

**THE ASSOCIATED STUDENTS OF THE UNIVERSITY OF
HAWAII AT MĀNOA
2465 Campus Road, Campus Center 211A
Honolulu, HI 96822**

**SENATE ACT 04-26
ESTABLISHING THE ASUH BUDGET FOR FISCAL YEAR 2026
THE ASSOCIATED STUDENTS OF THE UNIVERSITY OF**

ESTABLISHING THE ASUH BUDGET FOR FISCAL YEAR 2026

BE IT ENACTED BY THE UNDERGRADUATE STUDENT SENATE:

PART I GENERAL PROVISIONS

SECTION 1 PURPOSE

THE PURPOSE OF THIS BUDGET IS TO ENSURE THAT FUNDS RECEIVED FROM THE UNDERGRADUATE STUDENT BODY ARE USED IN A MANNER WHICH FULFILLS THE MISSION OF THE ASSOCIATED STUDENTS OF THE UNIVERSITY OF HAWAII AT MĀNOA (ASUH) IN PROVIDING FOR OUR CONSTITUENTS, AND ESPECIALLY THE FINANCIAL OBJECTIVES OF THE 113th UNDERGRADUATE SENATE.

SECTION 2 DEFINITIONS

UNLESS OTHERWISE CLEAR FROM THE CONTEXT AS USED IN ACT:

(a) AN “ACCOUNT” SHALL BE THE PARTICULAR DIVISION OF THE APPROPRIATIONS INTO CATEGORIES WHICH REFLECT THEIR RELATIONSHIP TO THE OPERATIONS OF THE ASUH. FOR THE PURPOSES OF THIS ACT, THERE SHALL BE FIVE SPECIFIC ACCOUNTS: ADMINISTRATIVE (3325212); SENATE (3325222); UNIVERSITY PROGRAMS AND SERVICES AND SUPPORT (3325232); REGISTERED INDEPENDENT ORGANIZATIONS (RIO) FUNDING (3325242); AND STUDENT COURT (3325252).

(b) A “LINE ITEM” SHALL BE ONE OF THE PARTICULAR PROGRAMS OR FUNCTIONS CONTAINED IN EACH ACCOUNT; AN “APPROPRIATION” SHALL BE THE SPECIFIC AMOUNTS OF MONEY APPROPRIATED TO THE PARTICULAR LINE ITEM.

PART II PROJECTED REVENUE AND PROVISIONS

ADOPTED BY THE 113TH SENATE ON THE 21ST OF JULY 2025

THE FOLLOWING CATEGORIES, AS DEFINED HEREIN, SHALL CONSTITUTE THE ANTICIPATED SOURCES OF REVENUE FOR THE ASUH IN FISCAL YEAR 2026 UPON WHICH THIS ACT IS BASED. THE FOLLOWING REVENUES BY SOURCE CATEGORY ARE PROJECTED FOR FISCAL YEAR 2026:

TOTAL REVENUES	\$576,419.00
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A. ASUH Fees	\$115,000.00
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There shall be an ASUH fee of \$5.00 per semester that shall be paid by each full-time, classified undergraduate student. Projected enrollment of eligible ASUH student fee payers for Fall 2025 and Spring 2026 is 23,000 (11,500 per semester). This enrollment projection is inclusive of both semesters and reflects revenue attributed to activity fees. The fee shall be collected by the University for ASUH under the authority of the University of Hawai‘i Board of Regents (BOR).

B. Stadium Stock Dividends (0523)	\$461,419.00
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The payout derived from investment of the Stadium Stock principal shall be considered revenue for the purpose of this Act. The payout for fiscal year 2026 shall be a maximum of 4.25% of the market value of the Stadium Stock Fund over 20 quarterly cycles. However, the funds will be transferred on an as needed basis. The actual payout ceiling is determined following BOR guidelines and assistance from the ASUH Investment Advisors.

PART III PROJECTED EXPENDITURES AND PROVISIONS

TOTAL EXPENDITURES	\$576,419.00
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A. Administrative	(3325212)	\$191,054.00
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A1. ASUH Operations Manager/Advisor (2001)	\$115,954.00
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Provided that the Operations Manager/Advisor shall be a full-time position; provided further that the salary shall be determined by the State; provided further that the sum appropriated for the position of Operations Manager/Advisor shall include the employer’s contributions for wages, payroll taxes, and fringe benefits.

A2. Office Personnel	(2201)	\$60,000.00
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Provided that the Office Staff shall consist of part-time student employees such as Graphic Artists and Office Assistants. The Office Staff shall assist the Senate President and the Operations Manager/Advisor with the daily operations of the ASUH office in accordance with the Senate’s policies and directives. These employees will be paid on an hourly basis. This fund may also be used to fund a SLD Graduate Student to assist with the advising of the ASUH committees.

A3. Office Supplies and Expenses	\$12,600.00
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Provided that funds appropriated for Office Supplies and Expenses shall be used exclusively for the purchase of office supplies and payment of expenses as needed by the Senate. Provided further that all supplies, equipment, and services shall be in accordance with Senate policies and

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directives. Office Expenses shall include phone bills, photocopying charges, postage, office machine maintenance, printing, computer center expenses and services, and other expenses relating to the on-going operations of the ASUH office. The specific breakdowns within line item (A3) are as follows:

Photocopying Rental (5700) \$1,800.00
Photocopy Printing (7220) \$800)
Office Supplies (3200) \$3,000.00
Telephone/Long Distance (3800/3810) \$3,000.00
Postage (3700) \$500.00
Subscriptions (3500) \$3,500.00

A4. Office Equipment and Maintenance **\$2,500.00**

Provided that funds appropriated for Office Equipment and Maintenance shall be used exclusively for the purchase or upgrade of office equipment as required by the Senate, in consultation with the Operations Manager/Advisor.

Other Current Expenses (7200) \$2,000.00
Repair & Maintenance (5800) \$500.00

B. Senate **(3325222)** **\$105,369.00**

B1. Travel and Workshops **\$15,000.00**

Provided that funds are used for ASUH senate, student advocacy, and/or developmental related travel expenditures, inclusive but not limited to conference registrations and transportation. The ASUH Senate shall approve all expenditures for travel. The funds provide appropriations for Senate leadership development, and other workshops. These funds also include out-of-state travel to conferences, such as the Association of College Unions International and Regional conference. Priority consideration shall be given to students who have not previously attended an out-of-state conference. No student shall attend more than one out-of-state conference in the same academic year. Provided further that participants in a conference shall be approved by the Senate and shall submit a written report on the conference within ten school days of the completion of the event or shall be required to reimburse the ASUH for all conference-related expenses.

Expenditure for Travel and Workshops shall be utilized as follows:

**INTER-ISLAND TRAVEL FUND AND STUDENT LEADERSHIP
CONFERENCE/DEVELOPMENT \$5,000.00**

Provided funds are used for Registration and Airline Tickets for conferences and inter-island travel that have been approved by the Senate (eg. ACUI). Selections of attendees shall consist of members of the ASUH Senate and/or Advisors and will follow the ASUH Travel and Workshops rules and procedures. Any person who wishes to participate at the conference shall submit the required application forms to the members of an ad-hoc screening committee who are appointed, then approved by the ASUH Executive Committee. The ASUH Operations Manager/Advisor shall coordinate with said committee to the extent of their abilities.

Registration (7230) \$1,000.00
Airfare, Lodging, etc. (4400) \$4,000.00

LEADERSHIP AND DEVELOPMENT (1529) \$3,000.00

Provided that these funds are used to pay for costs associated with the ASUH participation in Chartered Student Organization (CSO) covering costs such as but not limited to educational materials, training and development, or related equipment and supplies. This sum is to be transferred to and administered by the SILD unit in the Office of Student Life and Development (SLD).

SENATE WORKSHOPS AND RECOGNITION EVENTS \$7,000.00

Provided that all events shall be for explicit purpose of fulfilling their respective duties, this appropriation is for funding Senate workshops and recognition events (ie. Senate Retreat, Senate Banquet). Funds shall be appropriated for food and other expenditures at Senate workshops and recognition events.

Food and Other Related Expenses (3300/7200) \$7,000.00

B2. Elections (7200) \$ 1,000.00

Provided that the appropriation for Elections shall cover all costs relating to the ASUH elections, including advertising, publicity, and online election related expenses. If additional funds are needed, the Elections Committee may request additional funding through C2. ASUH General Funds for Student Services.

Other Current Expenditures (7200) \$1,000.00

B3. ASUH Senate Recognition Awards for Service (7245) \$89,369.00

ASUH awards are granted to recognize the volunteer service students provide to the University. Awards do not represent compensation for work performed nor a replacement of lost employment earning opportunities. Awards shall be awarded based on a systematic format of criteria established in the Rules of the Senate in cooperation with the ASUH Advisor, and shall be approved by the Senate before the granting of awards. Additionally, unexpended funds due to vacancies in the ASUH 113th Senate or other miscellaneous circumstances shall lapse into Senate Account 3325232 (University Programs, Services, and Support).

President	\$400.00 x 1 x 12 months	\$4,800.00
Vice-President	\$375.00 x 1 x 12 months	\$4,500.00
Secretary	\$350.00 x 1 x 9 months	\$3,150.00*
Treasurer	\$350.00 x 1 x 9 months	\$3,150.00*
Committee Chair	\$200.00 x 3 x 11 months	\$6,600.00*
Committee Vice-Chair	\$150.00 x 3 x 11 months	\$4,950.00*
Committee Chair	\$200.00 x 5 x 9 months	\$9,000.00*
Committee Vice-Chair	\$150.00 x 5 x 9 months	\$6,750.00*
Senator-at-Large	\$150.00 x 2 x 9 months	\$2,700.00*
Senator	\$125.00 x 7 x 11 months	\$9,625.00*

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Senator	\$125.00 x 13 x 9 months	\$14,625.00*
		Total \$69,850.00

**This section is calculated based on the current filled/unfilled positions.*

The following funds are allocated to recognize the volunteer service students provided to the University of Hawai‘i—ASUH Senate during fiscal year 2025. Awards shall be approved by the ASUH Senate before granting of awards.

December 2024	\$3,369.00
January 2025	\$3,775.00
February 2025	\$3,025.00
March 2025	\$3,200.00
April 2025	\$2,750.00
May 2025	\$3,400.00
Total	\$19,519.00

C. University Programs, Services, and Support (3325232) \$209,621.00

C1. ASUH Scholarships, Graduate Test Prep & Research Awards (6500) \$72,500.00

The ASUH hereby endows this fund to assist full-time, classified, undergraduate students at the University of Hawai‘i at Mānoa.

Provided that all ASUH Scholarships, Study Abroad Scholarships, Graduate Test Prep and Research Awards, be administered by the Undergraduate Academic Affairs (UAA) committee with the assistance from UH-Mānoa faculty or staff when deemed appropriate by UAA. The distribution of the total amount over the various ASUH scholarships and awards is up to the discretion of the Undergraduate Academic Affairs committee and will be determined during an official meeting. All scholarships, graduate test prep, research awards shall be approved by the ASUH Senate before being formally distributed.

All recipients of these awards are required to submit financial documents and current transcripts. Any unused Fall 2025 funds may be used to provide additional Spring 2026 scholarships. Research award applicants shall submit a formal proposal with a recommendation from the research advisor and a current transcript. Conference travel related requests should be submitted under the Research award category. An ASUH award may also be designated to support research by undergraduates in specific programs (e.g. The Undergraduate Honors Program). Past and present ASUH Senators, Executive Officers and ASUH student employees are not eligible to receive these awards. Members who have previously served and are not currently serving in the aforementioned roles may be granted an exception by the Undergraduate Academic Affairs Committee.

Scholarships, Grad. Test Prep., and Research Awards (6500) — \$72,500.00

C2. ASUH General Fund for Student Services \$105,121.00

Provided General Fund appropriations be expended for the purpose of providing services and/or

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developmental opportunities that will be beneficial to ASUH constituents. Provided further that all expenditures from this fund shall be in accordance with the policies and procedures of the ASUH Senate and the University of Hawai'i. Programs may include fairs, forums, legal services, web services, and other such student-oriented activities, which are sponsored or co-sponsored by the ASUH. Acts of the Senate shall appropriate funds. If funds in the RIO Funding (3325242) account are expended in its entirety, the Senate, upon the discretion of its Senators through a 2/3 vote, may appropriate additional funds to RIOs that have gone through the RIO Funding process. Exceptions may be granted to RIOs who have received approval from the Finance Committee through a 2/3 vote and then the General Senate through a 2/3 vote.

Food and Food Supplies (3300) \$ 30,000.00
Rentals (5700) \$ 6,000.00
Guest Speakers/ Entertainment (7100) \$ 10,000.00
Leis/Awards (7200) \$ 1,000.00
Advertising/ Eco-Friendly Promotional Items (4000) \$ 10,000.00
Other Current Expenditures (7200) \$48,121.00

C3. Executive Immediacy Fund (7200) \$2,000.00

Provided this fund is to allow flexibility of expenditures that come up and require immediate appropriation within 48 hours. The President or Vice-President, and the Treasurer shall give written consent for these expenditures.

Other Current Expenditures (7200) \$2,000

C4. Hawaiian Place of Learning Fund (7200) \$30,000.00

Provided that funding shall be used to support UHM in reaching its goal of *Becoming a Native Hawaiian Place of Learning*, as expressed in its Strategic Plan. This fund may be used to fund events that engender and cultivate an aloha 'āina and Native Hawaiian environment, support Native Hawaiian student success, and community engagement. Use of this fund should be under strict scrutiny by the body, in order to be culturally sensitive and avoid cultural appropriation and/or misappropriation. Opportunities provided by this fund will be open to participation by all interested full-time, classified, undergraduate students at UHM.

Other Current Expenditures (7200) \$30,000

D. RIO Funding (3325242) \$70,000.00

Provided that funding shall be used to assist RIOs in their programs and activities in accordance with funding procedures and policies of the Senate. Funds shall be appropriated by acts of the Senate. Funding need not be appropriated at one time, and furthermore, funding per semester is encouraged to be in equal amounts. RIO Funding shall be awarded during established semester RIO Funding periods. Any awards outside of these periods shall only be passed by a 2/3 vote of the General Senate.

Other Current Expenditures (7200) \$70,000

E. Student Court Fund (3325252) \$ 375.00

The student court fund budget reflects a \$75.00 award for Chief Justice and a \$50.00 award for six Associate Justices per case. Additional funding will be appropriated as needed from account 3325232. Awards are granted to recognize the volunteer service students provide to the University. Awards do not represent compensation for work performed nor a replacement of lost employment earning opportunities.

Awards for Service (7245) \$375.00

PART IV SPECIAL PROVISIONS

SECTION 1 PROVIDED THAT FOR THE PURPOSE OF THIS ACT, THE TREASURER AND THE FINANCE COMMITTEE SHALL HAVE THE AUTHORITY TO INTERPRET THE INTENT OF THE SENATE AS CONTAINED HEREIN; HOWEVER, THE SENATE MAY CLARIFY ITS INTENT BY ADOPTING A RESOLUTION FOR THAT PURPOSE, OR MAY AMEND ANY PROVISIONS OF THE ACT THROUGH SPECIAL LEGISLATION.

SECTION 2 UNLESS OTHERWISE PROVIDED IN THIS ACT, THE TREASURER SHALL HAVE THE AUTHORITY TO TRANSFER FUNDS BETWEEN LINE ITEMS AND ESTABLISHED ACCOUNTS PROVIDED THAT PRIOR TO EFFECTING ANY TRANSFER, THAT IT IS CONFIRMED BY THE TREASURER AND OPERATIONS MANAGER/ADVISOR THAT THE FUNDS TO BE TRANSFERRED DO NOT EXCEED THE TOTAL EXPENDITURE CEILING. UPON THIS CONFIRMATION, THE TREASURER SHALL THEN OBTAIN APPROVAL OF THE SENATE.

SECTION 3 PROVIDED THAT ALL POSITIONS CREATED HEREIN SHALL BE FOR THE FISCAL YEAR 2026, EXCEPT FOR THE PERMANENT FULL-TIME POSITION AUTHORIZED BY THE UNIVERSITY OR THE LEGISLATURE.

SECTION 4 PROVIDED THAT IF ANY PORTION OF THIS ACT OR ITS APPLICATIONS TO ANY PERSON OR CIRCUMSTANCE IS HELD TO BE INVALID FOR ANY REASON, THEN THE SENATE HEREBY DECLARES THAT THE REMAINDER OF THE ACT AND EACH AND EVERY OTHER PROVISION THEREOF SHALL NOT BE AFFECTED HEREBY. IF ANY PORTION OF A SPECIFIC APPROPRIATION IS HELD TO BE INVALID BY ANY REASON, THE REMAINING PORTION SHALL BE EXPENDED TO FULFILL THE OBJECTIVE OF SUCH APPROPRIATION TO THE EXTENT POSSIBLE.

SECTION 5 UPON APPROVAL OF THE SENATE AND THE VICE PROVOST FOR STUDENT SUCCESS OF THE UNIVERSITY OF HAWAI'I AT MĀNOA, FINAL COPIES OF THE BUDGET ACT OF 2025-2026 SHALL BE DISTRIBUTED TO ALL MEMBERS OF THE SENATE, SLD DIRECTOR, SLD FISCAL OFFICER, AND ASUH PROGRAM ADVISORS.

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SECTION 6 THIS ACT SHALL TAKE EFFECT UPON APPROVAL OF BOTH THE SENATE AND THE VICE PROVOST FOR STUDENT SUCCESS OF THE UNIVERSITY OF HAWAI‘I AT MĀNOA.

Introducer: Leilani Akuwe

MAJORITY ROLL CALL VOTE TO APPROVE SENATE ACT 01-26: ESTABLISHING THE ASUH BUDGET FOR FISCAL YEAR 2026.

Aye(s): [7] SAL Sugui, Sen Agalanao, Sen Garcia, Sen Jaquish, Sen Laguatan, Sen Pale, Sen Ziadeh

Naye(s): [0]

Abstention(s): [0]

Senate Bill 01-26 Passes.

ADOPTED BY THE 113TH SENATE ON THE 21ST OF JULY 2025