

I. Senate Revision 11-20 RELATING TO AWARDS FOR SERVICE

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President Li I would like to refer this to the committee on Internal Affairs.

J. Senate Revision 12-20 RELATING TO AWARDS FOR SERVICE

President Li I would like to refer this to the committee on Internal Affairs.

K. Senate Bill 33-20 To Appropriate Funding for the Implementation of a Composting Pilot Program at UH Manoa

President Li I would like to refer this to the committee on Finance.

L. Senate Bill 36-20 Funding for a series of LGBTQ+ Ball Culture Events

President Li I would like to refer this to the committee on Finance.

OPEN FORUM

CLOSING

Announcements

Adjournment

SAL Oshiro

I move to adjourn.

Vice President Rafid

Second.

Vote was unanimously in favor; Motion carries.

The Executive Committee Meeting was adjourned at 6:54 PM.

Respectfully Submitted,



Dominique Ocampo
Secretary, 107th Senate