

THE ASSOCIATED STUDENTS OF THE UNIVERSITY OF HAWAII
2465 Campus Road, Campus Center Room 211A
Honolulu, Hawaii 96822

General Senate Meeting #4 of the 106th Senate
Wednesday, June 27th, 2018

OPENING

Call to Order

President Dela Cruz called the meeting to order at 6:04 PM in CC 310.

Roll Call

Present:	President Dela Cruz, Vice President Simeona, Treasurer Honda, Interim Secretary Sakamoto, Senators-at-Large Kim, Li, Manabe, Senators Balico, Galeng, Hortizuela, Lao, Urasaki, Yamada [13]
Excused Absent:	Senators Dunham, Oshiro [2]
Unexcused Absent:	Senator Ramirez [1]
Excused Late:	[0]
Unexcused Late:	[0]
Excused Early Departure:	[0]
Unexcused Early Departure:	[0]
On Leave:	Senator-at-Large Chun, Senators Creadick, Ganoy, Juliano, Negrillo, Vargas [6]
Advisors:	[0]
Guests:	[0]

Reading and Approval of Minutes

- General Senate Meeting Minutes #1, 106th Senate - May 2nd, 2018
VP Simeona Move to accept the reading and approval of minutes for GSMM #1.
Senator Galeng Second.
VP Simeona Move to correct all grammatical, typographical, formatting and Hawaiian diacritical mark errors.
SAL Li Second.
Motion carries.

Motion carries.
- General Senate Meeting Minutes #3, 106th Senate - June 13th, 2018
Senator Lao Move to accept the reading and approval of minutes for GSMM #3.
SAL Kim Second.
SAL Manabe Move to change "Micah Level" to "Micah Leval" in section (c) under the President's report.
SAL Kim Second.
Motion carries.

THESE MINUTES HAVE BEEN ADOPTED BY THE 106TH SENATE ON JULY 11TH, 2018

Senator Lao Move to correct all grammatical, typographical, formatting and Hawaiian diacritical mark errors.
Treasurer Honda Second.
Motion carries.

Motion carries.

Official Correspondence

Testimony

REPORTS

Executive President

a. Manoa District State House of Reps. Candidate Forum - July 11, 2018

President Dela Cruz I know I mentioned this at our last meeting about submitting three questions in for the Manoa District State House of Reps. Candidate Forum, but I did not receive any feedback after that. Bringing this back to the table, did anyone have any questions they wanted to submit?

SAL Li Are these questions on behalf of ASUH?

President Dela Cruz It isn't on behalf of us, but rather just an opportunity to submit questions for the candidates to answer in front of everyone.

SAL Li We could ask how would they support Open Educational Resources for students at UH Manoa if elected.

Senator Lao When will you be submitting these questions?

President Dela Cruz By the end of the week. The event is on July 11th, which is coming up. We could even ask general questions such as how they are planning to support students at UH Manoa. If you folks really do want to submit questions, please submit them to me by Friday so I can give them to the Manoa Neighborhood Board.

b. ASUH Leadership Kick-off Follow-Up

President Dela Cruz I wanted to follow-up with the Leadership Kick-off. Interim Secretary Sakamoto created a summary of everything we talked about on both Monday and Wednesday. Attached is the document. This is not finalized because I did want to give the opportunity to those who are on-leave to contribute their thoughts about what we talked about at the Kick-Off. We discussed ASUH's vision and mission. The first page is a general consensus on what we agreed to work on as a Senate to fulfill the vision and mission. Highlighted are key terms in everyone's statement that they shared. As you can see, a lot of it is about transparency, making a long-lasting impact, supporting each other, collaboration, getting to know our students more, and what not. In addition, we also talked about how our individual committees could fulfill the vision and mission. This shows what each committee spoke about and I also highlighted some key things. For example, more events planned by Campus Life, Elections spoke about getting more student participation, Student Affairs wants to be more in touch with our students. This gives us a general idea of not just what our duties are in our committees, but our general goals. Following this, we went into a deeper discussion on how we can actually fulfill all of the different things we want to achieve. This third page shows the specific steps we would have to take in order to fulfill what is written on pages one and two. It is broken up by different path steps. These are similar to last year, such as focusing on ASUH's visibility and engagement, effective communication both internally and externally, and involvement

and support. Under all of these items are different tactics on how we can achieve the different path steps. We talked about RIO presentations, more effective tabling, utilizing more engaging content online, having a suggestion box. It is all listed on pages three and four. We also each talked about our individual goals and initiatives we want to work on whether if it's for ourself or as a Senate. You can see everyone's individual goals that they set for themselves. This is really important for all of us. By knowing each other's goals, we can hold each other accountable for the progress that we make in achieving these different goals. If we find each other not working on these different things, we can help each other by reminding ourselves of what goals we had set. If you didn't bring up how you plan to fulfill the vision and mission at the Kick-Off and one goal or initiative for yourself, please be sure to add it to this document. I'll mention this to everyone who's on leave so they can do this too. Don't feel too stressed out about focusing on these goals and initiatives in addition to your committee work. This is supposed to benefit us so we can better serve our constituents. The "In the Now" page shows issues we should keep on our radar that may need ASUH's attention presently or during the school year. Following that are initiatives we want to see ASUH start on. We do have a really long list, so this shows that we are ambitious. Some are not too time consuming and some I think are things that we can achieve. If any of these things are of interest to you, feel free to take that on as your own personal goal or initiative that you want to work on. From this list, we figured out the token items that we really want to invest our time in. This page shows what those things are. We discussed more mental health services that meet the demand, establishing an OER grant program to incentivize faculty to incorporate OERs in their courses, wanting to have a transparent breakdown of student tuition and fees. These are initiatives ASUH would work on and invest our time into. We also listed initiatives we would like to work on, but it could be more of a co-sponsorship where we don't necessarily plan it, but rather have a hand in it with another group on campus. First we have the reusable utensil campaign. We discussed how we can work with the Surfrider Foundation since that is their expertise. We could provide promotional items that are reusable to help promote that culture on campus. We could also help share research done by the Surfrider Foundation. Another initiative, which I'm not too sure if this would be a co-sponsorship or something we could do on our own, would be to get a student discount on inter-island airfares since there is no longer that option. Students are travelling all the time between islands for school-related purposes. We also discussed supporting the homeless student population on campus since we do have a homeless population amongst our constituency. I am not personally aware of any support services that there are here. If there aren't any, I think this is a good bandwagon to jump on to help support. I wanted to bring this discussion back to the table to give you all the opportunity to discuss anything you have in mind after the Kick-Off. Feel free to share anything you want to add or if you see an initiative that you want to work on I can put your name down.

SAL Manabe

I would like to help Senator Lao with the transparent breakdown of student tuition and fees.

President Dela Cruz

I already included names of individuals who expressed interest in these different initiatives. If your name is not on here that is totally fine. We still have time. When the time does come around, Vice President Simeona is going to arrange a strategy chart workshop where we learn about the strategy chart, which will really help create plans for the different initiatives that we want to work on. By then, you all should have an idea of what initiative you want to work on, so you can be part of the strategy discussion.

SAL Manabe

For the issues to keep on our radar section, we could include the Shidler merger.

c. ASUH 106th Team Drive

President Dela Cruz I wanted to briefly go over the 106th Team Drive, so you all can get used to utilizing it more, especially for Chairs and Vice Chairs. For Chairs and Vice Chairs, when you folks have any legislation referred to you and you do have a meeting coming up and you use the electronic format for your agendas, once I have the legislation it gets uploaded to the Meeting Agenda Packets folder in the Team Drive. Here there are different folders for SCRs, Senate Bills, Resolution Drafts, President Messages, etc. When you make your agendas, feel free to use these folders and take the link from the file. This is the one file that I accept and is considered the official document that is moving within the Senate body. Secondly, sooner than later everyone is going to start writing legislation or doing minutes, so it is important that you have an e-signature. Some of you are returning members, so you already have one. It is under templates. If you do not have one, please come and talk to me and I can have one made for you and put it in the Team Drive. There are also committee folders in case you folks want to have a space for any committee work that you do. Currently the attendance log on the website is not updated, so if you go to the links PDF in the Team Drive, you will find the current attendance log. As of right now, this is the only way you have access to the attendance log. I will let Advisor Sonoda-Pale know to update the website, so you can have access to the attendance log via the website.

d. Office and Chair Meetings

President Dela Cruz Officers and Chairs please fill out the Doodle by Friday. I really want to meet with you folks next week. Next week I actually have a tight availability, so I might have to extend the Doodle to the following week. Please be sure you fill out your availability, so I can schedule an individual meeting with you to see how you folks are doing. I am going to reference the initial meeting notes at this time as well.

e. Reminders

i. NEW Deadlines for Agenda Items

President Dela Cruz Please remember I need legislation by Mondays, but let me know by Fridays.

ii. Executive Committee Meeting Reminder: *Tuesday, July 3, 2018*

President Dela Cruz The next Executive Committee Meeting is on Tuesday, July 3rd because July 4th is a holiday.

Vice President

a. Committee Reports *due July 9*

VP Simeona Thank you to everyone who did their Committee Reports in a timely manner. Please Chairs and Vice Chairs, fill these out as best as possible. In the last one, there were some responses that were pretty vague, so I had to ask the Chairs during the one-on-one meetings to explain what they meant. Vice Chairs, if you see that your Chair is running late on these reports, feel free to fill it out for them. The next one is due on July 9th, so we can present them at the July 11th General Senate Meeting.

b. Workshops

VP Simeona This was a last minute decision, but I decided to have the second Senator Orientation next week on July 3rd from 4:00PM to 6:00PM. Please keep on your radar, Advisor Sonoda-Pale wants to do an ASUH office workshop. I will be meeting with her to coordinate possible dates for that. I will be sending out a Doodle tonight for the Midwest Academy Strategy Chart Workshop. Possible dates are either July 9th or the 11th. Please fill that

out. It'll be due next week Monday. Possible dates for the Bill and Resolution Writing Workshop will be for the week of the 16th through the 20th. I will be inviting a former SAL to help me out with that, so please do not miss it.

Treasurer

Treasurer Honda

Please fill out your rate sheets by the last day of this month. Please remember to do it on time. If you complete it late, even filling out the first day of the next month is considered late, it will affect your eligibility for your Award for Service. Advisor Manini is out until July 9th, so President Dela Cruz and I will not be able to meet with her until then. This means that there will be a delay in the Senate Act to appropriate funding. If you are working on a Bill, hold on to it. You can still work on it, but we cannot approve any funding for it.

Secretary

Secretary Sakamoto

No report.

Administrative

- a. Advisor
- b. Operations Manager

Judicial Branch

- a. Student Court

Standing Committees

Campus Life

VC Galeng

We had a small, unofficial meeting with Vice President Simeona, Senator Balico, and I. We brainstormed some event ideas for Homecoming, since that is the first event of the year. We looked at past Homecoming events to try to see what else we can do.

Elections

Chair Lao

I missed the deadlines to turn in rule revisions for last week's Executive Meeting, so I will be turning in rule revisions by this week Friday to make it to next week's Executive Meeting. This means the Elections Packet has been pushed back to the week of July 11th. I will be sending out an email to my committee, so that we can schedule a meeting between July 4th and July 11th to review these rule revisions.

SAL Manabe

Should I be at that meeting as well?

Chair Lao

Yes.

External Affairs

VC Urasaki

We had our first meeting a week ago and we talked about some of our plans for the committee. We also looked at the Resolution for the plastic straw ban. We discussed our thoughts on it. Hopefully we will be having another meeting within the next week to put our thoughts into an official SCR.

Finance

Chair Li

I emailed the RIO funding schedule to Advisor Sonoda-Pale since I could not meet with her in person. I am still waiting to hear back from her about that. I plan to meet with Vice Chair Vargas when she gets back and have our first committee meeting following that. I am planning on discussing a potential funding workshop in collaboration with the other funding groups on campus.

Internal Affairs

Chair Manabe

We had a meeting today. I updated the Open Delegate list. I contacted the three Vice Chancellors and the updated list is current as of last Monday. We are going to be having a fifth workshop. It is going to be a rules workshop. We will not be going over the entire

document, but only the responsibilities of the Executive Committee and rule 19, which discusses the Award for Service since these are the rules that impact you the most. Rule 19 will be revised at some point, but because this is what we are following right now it is best that everyone understands it. That will be held on July 25th. I will be working with Vice President Simeona to set a time that works for everybody. For now, please keep that date in mind. I will also be attending the Elections meeting to help speed up the process of getting out their revised Elections Packet. I am continuing to find people for the Academic Grievance Committee and the Student Conduct Appellate Board. These are very low commitment groups as you only need to attend if a case arises. If you are interested, let me know and I can put you on our agenda as a suggestion for nomination.

Investments and Long Range Planning

Treasurer Honda

Our stock portfolio is currently at 8.8 million. It has been declining recently. We still have to schedule a meeting for the quarterly report with our financial advisors. Advisor Manini is out, so we have to wait until she gets back for that to happen.

Student Affairs

Chair Kim

We had an unofficial meeting. Senator Urasaki will be working on the mental health initiative. Vice Chair Hortizuela will be working on the food pantry. I will be working on the UPASS initiative. The OER award was moved to the Undergraduate Academic Affairs Committee. We have not scheduled our next meeting yet, but as soon as we get the When2Meet back we will. For campus efficiency, we have not discussed who will be working on that, but that will be determined soon. Tomorrow Biki will be having their first anniversary party. I will be attending and will see if I can talk to anyone and network.

President Dela Cruz

Student Affairs unofficially met and reviewed the Resolution. Since it is still in External Affairs' possession, you folks are still able to meet officially to review it and submit an SCR. I would recommend doing that.

Undergraduate Academic Affairs

Chair Hortizuela

Vice Chair Julianio will be back from leave soon, so we will be having a meeting in July.

Other Committees

SPECIAL ORDERS

UNFINISHED BUSINESS AND GENERAL ORDERS

NEW BUSINESS

President Dela Cruz

This is a new thing that was started at the end of last year. There are cases where pieces of legislation are not reviewed by the committee they were referred to or they "died" in a committee. In this case, we cannot officially discuss it in the General Senate Meeting. What I would like to start doing is highlighting the items in red on the agenda, meaning it is not official until we actually take a vote. Should the public come and check out what is happening, items in red are not officially on the agenda. The reason Senate Revision 01-19 is red is because it died in the committee, but we still have a Standing Committee Report to review since the Internal Affairs committee did review it and voted on it, so we would like to hear what they said. Because it died, we cannot review it, but if you would like to bring it back to the General Senate, we would have to take a 2/3rd roll call vote.

Senator Lao

Move to accept Standing Committee Report 01-19 Regarding Senate Revision 01-19 from Internal Affairs.

SAL Manabe

Second.

Senator Lao

The revision that we reviewed today in our meeting was clarifying whether it is the Chair or Vice Chairperson's responsibility to fill out the attendance log after every committee meeting. Office staff is having trouble determining who is responsible for the attendance.

Treasurer Honda

Senator Lao

The revision we went through today was aiming to make it the Chair's responsibility. We discussed it and our thoughts are that we believe it would be more ideal if it were the Vice Chair's responsibility because the Vice Chair already takes minutes and has access to the attendance record on the minutes. For that reason, we defeated the measure.

Usually the Chair's are contacted when people will be absent, was that something that you discussed?

That is something we talked about, but ultimately we believe the Vice Chair should do it rather than the Chair.

Motion carries.

OPEN FORUM

President Dela Cruz

If you have any questions for the Manoa District State House of Reps. Candidate Forum, please send it to me by Friday. Just a reminder that our next General Senate Meeting will be on Wednesday, July 11th.

CLOSING

Announcements

Adjournment

Senator Lao

VP Simeona

Move to Adjourn.

Second.

Meeting was adjourned at 6:48 PM.

Respectfully Submitted,



Jaclyn Sakamoto
Interim Secretary, 106th Senate