

THE ASSOCIATED STUDENTS OF THE UNIVERSITY OF HAWAI'I
2465 Campus Road, Campus Center Room 211A
Honolulu, Hawai'i 96822

Executive Senate Meeting #3 of the 108th Senate
Wednesday, June 24th, 2020
Zoom

OPENING
Call to Order

President Albano called the meeting to order at 6:04 PM on Zoom.

Roll Call

Present:	[12]	President Albano Vice President Ogata-Tambua Treasurer Oshiro Secretary Gogue SAL: Anuszevska, Bowersmith, Kaeo, Senator: Chua, Columbres, Kim, Regaspi, Seals
Excused Absent:	[1]	Senator Keim
Unexcused Absent:	[1]	SAL Williams
Excused Late:	[0]	
Unexcused Late:	[0]	
Excused Early Departure:	[0]	
Unexcused Early Departure:	[0]	
On Leave:	[0]	
Advisor:	[1]	Advisor Manini
Guests:	[0]	

Reading and Approval of Minutes

a. Executive Committee Meeting Minutes #02, 108th Senate - June 10, 2020

Senator Regaspi

Motion to accept the reading and approval of minutes for Executive Committee Minutes #2 of the 108th Senate.

Senator Chua

Second.

Vote was unanimously in favor; Motion carries.

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Senator Seals

Motion to approve Executive Committee Minutes #2 of the 108th Senate.

SAL Kaeo

Second.

Vote was unanimously in favor; Motion carries.

The minutes of Executive Committee Meeting #02 with amendments was approved.

Official Correspondence

REPORTS

Executive President

Fall Preparations- Provost's Council Meeting Updates

President Albano

I went to my first provost's council's meeting and this comprised from around 60 individuals ranging from Provost Bruno, the deans from the different colleges, and things like that. The main topic was fall preparations, some things I wanted to highlight and share with all of you is that there is a lot of discussion around if the University is allowed to require students or members to wear some sort of face covering, so there was a lot of discussion about that. A little bit of background there are eight different working groups that were formed and are comprised of us counsel and different administration, and they have different tasks to tackle. So this ranges from health and wellness and a lot of nursing and student welfare. There's also student learning, things like communication, business. operations and things like that. If you look at my screen here, it has a link to the different sort of working teams, and so I just got approval from the student learning team that I'll be able to be a part of their working group, and they have a meeting tomorrow. So I will be there in attendance to learn more about their goals regarding face to face instruction, and I will give everyone updates on that. So some things that I recommend looking into just learning more about this process because this is really important; the whole vibe that I got from this meeting that a lot of the decisions are being made very quickly. Provost Bruno said he wanted decisions by June 30th which is coming up in less than a week from now, and I am a little concerned about the lack of student consultation, so one thing that I think would be really great is if there were any surveys gaging what the students are thinking and their concerns about the fall. Senator Kim and I were trying to see if we could potentially make a survey, so I was wondering what you guys think about it, but I was wondering if you guys think that putting out a short survey, gaging where the students are at with the whole Fall return. If you click the link here is what has been drafted. Thank you Senator Kim for taking the lead on this. It is a really short survey, just asking if you are an undergraduate or graduate student, how concerned they are about their safety on campus, why they feel that way, and this is kind of the main question about what students feel they need to feel safe on campus and what they are comfortable with. Basically, I'm hoping, student consultation needs to

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happen. I think getting any student perspective and voices would be really important. What do you guys think about releasing a survey and getting student voices on this?

Senator Seals

I think the survey is a great idea, mostly for the reason that students are going to react with us and tell us what they want based on how they're feeling when they go back. At the same time you have to think about COVID 19 and the health of the students. A lot of students might have underlying health conditions and they might be more fearful than other students when coming back. We definitely need to get their input first as well because people with underlying health issues will be more risky when coming back to campus.

Senator Kim

I just want to make sure that everyone has access to it. If anyone can't see it let me know. We are also looking for feedback on the questions as well.

Senator Chua

Thank you and Senator Kim, I do want to echo what Senator Seals said that it is really important to get student feedback for health reasons, and also because its concerning that the working groups have not sent out a survey. I also wanted to ask if they discussed the possibility of doing complete online instruction in the fall because one of the possibilities of doing this survey is that we get a lot of responses where students don't feel safe enough. So if that were the case how do you think the working groups will respond?

President Albano

I think that it seems that what I got from the meeting, of course nothing has been decided yet because they haven't released any recommendations, that it looks like there are going to be online classes as well as those who are in person. They are making guidelines for social distancing practices and also there are options for some classes to be hybrid courses, so that includes some being held in person and some online. There are those different kinds of options, so I think that the question of how concerned students feel returning to campus is important. Just to kind of gauge how people feel about that and also the whole discussion on requiring face coverings on campus. I know that for many students including myself that I would feel sort of uncomfortable and unsafe not just for me but for other people if we are not mandated to wear face coverings. I did get an email from Provost Bruno that indoors all people will need to wear some sort of face mask, but again everything is kind of not decided yet, so yeah thank you for sharing that because I think that is kind of gauging where students are at is very important.

Senator Regaspi

I'm looking at the survey, and in some of the bullet points it says easy to access hand sanitizer, disinfection schedule in all bathrooms, virus testing, antivirus testing. Concerning that there possibly could be some cuts to how much we can afford regarding infrastructure for these types of custodial jobs will we be actually able to manifest these types of services to our students and population. Also do we have enough custodians and janitors to do the work that would be necessary to fulfill these?

President Albano

I think the whole kind of premise of this survey is gauge what students feel is comfortable. What students would feel like is needed to feel comfortable to return in the fall. This is just kind of gaging to get that kind of input, this is not

necessarily saying that we would be the ones to do that. I just think it is important to see what kind of demands students feel the need to have.

Senator Kim

We are basing our survey based on the one sent out to faculty and staff, and this question is one that we took from that survey, so that we can see the differences between student and faculty opinions. The issues of can we afford this or not, will we get the funding, how we are going to manifest this, this is right now is more of an issue of will student voices and concerns be heard, and will the people in charge take the steps necessary. Whether it's asking for donations from bath and body works or some other group to make it happen. This was kind of a trend last Senate too where our focus started shifting from can we promise students that this can happen with surveys or are we focusing on making sure that students' voices are heard first, so that we can work from that point on, using that voice. So if the student body says they want virus testing available on campus or antibody testing available on campus then pending on the results that's what we'll push for, and I'm not too sure how we're going to manifest that, but it's something that we're going to try.

Advisor Manini

I haven't looked at the survey, but when I look at that particular page, I think it does not say anything about COVID, so when it goes into how concerned about your safety on campus, I think if its not clear, that this is about COVID, some folks may get confused and think that it's about safety if the lights outside are not sufficient, or because they feel that the campus is dangerous. I think it needs to be more clearer in the title or in the paragraph that it is about COVID specifically and then maybe in some of your questions you need to say related to COVID or something along those lines, and then in the question that says why, you might want to word it more in terms of being clearer; please explain your level of concern or something like that. I know that some people do not like numbering questions because it puts importance on certain questions, but numbering questions might help because if you need to reference the question. You can say based on your response in question number two, why did you respond in the manner you did, or please elaborate on your answer for number two something along those lines.

President Albano

Thank you for that feedback, I second that. We can definitely make those changes.

Treasurer Oshiro

I wanted to second what Bonnie said for the COVID clarification. Also, I think it might be useful to collect a little bit more demographic data about who we're surveying like if they live in a multigenerational household. Because I know from me, my grandparents live downstairs, and if I got sick there is a chance I could pass it to them. So I think it might be useful to ask about that., if they have kupuna or something like that. Also, I think it might be helpful to ask folks where they are commuting from, are they planning to live on campus, or are they planning to drive in. Also, it might be useful to ask what kind of educational format they want. Would you like it to be totally online, or hybrid? And I know we are not making any promises with this survey, but it would be interesting to see what people say. I think especially for students who are commuting, they might be more inclined to say want hybrid or want completely online. So those are some things I think we should think about.

SAL Kaeo

I just wanted to say that I was thinking the same thing. I think it is important that we do include in the survey and ask the students how they are going to school like if they are planning to commute or not, or if they are living on campus or off campus. I just received an email from student housing and they have limited bed spaces. For mostly the renewal residents they are not rewarded the requested hall they wanted to stay in, so for those residents they have to go in another hall like Hale Wainani and Hale Anuenue, and that does affect living situations. So for people like me I'm not going to dorm because I lost the hall that I need, and I'm not sure about the tuition now. I just wanted to share.

President Albano

Thank you that is a really good point, especially with the housing situation.

Vice President Ogata-Tambua

I second what SAL Kaeo said because the housing, I haven't gotten an email, and with the invoice coming up, I did not feel one hundred percent safe with my decision to dorm still. Because for COVID we have not gotten any emails about what we are going to do differently because not only for local people but people who are coming in from the mainland. Like if they are going to take the extra precaution to check them like with a temperature check or have masks when moving in, so I feel like that's important to ask the students if they are dorming, how would you want to move in or be around others. Whether its having temperature checks when going into the towers or having to wear masks, or carrying around hand sanitizer because I know some bathrooms did not have soap during the school year.

President Albano

Thank you. Yeah I think those are important considerations. If you want to add anything to the survey, could those who want to stay back at the end of the meeting quickly just to recap, so we can get this sent out as soon as possible.

Varney Circle Design

President Albano

You guys might have seen an announcement with an email to a survey regarding the future for Varney Circle. I wanted to let you all know that I will be serving on a panel for the Varney Circle design sort of discussion that is going to happen mid next month in July. I recommend that everyone kind of like learn a little bit more. I believe that they are thinking about turning that whole area into pedestrian zones to have more bike lanes and pedestrian walkways, so that obviously deals a lot with money, with budget and things like that. So those are some important considerations to do, so I just wanted to let you all know, if you have any questions or recommendations to make please feel free to email me.

Kick-Off Planning

President Albano

I met with the 107th president, Landon, to learn more about how he was able to kickstart initiative planning and so they kind of had a leadership kick off for five days where they had workshops and incorporated a new senator orientation. I think that is kind of important to even kind of gage where the Senate is at and what initiatives to work on. I'm going to work with Emelie and everyone else of

course, to maybe host a kickoff planning workshop where we can sit down, virtually of course, to work in groups and kind of gage where the senate is at with the different initiatives that they want to work on. I will send out a when to meet or a doodle and then some sort of scheduling platform, to see where everyone is at. I will have more updates next week.

Vice President

One-on-One Meetings

VP Ogata-Tambua

Yesterday we had our chair and vice chair workshop, if you didn't get the email, please let me know. I sent out the powerpoint so you guys can always have access to it. One other reminder is that starting July 6th is when we will start doing the one on one meetings with each other, and the deadline for that is July 3rd as well through doodle.

Treasurer

107th Senate Cash Award Memo

Treasurer Oshiro

If you guys could please click on the 108th Senate May cash award memo. I wasn't able to do the 107th Senate because I couldn't find the attendance anywhere for the last meeting, so I will reach out to the former secretary and former president to see if I can track that information down. According to a rule revision that was passed at the end of the 107th senate, the Executive Committee is supposed to approve the award for service memo, so if you have any questions on this memo, please let me know. Also you will not get your money right away because the office staff and the upper levels of administration have to sign off on this so it will take a while.

Senator Seals

Is this something we would start receiving once school starts back? Or is this something, I know you said it is going to take some time, but is this something that we can expect more towards the school time frame?

Treasurer Oshiro

Excellent question Senator Seals, I have no idea. Sometimes it has taken me two to three months to receive my award for service. I do not know if that is abnormally long, but it is my experience. If anyone has more information on that, please chime in.

Advisor Manini

I think that the way you should look at awards for service is that they definitely not salaries, so they are not paychecks. You shouldn't look at them as something that you depend on to be able to survive. These opportunities are volunteer student leadership opportunities, and awards for service are something you put in your budget and its like you were doing community service and the organization that you were working with gave out certificates every once in a while, but it's not guaranteed that you will get your recognition for service. Usually what Paige is saying is from first hand experience, but its not guaranteed. It's not processed in that way, it's not processed like a paycheck or salary.

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Senator Kim

Once I got a February reward for service in August. Just putting that out there.

President Albano

Any amendments shall be subject to the approval of the Executive Committee via $\frac{3}{4}$ majority roll call vote and can only be amendments to deny Senators their entire reward for that month. No further amendments through this process are permitted and the final approval of the memorandum is subject to a $\frac{3}{4}$ majority roll call vote by the Executive Committee.

ROLL CALL VOTE TO APPROVE AWARDS FOR SERVICE MEMORANDUM FOR MAY

Aye(s): [10] Vice President Ogata-Tambua, Treasurer Oshiro, Secretary Gogue, SAL: Anuszewska, Bowersmith, Kaeo, Senator: Chua, Columbres, Kim, Pierce, Regaspi, Seals

Naye(s): [0]

Abstention(s): [0]

Secretary

Secretary Gogue

No report.

Administrative

Judicial Branch

Standing Committees

Campus Life

Chairperson Seals

The past few days have been a lot of me researching what is going on, but for those of you who don't know, I recently became a RA on campus. I've been kind of in the loop of what is happening on campus..I'm seeing new challenges on how we're going to be handling events on campus, how they are doing the housing, what changes are going to come, and a lot of changes, so I'm seeing new challenges on how we're going to handle events on campus. Kind of for example, Homecoming. I've been trying to put something together, but I can't really act or put anything into motion, I have talked to my vice chair about it and we're talking to our different committee members trying to figure out what we can do when school starts back. But it's kind of a lot of waiting until I get further information. We kind of spoke on the topic of housing and dorming. From what I have received as an RA, they have explained to me that they are limiting the amount of people in the dorms and the amount of RAs that are going to be present. So not all the RAs and students will be in the dorms, and priority will be given to those who are off campus, but this is still suspect to change, so I can only give what they are telling me basically.

Concerning that I can't really say how Homecoming or any of the beginning school events are going to go. I'm hoping we can just get at least a small kind of consecutive event. Where we can give out shirts or something to raise school spirit, but until I get more information, I can't put anything in stone. Because I

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don't know about masks, I don't know how big gatherings can be, it's kind of like a lot of waiting.

Advisor Manini

I think that obviously more instructions will come as the fall semester approaches in terms of what kind of events we can have and how large the groups can be outdoors. The last I had heard, and this is not written in stone, obviously for indoors there will be no more than fifty people. Even if we have the ability to separate people six feet apart that we cannot go over fifty, and I was hearing outdoors no more than one hundred. I don't even know if that's really going to come to fruition or not, so I think it's going to take some time and you're totally right Jalen, it's going to take us getting closer to the semester. What I would do is, I don't even know if football season will end up happening, or if Homecoming will end up happening, but I would say that definitely the t-shirts have been an ASUH tradition probably for once it started about fifteen years ago, it's been a tradition for ASUH to make a T-shirt and give it out. You may want to think about getting or how you're going to get a design. By making a design or making a competition for the design, so that you may be able to still do that.

The other thing is that I would recommend you think about ways of doing a few events online. Like what external did for ASUH week. Didn't they have like games and stuff online last semester? That was really creative of them to put together a game online for students to play. You may want to think of one or two opportunities that the committee could run online. Even if they lift the restrictions for face to face like events. If they do lift it, I can't imagine it will be over one hundred for this semester, but if I hear anything, I will let you know.

Senator Seals

Yes and I totally agree that is what we kind of have been working on. For the online events and definitely the t-shirts, we are trying to get some put together also somebody brought up how to distribute that, but that is something that we would be able to come up with or handle. Even if we have to do an extra long line and have people spaced out, we will find a way to get the shirts out. But yes, I totally agree and thank you.

Senator Kim

I think this should be more externals but thoughts on giving out masks with the ASUH design on it? I'm sure there are lots of vendors who are willing to make custom design masks now.

Advisor Manini

I was online and I saw a school where they were putting together a box of stuff to welcome students back to campus. There was a mask and a couple of other items like for safety reasons, hand sanitizer, gloves. It was a sort of welcome back box and it would have these items in it to help transition back to the face to face classes in a safer manner. I don't know if you guys want to look into something like that in a similar manner either campus life or external, but it might be worth checking it out. I'll try to remember where I saw it because I'm in a couple of different groups online, but one of them posted an article, and it wasn't a big name school, I don't recall, but there are places that are doing it. Just so you guys know, it's just another idea.

President Albano

Awesome yeah, I have been seeing welcome kits posted here and there. I think that's an idea that the Senate can work with.

Senator Chua

I want to second that, I think it could be an opportunity for us to help out any local businesses if any of them are making masks, so thank you all for suggesting.

Elections

Chairperson Columbres

Senator Crowell and I attended the Committee Steering Meeting and the Chair/Vice-Chair Workshop yesterday, and we are trying to determine a day where we are both available to possibly meet with advisor Manini to talk about what we should have on our agenda for our first meeting. I will also send out a when2meet to our members sometime this week. I'm planning on asking Senator Crowell if she's willing to kind of go over the presentation from the chair and vice chair workshop because we are both new to our position and new to ASUH.

Advisor Manini

I just wanted to let the senator know that I don't advise elections, Heilani does, so for Elections Manini ask Advisor Heilani. If you have questions you can always ask me too, but I wanted to be sure that Heilani advises elections, she's been advising elections for as long as she's worked there so probably eight or nine years already. So she's more immediately able to tell you where they left off and make decisions on where to get started since she's been advising the committee for a while.

Chairperson Columbres

Alright thank you so much, I will get in contact with her.

External Affairs

Chairperson Chua

No report aside from we are waiting for folks to respond to our when2meet. We are having our meeting within the next two weeks.

Finance

President Albano

Chairperson Williams is not here, so it looks like they are just working so far they've made a group chat, and they attended the chair and vice chair workshop.

Internal Affairs

President Albano

Chairperson Keim is not here either, but she let me know that she's been in contact with Kacie Manabe, the chair of the 107th committee so she's in the process of planning a meeting to learn a little bit more about her roles and responsibilities.

Investments and Long Range Planning

Chairperson Regaspi

I sadly missed the steering meeting last week Friday because I had to work, but my vice chair attended that and we both attended the chair and vice chair workshop yesterday. I wasn't able to meet with Advisor Manini, but I got her email and we're rescheduling that meeting. Shout out to Donovan for the 107th Senate ILRP Committee folder because that was really helpful, and for creating the google calendar as well.

Another progress note is that I'm sending out an email on Friday with updates and past work from the 107th Senate to be familiar with the jargon and technical language that comes with the consulting reports.

Some upcoming plans are: I intend to have our first meeting in the second week of July after meeting with Advisor Manini which I will most likely have an unofficial meeting for, and I will email Peter back, the Senior Vice President of Graystone Consulting to touch base to see if there is a quarterly report for us to review, and we'll schedule an official meeting later.

Advisor Manini

I want you guys to also know that for investments I've been trying to get into the account weekly to double check the value of the portfolio, and I did communicate with Paige because the budget is based off of five percent of the value of the portfolio, so if you follow what's in the news, the market has kind of been dropping, your portfolio has been able to stay above the nine million mark. It goes like nine million, nine one, nine two. The budget numbers that we took were based more on the nine two range. This week it is in the nine one range, but at least it is still in the over nine million. I'm not stressed out if its over the nine million range, if it starts going into the eights and eight point three and stuff like that, that's when it's stressful. But there's not much that we do about that as well.

Just so you guys know for the record until the point that we can get you situated with your own account Nicolas, I will continue to pull the number just so you can know the overall value of the portfolio, and when you all meet with Peter you can get to know the specifics. So just to be sure that I'm transparent about that information for you, and I just pulled it up to double check if I'm sure what I'm mentioning is accurate.

Chairperson Regaspi

Thank you for that. I was looking through some notes that the 107th Senate has for me and she said that it was kind of hard for us to look at the account, so I thank you for that transparency, and I look forward to our meeting.

Student Affairs
Chairperson Kim

We're having a meeting next week Monday from 6:00 to 7:00 p.m. I put it on the ASUH calendar so the information should be available. I wasn't sure about the procedure about announcing our meetings because I have been sending in the meeting room request things regularly assuming that the office staff would send it out.

President Albano

Thank you, I will check about that procedure and get back to you.

Undergraduate Academic Affairs
Chairperson Bowersmith

So far we have started planning for our first meeting. I'm hoping to have everyone's schedules by Friday, so that I can schedule the official meeting. Our first plan of business is to plan for scholarships to open up that first Friday of the first week of school. We will be updating the website, getting advertisements in the works and then looking into I-20 forms for international applicants to see if

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that is and option. Grad fair will also need to be planned, but we're looking to plan for both possibilities, in person and virtual.. If virtual we are looking into collaborating with external affairs for some sort of social media takeover or something like that. We will be in contact with MES as the semester comes closer to see what their plants are. At our first meeting we probably will be delegating tasks for scholarships to open up and then discussing and voting on any initiatives that we are working on The possible initiatives are listed and they are all very rough ideas that we would have to work out a little bit more, but we have a Hawaiian engagement scholarship, the graduation requirements that we already discussed, something that was brought up in the group chat about UHM Admission requirements, textbooks fund, and some other ideas.

SPECIAL ORDERS

UNFINISHED BUSINESS

NEW BUSINESS

OPEN FORUM

Secretary Gogue

I just wanted to add for the admissions thing with the SAT, ACT, I found out from my boss because I work for admissions that we are not taking, like its test optional for Fall 2021, so I don't know if you guys know that already, but I just found out about that yesterday. So its not a requirement to take SAT or ACT scores for the next Fall 2021.

SAL Bowersmith

Do you happen to know if that is just going to be for the next admissions cycle, or is it a permanent change?

Secretary Gogue

I'm not entirely sure right now, but I know that if you look up the website that for Fall 2021 it is going to be test optional.

SAL Kaeo

At my internship site, I met a highschool who said that the SAT/ACT waive is only for this admissions cycle right now only.

CLOSING

Adjournment

Senator Regaspi

Motion to adjourn the meeting.

Senator Kim

Second.

Voting unanimously in favor.

Executive Meeting #3 was adjourned at 7:07 PM.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be 'Mikaelyn Marie Gogue', written in a cursive style.

Mikaelyn Marie Gogue
Secretary, 108th Senate