

THE ASSOCIATED STUDENTS OF THE UNIVERSITY OF HAWAII
2465 Campus Road, Campus Center Room 211A
Honolulu, Hawai'i 96822

General Senate Meeting #6 of the 106th Senate
Wednesday, July 25th, 2018

OPENING

Call to Order

President Dela Cruz called the meeting to order at 6:22 PM in CC 310.

Roll Call

Present:	President Dela Cruz, Vice President Simeona, Treasurer Honda, Interim Secretary Sakamoto, Senators-at-Large Chun, Kim, Li, Manabe, Senators Balico, Dunham, Galeng, Hortizuela, Juliano, Lao, Oshiro, Urasaki [16]
Excused Absent:	Senator Ramirez [1]
Unexcused Absent:	[0]
Excused Late:	[0]
Unexcused Late:	[0]
Excused Early Departure:	[0]
Unexcused Early Departure:	[0]
On Leave:	Senators Creadick, Ganoy, Negrillo, Vargas [4]
Advisors:	[0]
Guests:	[0]

Reading and Approval of Minutes

1. General Senate Meeting Minutes #5, 106th Senate - July 11th, 2018	
<i>SAL Chun</i>	Move to accept the reading and approval of minutes for GSMM #5.
<i>VP Simeona</i>	Second.
<i>VP Simeona</i>	Move to correct all grammatical, typographical, formatting and Hawaiian diacritical mark errors.
<i>Senator Lao</i>	Second.
	Motion carries.
	Motion carries.

Official Correspondence

Testimony

REPORTS

Executive

President

THESE MINUTES HAVE BEEN ADOPTED BY THE 106TH SENATE ON AUGUST 8TH, 2018

a. Potential Guest Speakers for GSMs

President Dela Cruz Commuter Services will be at our August 29th General Senate Meeting, which is our first General Senate Meeting of the semester. I would encourage your friends or classmates who care about parking to come and attend the presentation because it sounded like she would appreciate that and other student input. Vice President Simeona is working on getting our BOR Student Regent to come to one of our meetings. I eventually would like to have our Interim University Librarian, Dr. Monica Ghosh, come and speak to us because there are many things she has to present, which I will briefly go over in item d in my report. I will continue to be updating our guest speakers list.

b. ASUH Leadership Kick-Off Summary

i. MidWest Academy Strategy Chart Workshop - Follow Up

President Dela Cruz I wanted to schedule a follow-up workshop since we already started going over the MidWest Academy Strategy Chart and some of you are already familiar with how the strategy works. I really want us to have the opportunity to continue working on it. I checked on each of your charts from last time and I see some ideas flowing, but you all still need to add more details, which is why I want to schedule a follow-up. I would also like each group to share what they have been working on. If you're in charge of an initiative and you have those slips of papers from the workshop that everyone filled out, please collect all of that data and give those back to me so I can check people's rankings. I would like to schedule this next work session before the semester starts, so maybe the last week of summer session two, which is the week of August 6th to the 10th. If everyone has no problem with meeting on August 8th at 4:00 PM, please block that out, so we can continue to work on the strategy. The place will be announced, but will probably be here in one of the Campus Center rooms.

c. Meetings with Chairs

President Dela Cruz I would like to schedule our last summer meeting with Chairs probably some time during the same week as the follow-up MidWest Academy Strategy Chart Workshop. I want to touch base with you to see how your committees are doing and to talk about if you want to continue your leadership to the fall or if you want someone else to step up instead.

d. Update from Interim UH Librarian

President Dela Cruz I just met with Dr. Monica Ghosh and she shared with me and the GSO President different things about the library. We have previously talked about our concerns with Sinclair Library being open 24/5, but they would limit the space that students would use in the evening, which many people have concerns with because the library can get really busy and it's too crowded to study. She mentioned that they are trying to be more flexible with that, so they will limit that space around 10:00-11:00 PM, but will open up more space on the first floor if they notice more people coming in to study. If students still have issues with that during the semester, let me know and I can relay that information to her because she is very accomodating. I wanted to introduce something that I would like her to come to our General Senate Meeting to talk about, which is an online database of digitized textbooks. The library has been working on subscribing to an online database that has digitized versions of all the books in Hamilton and Sinclair. She said that if we own the book then we also have access to the digitized version on the database. I will send you the link to that when she gets it to me. This is something you should talk up to other students because this is a great resource, especially if you don't have time to go to the library, but now you have those resources online at home. I also talked to her about whether or not the library is going to have e-book versions of class textbooks to help reduce the cost of textbooks. She said that this isn't something that she has power over, but the different department librarians would because they are the ones deciding what to buy and pay for for their department. Dr. Ghosh is very supportive of talking to department librarians about purchasing e-books. This would be another route to help

reduce the cost of textbooks for students. There is already one librarian who is doing this and his name is David Brier. If this is something you're passionate about, I would suggest going onto the Hamilton Library website and find who your department librarian is and start the discussion about it. Sinclair Library is going to be 24/5 again this year, however, the year after probably will not be because they have a year to move their library collection. The audio visual collection and the music collection will be moving to Hamilton Library. Sinclair Library won't be considered a library anymore, but it will be a student success center. Sinclair Library will be going through renovations for that. I wanted to give you all a heads up that the Audio Visual Center will be closing earlier this year at 6:00 PM, but once it moves to Hamilton, the hours will be extended because Hamilton is open until 10:00 PM.

e. Early Start Program Panel - August 10, 12:30 - 2:30 PM

President Dela Cruz

This is something that ASUH has participated in last year. There is an Early Start Program in the summer for students who want to start school early. At the end of the program, they have an event to celebrate the end of the program, which includes a panel of ASUH members. I need three to four volunteers to help participate at this event. You can also join their succulent making event afterwards. It's on August 10th, Friday, from 12:30-2:30 PM. I will let you know the location once I know.

Vice President Simeona, Interim Secretary Sakamoto, Senator-at-Large Kim, Senator Lao volunteered to take part in the Early Start Program Panel on August 10th.

f. Reminders

i. Expectations

President Dela Cruz

I will continue to leave this link on the agenda. I just want to remind you guys of your responsibilities as ASUH members. I also want to pass out these slips, which has each of your goals on it from the Leadership Kick-Off. This will be a good reminder for all of you throughout the year, especially if you find yourself not doing what you are supposed to be doing. If you see other people not committing themselves to their goals and not doing what they should be doing, just give them a friendly reminder.

ii. NEW Deadlines for Agenda Items

President Dela Cruz

Over the course of the year, I will be harder on having things added to the agenda. I would recommend that committee meetings take place well before the General Senate Meeting, so I don't have to rush to add anything onto the agenda. I know right now we all aren't on campus everyday, so I totally understand having meetings on Wednesdays would be the best time to do it, but when school starts up, I will expect you all to have committee meetings well before our General Senate Meeting days, so I can have the time to prepare the agenda.

iii. Executive Committee Meeting Reminder: Wednesday, August 1, 2018

President Dela Cruz

Our next Executive Committee Meeting will be next week Wednesday, August 1st.

Vice President

a. Committee Reports due August 6

VP Simeona

Just a reminder that the next Committee Report for Chairs and Vice Chairs is going to be due on August 6th for August 8th's General Senate Meeting.

b. Game Night/Potluck - August 3

VP Simeona

Next week Friday, August 3rd, we will be having our Game Night/Potluck. It's going to be from 6:00 PM to 9:00 PM in the ASUH office. I will break you all into teams because we will be doing an "Iron Chef" Challenge. I grouped you all into groups with people

who you all normally don't work with. The advisors will also be there in their own group. Team one will be myself, Senator-at-Large Manabe, Senators Julianio, and Balico. The second team will be President Dela Cruz, Senators-at-Large Chun, Kim, and Senator Oshiro. The third team is going to be Interim Secretary Sakamoto, Senator-at-Large Li, Senators Galeng, and Ramirez. The fourth team is going to be Treasurer Honda, Senators Lao, Urusaki, and Hortizuela. Later tonight, I will be letting you all know what the secret ingredient is. A list of allergies is listed in the Team Drive. The list of teams will also be in the Team Drive.

VP Simeona

I still have to meet with four committees, so I will be sending out a Doodle regarding that. The one-on-one meetings will be extended to the end of the month, so that I can meet up with everyone.

Treasurer

Treasurer Honda

Our stock portfolio has been maintaining at 9.1 million. I am setting up a meeting regarding our quarterly report for some time next week, which is also when I am planning on introducing our new budget for this upcoming school year. My current estimate is that it will be \$568,000.00, but I will run through the numbers with Advisor Manini to just make sure. To the Chairs of certain committees, I will be sending you an email to look over the budget. For example, UAA will look over the scholarship and awards section just to make sure what you are awarded allows you the flexibility to do what you need to do. I will be sending out an email shortly to remind you all to do the rate sheet for July. You can actually already do it if you want to do it now. After the quarterly report meeting next week, I will be placing myself on-leave until the school year starts because of family reasons that have been preventing me from performing some of my duties. I have been available, but it is hard for me to make it all the way here and a lot of my duties require me to access documents on Kaulike, which is only available here on campus.

VP Simeona

Who will be fulfilling Treasurer Honda's role in his absence? Does it state anywhere in the rules?

SAL Manabe

Anyone who has completed the required two semesters of accounting courses may have the job.

Senator Lao

If I recall correctly, in the past we have had an Interim Treasurer who did not have the accounting courses completed. If you're an elected Treasurer, you must complete the accounting courses, but I don't believe an appointed Interim Treasurer has to.

President Dela Cruz

Looking at how long Treasurer Honda will be on-leave, it is actually less than a month. His duties primarily surround the beginning and end of the month, so that he can work on the rate sheets. Will there be anything that has to be done while you're gone?

Treasurer Honda

Mainly the rate sheets. I will be on-leave after I complete the quarterly report.

President Dela Cruz

I will check with office staff because they could probably fulfill some of the duties for a short period.

Secretary

Secretary Sakamoto

I just wanted to remind everyone that if you're not going to make it to a meeting or if you're going to be late or leaving early, please let President Dela Cruz or myself know.

Administrative

- a. Advisor
- b. Operations Manager

Judicial Branch

- a. Student Court

Standing Committees

Campus Life

Chairperson Chun

Last week we had our first official meeting. We decided on three events we want to accomplish for the Fall semester; first Homecoming, second Mahalo Manoa, and third Sinclair Library Study Nights. Of course if we plan ahead, we will add more events such as the Blood Drive or the Angel Tree Project. We also decided on deadlines and tasks for Homecoming. We decided on doing t-shirts and we estimated purchasing about 400 t-shirts because last year we ordered around 500-600 and we had a ridiculous amount leftover. We came up with a list of Homecoming themes. According to the list, a lot of people voted on doing a retro/throwback, so I think we're going to work around that theme. Sodexo has been contacted for food. We were thinking about doing hot dogs and veggie burgers, but looking at what Sodexo sent us it looks like our total for that came out to \$1,800.00. They sent us another menu, which we will be looking at at our next meeting and discuss cheaper options. Once we do finalize and clean up the theme, it will be sent to our graphic designer, so she can work on advertisements. KTUH has been contacted for entertainment. Little things such as emailing clubs regarding tabling, raffle prizes, volunteer lists, supply lists, and the action plan will be done later. Our next Campus Life meeting is next week Wednesday at 5:00 PM.

Elections

Chairperson Lao

A representative from the Office of Elections came to our meeting today. We talked about ways we can collaborate as the ASUH Elections Committee and Hawaii's State Office of Elections for the upcoming primary and general elections, which are on August 11th and November 6th, respectively. In terms of how the Fall Special Election is going, we drafted a revision, which we will be looking at tonight. Vice Chair Dunham and I are going to work on the Elections Packet after this meeting, so hopefully we can have it out by tomorrow. We hope to soon advertise the Elections Packet once it is out. I delegated tasks to our committee. Vice Chair Dunham is going to be the Ka Leo contact person and Senator Balico is going to be the ASUH contact person. President Dela Cruz is going to help me with getting an email out and contacting the deans of the colleges that have vacancies. In August, we are going to determine when is best to table and what classes we can have presentations in to let everyone know about the ASUH election coming up. I will be talking to our graphic designer about creating a graphic.

External Affairs

VC Urasaki

You all should have gotten an email about helping out with Welina Manoa, which is on August 20th, the first day of school, from 2:30 PM to 6:00 PM. If you are available during that time, please respond to the link that Chair Ramirez sent out. We also have looked at the plastic straw resolution during our unofficial meeting. We will be having an official meeting on Friday and we invite you all to come if this interests you.

Finance

Chairperson Li

We just had our first Finance meeting. I just received a draft back from our graphic designer, which advertises RIO funding. At the meeting, we codified the two sets of minutes that Advisor Sonoda-Pale wanted us to codify. We also planned the times for the RIO interview days. The workshop days are going to be on September 12th and 13th, Wednesday and Thursday, respectively, from 5:00 PM to 6:00 PM on both days. The actual interviews for RIO funding is going to take place on Friday, Saturday, and Sunday, September 14th, 15th, and 16th. On Friday it will be from 3:00 PM to 7:00 PM. On Saturday and Sunday it will be from 10:00 AM to 6:00 PM. You all are invited to sit and watch us interview the RIOs and give us your input if you're interested. This would help us decide who to fund and how much to fund each group. We also discussed a potential RIO resource workshop. If we don't fund their items, they're obviously still going to need money, so we want to remedy that by holding a big mixer with different departments that would be willing to support these different clubs. I am going to start reaching out to all of the heads of these organizations, so we can put something together

for the upcoming Spring semester. We also talked about some rule revisions. I will be meeting with Advisor Sonoda-Pale tomorrow to discuss all of this.

Internal Affairs

Chairperson Manabe

I approved two more delegates for the Judicial Affairs Committees. I am still looking for people for the Student Conduct Appellate Board. I originally was supposed to find six delegates for each committee, three primaries and three alternates. Right now I have five for one and zero for the other. I would like to send at least one person. If you know someone who is interested in hearing cases about student conduct, which could be about drug use, assault, or basically any type of criminal activity on campus, let me know. For the Campus Climate Committee, which is centered around speech and the general atmosphere on campus, President Dela Cruz let me know that she wants someone from ASUH to be the representative for this committee, so I am offering this to anyone who is interested. Someone has expressed interest and I will appoint them if no one else lets me know. This committee meets once a month and you will part of a sub-committee, so you will have to attend those meetings as well. I also am going to be reusing our campus committee advertisement that we used last year. I will be talking to our graphic designer about that. I know that we have a full stack of physical copies in the office. I was going to schedule a meeting for the 8th, but I know that is the same day as the Midwest follow-up. I want my committee to wrap-up the summer and talk about the Fall timeline. I am going to push the rules workshop to the 22nd of August, but if that is going to be too hectic for everyone, I will push the date back.

Investments and Long Range Planning

Treasurer Honda

Everything was covered in the Treasurer report.

Student Affairs

Chairperson Kim

Most of our progress has been with the Food Pantry. The food and toiletry drive started on Monday. As of today, we have 340 pounds of food and 35.5 pounds of toiletries, but we did not take into account metal cans. Social media is up and running. We have been working on the wording of items. For example, we changed the wording of individually wrapped feminine products to individually packaged tampons and pads to be more transgender inclusive. We just had our interview with Kaleo this afternoon. For residential halls issues, I have been speaking with some residential advisors and a few of them are willing to give testimony, but in an anonymous way because they don't want to lose their jobs. We're having a meeting tomorrow. We will be discussing specific approaches to the mental health initiative, the reusable utensil campaign, the residential halls living conditions, and the student suggestion boxes. I really would like to make more progress with the UPASS, but we can't really do anything until Advisor Manini connects us with the contact person from the Department of Transport Services. For the food pantry, we have to submit a work request for the food drive advertisements.

SAL Manabe

If you have RAs who are worried about losing their job, you can remind them that it is actually illegal for them to be retaliated against for filing complaints. You can let them know that if they are fired for giving testimony regarding student living conditions or their workplace, that is something that should not happen.

President Dela Cruz
Chairperson Kim

Is there an advertisement already made that promotes the food drive?

No. This is something I spoke to Advisor Manini and former Senators who were working on this project about and we thought we should wait until we can create an advertisement that will have the list of items we need donated, so that it can be an ongoing advertisement and not just for the food drive.

President Dela Cruz

I think the advertisement is something that should be done soon, so that I can post it from ASUH's Facebook page.

Undergraduate Academic Affairs

Chairperson Hortizuela Each of our committee members created an essay prompt for each category. We decided upon those at our meeting today at 5:00 PM. We have new essay prompts for all categories, which are academic achievement, financial need, and situation/non-traditional student. I spoke with External Affairs Chair Ramirez, so that we could have a UAA representative table, so that they can speak more in-depth about scholarships and awards, especially about the application process. Similar to last year, we are planning to hand out the ASUH brochure along with the UAA scholarship flier. I will be submitting a work request to have new fliers made with the updated dates. Grad Fair will be on October 23rd-24th at the CC Courtyard. It will be in the middle of the day. In order to support the food vault here at UH, we are going to have an incentive. If you donate a canned good, you will receive an additional raffle ticket at Grad Fair. We do need decide on the food and drinks we want to include. We will be creating a senate bill in early September. I will be contacting food vendors and the graduate programs. Because I am familiar with the food permits, I will be sure that gets done a month before the event. We will be submitting a work request for a new flier and banner.

Other Committees

SPECIAL ORDERS

UNFINISHED BUSINESS AND GENERAL ORDERS

NEW BUSINESS

A. Senate Revision 02-19 Relating to the Responsibilities of the Chairperson

SAL Kim Move to accept SCR 02-19.

Senator Lao Second.

Motion carries.

VP Simeona Move to accept Senate Revision 02-19 Relating to the Responsibilities of the Chairperson.

SAL Chun Second.

Senator Lao Move to correct all grammatical, typographical, formatting and Hawaiian diacritical mark errors.

SAL Kim Second.

Motion carries.

SAL Manabe The first revision I put forth was to make it the Vice Chairperson's responsibility and added that it was their duty to submit the attendance because they are the ones taking roll, however, we decided that should be reflected in the Chairperson's responsibility instead. We are just eliminating "submit monthly attendance" from 11-1c, so that it is not the Chair's responsibility anymore and that they just submit the performance evaluation.

SAL Kim I was just wondering why the word "monthly" was eliminated because the performance evaluation is submitted monthly.

Senator Lao Move to un-strike the word "monthly."

SAL Kim Second.

Motion carries.

ROLL CALL VOTE TO ACCEPT SENATE REVISION 02-19

Aye(s): Vice President Simeona, Treasurer Honda, Interim Secretary Sakamoto, Senators-at-Large Chun, Kim, Li, Manabe, Senators Balico, Dunham, Galeng, Hortizuela, Juliano, Lao, Oshiro, Urusaki [15]

Naye(s): [0]

Abstention(s): [0]

Motion carries.

B. Senate Revision 03-19 Relating to the ASUH General and Special Elections Rules

Senator Lao Move to accept SCR 04-19 from the Elections Committee.
Senator Galeng Second.

Motion carries.

President Dela Cruz If you all look at where it says “adopt changes made to Senate Revision 03-19 as shown in attachment 1.” You can find attachment 1 on the agenda. What this means is this is the revision we will be looking at when we look at the next SCR.
SAL Chun Move to accept SCR 03-19 from the Internal Affairs Committee.
VP Simeona Second.

Motion carries.

Senator Galeng Move to accept Senate Revision 03-19 Relating to the ASUH General and Special Elections Rules.

Senator Julianano Second.
Senator Lao

There were basically three revisions. The first one was to clarify the whole issue with amount of votes because in our rules it does not specify how many votes you need to be elected. In our Constitution, it does say whoever has the highest number of votes, but zero is technically a number. We thought it would be best to specify a certain number. Additionally, we wanted to establish requirements for floor nomination candidates. If you take a look at rule 50-4, it states that anyone seeking floor nominations have to submit a written request to the Chief Elections Officer and it must be submitted at least a day in advance prior to the nomination deadline. They should justify why they are seeking a floor nomination. In the past when people turned in forms late, we have gotten in trouble with that during audit, so the third thing we did was clarify about that. We decided that if it's for a contested seat then there are no exceptions, but if it is an uncontested seat we can be a little more lenient when it comes to late forms. The majority of the changes are in rule 50. If you go back to the original wording, which is on SCR 03-19, it basically has a lot of the same things. In our Internal Affairs meeting, we decided to make the minimum votes two votes for someone to be elected because one vote could be just them voting for themselves.

President Dela Cruz We can't assume the one vote is from that person themselves. There could be people voting for them without them voting for themselves. I don't think the two vote minimum would be fair. I was voted in by one vote when I first ASUH and look where I am now. This could possibly hinder people and their potential with ASUH.

Treasurer Honda This is similar to the way we do our rate sheets. Some people have an issue with doing the rate sheet for themselves. The same thing could be said about voting for yourself.

Senator Hortizuela This is talking about the minimum amount of votes someone would need. I feel like if you really want to be elected, you could work to get just one more vote, even if the college is really small.

SAL Manabe Senator Hortizuela said mostly what I wanted to say. I think if you're uncontested in a small college and you still reach out to other students like you're supposed to, they will be able to recognize that you're on ASUH. I think the two votes could allow people to reach out more.

Senator Dunham I understand wanting candidates to go out and work for it, but we have had people get zero votes and because of that we have a seat not filled. If that person voted for themselves, we would've had another seat filled. I know it shouldn't be too hard to get two votes because you would really only have to talk to one other person, but this could potentially prevent us from filling a seat.

ROLL CALL VOTE TO ACCEPT SENATE REVISION 03-19

Aye(s): Vice President Simeona, Treasurer Honda, Interim Secretary Sakamoto, Senators-at-Large Chun, Kim, Li, Manabe, Senators Balico, Dunham, Galeng, Hortizuela, Julianano, Lao, Oshiro, Urusaki **[15]**

Naye(s): [0]
Abstention(s): [0]

Motion carries.

C. Current Events

a. Board of Regents New Leadership

President Dela Cruz I wanted to briefly go over who our new advisors are for the University's administration. The Board of Regents elected new leadership. These are new faces that you should be familiar with because they will be in charge of the Board of Regents. Our new Chairperson is Lee Putnam and the Vice Chairs are Jeffrey Portnoy and Wayne Higaki. These faces are important to remember, especially if you ever give oral testimony, these are the people you are going to be speaking to.

President Dela Cruz I mentioned to the Executive Committee last week that Arts and Humanities, Language, Linguistics and Literature, and the School of Pacific and Asian Studies will be merging. If you have anything to say regarding this, please feel free to let me know. iSecretary Sakamoto, who was on the committee, and I were confused about this because it seemed that the colleges were against it. It seems that a lot of decisions are being made and they are not informing the public.

OPEN FORUM

SAL Li If you ever appealed for a stipend last Senate, it is coming now. Those minutes did not get codified because we did not have a Secretary at the time. We fixed that, so you can expect that to be coming. Second, I am on the Better Tomorrow Speakers Series Committee and they have asked ASUH to write a letter, so that we can have former President Obama speak at commencement. They feel like a letter from ASUH would help with that.

SAL Chun I was wondering what was going on with the ASUH website.

President Dela Cruz Right now it's down. It might be because we didn't pay for it or something might be wrong with the website we use to make our website. Once that is solved, it will be back up and running.

SAL Chun Who is in charge of running the website?

President Dela Cruz External Affairs, but I have been mentioning to Advisor Sonoda-Pale that I really want a marketing person to work in our office to work on the website and social media.

CLOSING

Announcements

Adjournment

Senator Lao Move to Adjourn.

SAL Chun Second.

Meeting was adjourned at 7:43 PM.

Respectfully Submitted,



Jaclyn Sakamoto
Interim Secretary, 106th Senate