

THE ASSOCIATED STUDENTS OF THE UNIVERSITY OF HAWAII  
2465 Campus Road, Campus Center Room 211A  
Honolulu, Hawai'i 96822

Executive Senate Meeting #11 of the 106<sup>th</sup> Senate  
Wednesday, October 31st, 2018

**OPENING**  
**Call to Order**

President Dela Cruz called the meeting to order at 6:02 PM in CC 310.

**Roll Call**

Present:	President Dela Cruz, Vice President Simeona, Treasurer Honda, Secretary Sakamoto, Senators-at-Large Chun, Li, Negrillo, Senators Dunham, Hortizuela, Ramirez [10]
Excused Absent:	Senator Ganoy [1]
Unexcused Absent:	[0]
Excused Late:	[0]
Unexcused Late:	Senator-at-Large Kim [1]
Excused Early Departure:	[0]
Unexcused Early Departure:	[0]
On Leave:	[0]
Advisor:	[0]
Guests:	[0]

**Reading and Approval of Minutes**

**Official Correspondence**

1. Dr. David Lassner, Interim Chancellor  
*President Dela Cruz* Tonight we have with us Dr. David Lassner who is our Mānoa Chancellor and also our UH President. He's here with us to present information regarding the Mānoa reorganization.  
*Dr. David Lassner* Thank you! I printed out slides because I didn't know you had a projector. This is what I'll be using at the open forum for the whole campus on Friday. I'll be changing this as I go, so if you have great ideas that would make this better before Friday, let me know. We started looking at the organization of the Mānoa Chancellor and Vice Chancellor offices last year. I did some brainstorming with a few people. We had an open forum and I got a million comments telling me everything that was wrong. I took that feedback and I asked this design team to get together. The work that you'll see here is the work of the design team. We also had another open forum and small meetings about different topics. Jannah and last year's Vice President were involved with quite a bit of it. As we went through each of these topic areas and talked about them, we had different groups of people in and

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out of the room who had expertise in these areas. A lot of ideas came from these people on campus. Slide 2 really focuses on why we're bothering to reorganize and what we're trying to accomplish. These are the things we want to do. As we design the reorganization, we're trying to keep these things in mind. This is focused on the Chancellor and Vice Chancellor offices. It does not get into the guts of the individual colleges. We've been talking about whether TIM should merge with Shidler. This is not a topic for this reorganization. There have been talks about merging LLL, SPAS, and A&H. Those are separate things that are ongoing and independent of this. The purpose of this was not designed to save money, but we did want to be sure that we weren't spending any more. One of my observations that I've learned a lot while in this job is that nobody wants to be reorganized to save money, but I hope everyone can be inspired to be reorganized so that we can be better at what we do. Slide 3 just shows some redesign considerations and ground rules. I think the most important thing is that we're trying not to make this about the people and offices we have today. A lot of our observation is that we have grown things pretty willy-nilly, especially in the past 17 or so years since the last reorganization. Every time someone wants to do something, we have another office reporting to another Vice Chancellor. What we really made this about is what does the campus need to accomplish, what would be the best way to organize around it, and later on we'll figure out exactly who goes into it and how it links to the existing boxes that we have. We reviewed the current organization to make sure we capture everything that's in there, but we're not talking about "you go here" or "you go there." Once we start doing that, everyone starts to have an opinion that is grounded in themselves and we want to make this about the campus. On the next slide, I included an example to show that this really has been evolving. This is the version that I've pitched to the entire campus just a little under a year ago and it does not look anything like what I'm proposing today. You can see that it is substantially different. We have been evolving as we go. Slide 5 is the proposed reorganization. We tried to avoid hierarchy because people take it pretty personally if they feel like what they do got demoted. Starting in the center, you see the President. This is proposing to merge the UH system President and the Mānoa Chancellor. Both of which I've been doing. I've been President for about 5 years and Chancellor for about 2 years. That is captured in here. The other most important change is the creation of the Provost, which is right in the center. The Provost at most research universities is the Chief Academic Officer and is responsible for all of the academic functions. This kind of lays it out. The green boxes are things that are Mānoa only. The green and gold are boxes that have function for both Mānoa and the UH system. The things with the gold outline are part of the President's Cabinet of the University of Hawaii system. Something I did want to highlight is that the Provost would actually be joining the President's Cabinet to be sure that there is an independent Mānoa only voice. The next page goes into what some of these new things are. The Provost is the Chief Academic Officers, as I've mentioned. This is the person who has to get up in the morning and the only thing they have to think about is the success of the faculty and students at UH Mānoa. We tried to put under this person all of those things and not give that person anything that might distract them. We would have all the schools and colleges report to the Provost, right now they report to 3 different places. The Provost would have budget decision authority for all academic units. Within that office would also be the Office of Global Engagement. You can see the tag lines and what we want the office to really focus on. We tried to be more strategic. The next one is the Vice Provost for Educational Excellence. This is the group that is responsible for program reviews, accreditation, assessment, and all things that relate to the programs. We also want to strengthen the programs for students. Study abroad is one example and we have lots of ways for students to take a semester or year away from campus. We want everyone who comes here to have the opportunity to spend some time away, especially for local students so that they can broaden their educational horizons without having to go away

and paying non-resident tuition. There is also a transfer program. At every graduation, more than half the students walking across the stage started at other school. That's how important transfer students are to UH Mānoa. We need to do more to help them. The other part here is all of the faculty related activities. This includes all the hiring, tenure, promotion, and other things that relate to having our faculty be successful. Slide 8 show the Vice Provost for Research, Scholarship, and Graduate Studies. We want this person to focus on research across all of the academic units. This also includes what we're calling Graduate Student Success, which I'm talking to GSO about. Grad division used to be part of Academic Affairs and Research. The consensus with this is that it would be a better fit with Research because most graduate students are doing research and are focused on their dissertation. The next is Vice Provost for Student Success. The key idea here is that we're taking the parts of Student Affairs that focus on student growth and development and the parts of Academic Affairs that are focused on student success and we're putting them together with this Vice Provost. This would be someone who gets up every morning and focuses on the academic and personal success of our students. On the next slide is the Vice Provost for Enrollment Management. This has been a huge challenge for all of our UH campuses. When I started as President of the system, UH Mānoa had 5 years of declining enrollment. Each year had a bigger decline than the year before. That's really bad. This Fall was the first time since 2012 that enrollment is actually up. We need people focusing on this. There's a science to enrollment management that we are just getting up to speed with. We also have to do better with retention.

*Senator Ramirez  
Dr. David Lassner*

What are some of your recruitment strategies?  
We have a couple of things we've been doing differently. One is that we've been doing stronger outreach to the high school counselors. We're doing ads on the radio. We have slots with Michael W. Perry on the radio, which is the most listened to radio. Part of that is we want to influence parents to support their kids in coming to UH Mānoa. Some of it is direct recruitment. We also hired a firm that does this nationally. We're really trying to follow the best practices from other universities. If you have ideas, that would be awesome. We're also doing a lot of work with alumni groups on the mainland. We also need to get more Hawaii high school graduates to college. Kids who don't go to college at all are really limiting their future. If we get more people to get college, we'll have a lot more students at UH. This is one of the big changes. This reinstates the President as the Mānoa Chancellor or CEO. These are the units that would report to the President. There are summaries of each units that would report to the President. The Chief Business Officer is the money person. This new thing is called Equity, Climate and Conflict Resolution. This is a hybrid office that is part of both Mānoa and the UH system. At the UH system we have an Equal Employment Opportunity/Affirmative Action Office that supports both Mānoa and the UH system. We have an office of Institutional Equity, which is the Title IX office for the system. At Mānoa we have an office of Civil Rights that reports to the Chancellor, an office of Gender Equity that reports to the Chancellor, a Title IX office that reports to the Chancellor, and a Women's Center that reports to Student Affairs. What we want to do is create a high-performance unit. We want to split them into 2 functions. One is focused on education, training, and advocacy. The other is the formal processes of complaints, which are subject to strict laws, federal rules, and UH policies. If a faculty who is a woman of color has an incident with a male faculty member, this could be a civil rights problem, it could be a gender equity problem, it could be a Title IX problem, so all of these things right now go to different places. We're going to try and bring it all together. This is something that was actually brought up by students and that is the creation of an ombudsperson. The idea of an ombudsperson is to provide a safe and formal place to go with complaints and try to have it resolved privately and confidentially. These are the 2 system Vice Presidents who have substantial Mānoa responsibilities. Now into the recombination of the Mānoa Chancellor and system President. This is the reason for the recommendation of the change. This is something

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that did not come from me. I'm not actually looking to make my job twice as hard. When we were working with the design team, it was actually the Faculty Senate Chair from last year who said we should just recombine the system President and Chancellor. This page has the theory of why it hasn't worked. If you turn to the next page, you can see data that I've pulled together. The Chancellor's position, historically, for the first 65 years of the University, there was no such thing as a separate Mānoa Chancellor. It was just the UH President who led the Mānoa campus and other parts of the UH system. In 1972, they created a separate Chancellor position. You can see over the next 14 years that we went through 6 different Chancellors. It was not stable. Then the 2 things were combined under President Simone in 1984. We had 16-17 years of pretty good stability with just 2 people who held 2 jobs. They separated the position again in 2001. Since then we've gone through 7 Chancellors. The average in the US is 6.5 years for a President/Chancellor. We have never made average. Regardless of the causes, this has just never worked. There's this saying, "The definition of insanity is doing the same thing over and over again and hoping for a different result." That seems to me what we've been doing with this position. It has never worked. On slide 15 is us just trying to learn from the lessons of the past. In particular, I was around during the separation in 2001 and I've heard all of the arguments, so I said, "How can we address the problems people were complaining about in 2000?" Slide 17 has the Cabinets and the advisory groups. You can see what are the leadership groups and the strategic projects we would have. You can see that this is where we have the advisory groups like the Faculty Senate and ASUH. Slide 18 discusses the key objectives from slide 2. Slide 19 has both the Mānoa and UH system positions together. Here you can see the Mānoa boxes I've shown you earlier and how they fit together with other contacts for the UH system with all of the other Vice Presidents. You can see the Mānoa Provost would be an equal to the West Oahu Chancellor, the Hilo Chancellor, and so forth. Slide 20 has the next steps. I'm gathering all the input I can on this version of it. I do plan to bring this with whatever changes from this consultation to the Board of Regents this month. I will ask them to approve it in concept. If they approve of this, we still have to refine this and determine who goes exactly where and so forth. We want the Board of Regents to approve of this concept so that when we produce all the details, we're doing it for a reorganization that conceptually people had put input into. I'm being optimistic and hoping we can have this implemented by July 2019. On the last slide is a quote that I love, "Everybody can agree that something has to be done. The hard part is agreeing on what that is." I have some FAQ. I'm happy to answer questions about this and since I'm rarely here, I'm happy to answer questions about anything.

*Senator Ramirez*

I see the implementation will take place in July 2019. How will the orientation program for undergrad students be looked into?

*Dr. David Lassner*

I have been really annoying about New Student Orientation. People got really mad at me. I said people shouldn't have to pay for New Student Orientation because we want our students to be successful and I also said it shouldn't be in the summer because it is not really friendly for those who are from somewhere else. I got push back, but I'm also told that it worked pretty well. In terms of who does it, right now we have that moved over to Student Academic Success from Student Life because we want it to be a holistic introduction to students about both their student life and their academic life on this campus.

*Senator Ramirez*

Have you been looking at other models that other universities have been doing?

*Dr. David Lassner*

I have not, but I got the advice from people who have been looking into it.

*Senator Ramirez*

I was involved in this past NSO as a senior leader. I think change is good in many aspects. It would be very positive if there were effective programs.

*Treasurer Honda*

Earlier in the summer, President Trump's administration seems to have made a stance on affirmative action. How does this affect the University?

*Dr. David Lassner*

This administration has made it a point to go back on a lot of things that were done in the Obama administration. On affirmative action, they are supporting this case at Harvard.

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This is an attempt to roll back the affirmative action protection that have been provided up until now, which has been upheld by the Supreme Court. The good news for Mānoa is we actually accept all qualified applicants. At Harvard, let's say they get 80,000 applicants for 2,000 seats. We take all of our people. We're race blind. We just look at qualification. This doesn't really impact us at the undergraduate level.

*Treasurer Honda* It's funny because Hawaii actually compares itself to places like California, but California has actually banned affirmative action in their schools. I think there are other models of affirmative action in Europe. Instead of manipulating admissions, they provide resources before students apply.

*Dr. David Lassner* This comes back to my comment about having more Hawaii public school students go to college. We have to do more at that level and we have to do more in the community colleges to have more students transfer to other universities.

*SAL Negrillo* I want to know how the Vice Provost for Research will affect programs like UROP or INBRE. If we're looking at the system, are there going to be changes at the community colleges as well?

*Dr. David Lassner* The Vice Provost for Research will have a focus on Mānoa. UROP will be under that office. Right now we have 2 or 3 INBREs. One in JABSOM and we have an INBRE in PBRC. The Vice Provost for Research will work with all of the departments and ask if anyone has an INBRE idea and will help select which is the strongest one and help support it so that it's funded. Mānoa colleges sometimes collaborate with the community colleges, so this Vice Provost will help facilitate that. The community colleges does have their own research activities that they run themselves. A lot of times, they reach out. For example, the community colleges have pre-engineering programs and sometimes they'll reach out to our engineering program.

*SAL Li* I have a question regarding the history of the combination and separation. Thank you for providing this graphic. I see that this isn't the first time the position was combined. Back in 2001, the position was separated. Could you give reason as to why the position was separated?

*Dr. David Lassner* The Mānoa faculty felt that with the combined position, they didn't have their own leader. You would think that the other schools would complain because the President would've had more loyalty to Mānoa, but it was Mānoa faculty that complained. I talked to Mānoa faculty about this. Their committee on Administration and Budget supports the recombination now. We wanted to address those concerns, but still keep the positions combined. The most important thing is the new Mānoa Provost position. We did not have this before.

*SAL Li* During the separation and recombination, was there ever any big reorganization?

*Dr. David Lassner* Nobody has tried to do the whole thing at one time like this. This time we really tried to think about what each office will do.

*President Dela Cruz* Just for clarity, you mentioned you will seek approval of the conceptual proposal versus the fleshed out details. Will you be presenting this?

*Dr. David Lassner* These slides are what I will literally be presenting.

*Senator Ramirez* There's no processes you folks do that are similar to the affirmative action lawsuit?

*Dr. David Lassner* Yes, that's correct. We do nothing like what Harvard is being sued for. We're race blind. We want more people to come here.

*VP Simeona* Are you working on creating ombuds right now?

*Dr. David Lassner* If this passes the Board this month, we will start right away creating that.

*VP Simeona* What if other programs are going to overlap what the ombuds will be doing?

*Dr. David Lassner* I think there is some clarity with what that will look like. The ombuds is the first place you can go to try and get help and try to resolve something.

*President Dela Cruz* Since you are presenting this at the November meeting, is there time for some of these things to change before you present it?

*Dr. David Lassner* Yes. I'm taking notes. As you ask me questions, I'm taking note of what needs to be explained more. This presentation will freeze probably at the middle of next week.

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*President Dela Cruz* Since this is the first time for most of us to see all of these details, would you be open to receiving more input from us within the next few days?

*Dr. David Lassner* Absolutely. If you want to talk about it after I leave, you can send me comments and suggestions. If you could get me input by Tuesday, that would be great.

## **REPORTS**

### **Executive President**

#### **a. Undergraduate Legislative Fellow**

*President Dela Cruz* I wanted to explain about the process on how I'm going to be selecting the Undergraduate Legislative Fellow. I had 2 applicants. I'm in the process of interviewing them. I also invited members of the External Affairs Committee to help go through the deliberation process in selecting our Undergraduate Legislative Fellow. I hope by next General, we'll have a selection of who it is depending on when the committee and I can meet and discuss our thoughts.

#### **b. ASUH Audit**

*President Dela Cruz* I mentioned that I wanted the Office of Internal Audit to meet with those on Senate who are involved with this year's audit and the Officers, but I realized that most of these people are already on Exec. I'm wondering if you folks would want the Office of Internal Audit to come to one of our Exec meetings or would you want to arrange another time outside of our normal meetings.

*Senator Ramirez* How soon can they meet?

*President Dela Cruz* I'm not sure. This needs to happen soon, so probably within the next couple of weeks. I was going to schedule a separate meeting, but if it's easier to have this fleshed out during our normally scheduled Exec meetings, we can do that. I wanted to see what you folks thought about this.

*SAL Li* I think it should be during an Exec meeting.

*President Dela Cruz* In order to institutionalize the audit process, Advisor Manini recommends that we have the Office of Internal Audit come during our meetings so that it is reflected in the minutes. If you folks are okay with them coming during one of our Exec meetings, I'm going to email them and tell them that we would like to have them come during one of our scheduled Exec meetings.

#### **c. Welcoming our Senators**

*President Dela Cruz* I wanted you folks to get ready to welcome our new Senators at next week's General Senate Meeting. We'll be double the size. We'll be welcoming new people with new perspectives and different minds. Keep in mind what might be on the agenda next week. Help our new Senators get oriented with that when we do have the meeting. We also don't want to stress them out or make them feel intimidated. I would really appreciate your help with that. Throughout the semester, please help integrate them. Not only with Senate business, but with the general camaraderie. We don't want to exclude anybody.

#### **d. Reminders**

##### **i. Agenda Items: Title/# due Fridays 4PM, Document due Mondays, 8AM**

*President Dela Cruz* Please keep informing me about things you want to put onto the agenda and let me know on time.

##### **ii. General Senate Meeting Reminder: November 7, 2018**

*President Dela Cruz* Our next General Senate Meeting is next week Wednesday and our next Exec meeting is on November 14th.

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**Vice President**

*VP Simeona*

Unfortunately, Fall Retreat is not happening. This was a very difficult decision. When I look at the calendar from this point to the end of the semester, I have to fit in all of the workshops and the training. There are also other things going on in the month of November, especially our 3 big events: AS(YOU)H Week, Mahalo Mānoa, and Sinclair Study Nights in December. That's why I made the decision to cancel Fall Retreat. With that being said, I am moving it to the end of January. It won't be at the start of the semester. I'm projecting it to be in the third week of January.

*SAL Kim*

*VP Simeona*

Does that mean there's going to be 2 retreats in the spring?

No. Just that one. I'm also finalizing the training workshops for the new Senators. You all are welcomed to come and give input. I do want to have a follow-up with the 4 initiatives that we've had. I've been quiet the past couple of weeks because I've been observing everybody. Some initiatives have fallen off the radar. There are only 1 or 2 people working on other initiatives. I want to revive the Senate's interest in these initiatives and I want to introduce the new Senators to these initiatives. I have about 6 people who have not done one-on-ones with me. I do have a number of Chairs who have not met with me yet. Our Google Calendar is looking bare, please input your meeting dates and events. For Committee Reports, they are due next week, November 5th. Please have them done by 11:59. I really want to start sending you feedback individually.

*Senator Hortizuela*

For the workshops, can you give us a list of all of the workshops and all the dates you are trying to hold them?

*VP Simeona*

For ASUH 101, which is an introductory workshop, I want that to have that done by the week of the 16th. I'll be sending an email to the new Senators by Friday. For the bill and resolution writing workshop, it's going to be the week after Thanksgiving. I want to see if we can have these workshops on the weekend instead of having to work through everyone's class schedule. Hopefully within that week I can also fit in the initiatives workshop.

*President Dela Cruz*

*VP Simeona*

Is the ASUH 101 workshop just for the new Senators or is that for everybody?

It's just for the new Senators. If you guys want to come in and talk about your experiences or anything, you can do that.

*Senator Hortizuela*

Is the bills and reso writing workshop going to include the rules workshop? Or are those 2 separate workshops?

*VP Simeona*

*SAL Li*

Those are 2 separate workshops. SAL Negrillo is still finalizing that.

Will you be leading all of these workshops or will you be inviting other people to help out?

*VP Simeona*

*President Dela Cruz*

For the bill and reso writing workshop, I want to invite Maggie Hinshaw.

You can also reach out to former President, Richard Mizusawa. He has expressed interest in coming back and helping out. I think he'll be a really good resource.

*Senator Dunham*

*VP Simeona*

What do you mean by feedback on our Committee Reports?

I've been looking at the Committee Reports and sometimes I want to ask you folks to expand on the items in your Committee Reports. I also really encourage you guys to link your documents where you have been doing all of your planning to the Committee Report.

**Treasurer**

*Treasurer Honda*

Remember to do your rate sheet by tonight. Introducers of bills, please make sure you're uploading your bills to Kaulike. I believe we're missing Senate Bill 3 and 10. Please upload those. I do want to give you budget reports, but I can't do that unless the bills are uploaded to Kaulike. Be mindful of our budget. When introducing bills, ensure that the money we're spending goes towards meaningful activities.

**Secretary**

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*Secretary Sakamoto*

Reiterating what Treasurer Honda said, please upload your documents to Kaulike. I also wanted your input on something. I'm the Campus Climate Committee delegate. The Campus Climate Committee is really trying to promote collaboration, even if you may disagree with someone. The University is a place where we can freely talk to one another even though we might disagree. The committee wants to have a series of workshops next semester. They just pitched this idea last month. Each month next semester they want to have a different theme and have a workshop relating to that theme. For example, one month we want the theme to be respect and we would hold a workshop that deals with respecting one another. I just wanted to let you all know that this is something in the works. Next week Friday we're going to start planning these workshops. If you have any ideas about how we can get these messages across campus, please do let me know. I'm the only undergraduate student on the committee and I really want to get input from other students. If you have any ideas about how we can make these workshops good or how we can even advertise these workshops so that students do come, I would really appreciate your feedback about that. The meeting is next week Friday, if you could email me before then with any ideas that would be great.

*Senator Dunham*  
*Secretary Sakamoto*

Are there going to be any incentives given out at the workshops like free food? Specifics like that weren't discussed, but I can definitely bring that up. I'll let you guys think about that and if you could email me before next week Friday that'd be great.

#### **Administrative**

#### **Judicial Branch**

#### **Standing Committees**

##### **Campus Life**

*Chairperson Chun*

We had a meeting today and we talked about Mahalo Mānoa and Sinclair Study Nights. Mahalo Mānoa is on November 15th from 4:00PM-6:00PM in the Campus Center Courtyard. If you haven't already, please go on the volunteer sheet and sign-up for a shift. We have everything finalized with Sodexo. For advertisements, I gave Eileen a timeline for her to follow. If she follows it, we'll put in the order for metal stake signs and banners by Friday and have them up by Monday. I still have to meet with Advisor Sonoda-Pale to put in the order for the blank t-shirts. If you're interested in what activities we'll be doing, you can look in the Google Drive. For Sinclair Study Nights, the Student Success Center is going to help us with the preparing and serving of the food. They'll also be putting up the big banner at the entrance of Sinclair Library and they'll be putting up flyers as well. We also talked about the health guidelines. I posted on the ASUH Facebook page about the health certification. I suggest that UAA, External Affairs, and Campus Life all get health certified. This eliminates the service charge we have to give to vendors. If we're health certified, we can personally serve the food without violating any health regulations. Please let me know if your committee is willing to be health certified. We also chose vendors. 3 out of the 5 days are finalized for Sinclair Study Nights.

##### **Elections**

*Chairperson Dunham*  
*SAL Li*  
*President Dela Cruz*

I'm going to be emailing my committee about the AAUW event tomorrow. Early voting ends this Saturday. Someone under the PACE classes created a page about civil engagement, specifically voting in this year's election. They reached out to ASUH and asked us to encourage our Senate to check it out and like the page. Once I post it on the ASUH page, please share it. This will also help promote this civil engagement and voting in this year's election.

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**External Affairs**

*Chairperson Ramirez*

We're going to be meeting tomorrow for event planning and finalizing everything. The week of the event, we're going to meet on Monday so that the event can be very successful. Hopefully advertisements will be done very soon. At the next General, I'm hoping to do a presentation on the event.

**Finance**

*Chairperson Li*

We're going to hold another meeting very soon to talk about the bill that will be referred to us. We're also still trying to contact SAPFB about the funding mixer.

**Internal Affairs**

*Chairperson Negrillo*

VP Simeona and I have had conflicting schedules. Hopefully we'll have the details of the rules workshop sorted out by this weekend. I'll be contacting my committee about having a meeting in November. I'm in discussions with our advisor about the update for the rules and how we should proceed with that.

**Investments and Long Range Planning**

**Student Affairs**

*Chairperson Kim*

For UPASS, we haven't gotten any word back from our contact person. We have been working with Student Services for the food pantry and we'll hopefully have a small food drive. We also talked about including condoms as a part of the toiletries section. For residence halls, we've been trying to get a Student Affairs member to regularly sit in their meetings, but due to scheduling conflicts that could not happen. I did just get word back that some of their executive officers will come to our next General Senate Meeting, so since we can't go to their meetings, they'll come and sit in at ours. For mental health, we want to get more involved with the work that SAL Chun and Senator Creadick are doing. What's the current timeline with the UPASS?

*VP Simeona*

*Chairperson Kim*

We're supposed to meet with them within the next week, but until they get back to me, there's literally nothing I can do.

*Senator Ramirez*

The negotiations take place during the summer, is that correct?

*Chairperson Kim*

Yes, it hasn't taken place yet since the last negotiations.

*Senator Ramirez*

Tristan Ross, one of the new Senators, sits on RHA, so I think he could be someone to communicate with.

**Undergraduate Academic Affairs**

*Chairperson Hortizuela*

In the following week, I will be assigning each committee member with a certain number of folders for each applicant to process. After that, it's going to be a hard deadline because I want the faculty reviewers to have 2 weeks to review them. Once I get the scores back, I'm going to input that immediately and have that finalized by the second to the last General. Thank you to everyone who came out to help with Grad Fair and helped advertise. We were really short staffed so thank you to everyone who volunteered and for helping that event run smoothly.

**SPECIAL ORDERS**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

A. Senate Bill 16-19: Funding For Sinclair Study Nights

*President Dela Cruz*

I'd like to refer Senate Bill 16-19: Funding for Sinclair Study Nights to the Committee on Finance.

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B. Senate Bill 17-19: Appropriating Funds for Food Handling Certification Training  
*VP Simeona* Move to suspend the rules and have Senate Bill 17-19 added to the agenda.  
*Senator Ramirez* Second.

**ROLL CALL VOTE TO SUSPEND RULES AND ADD SB 17-19 TO AGENDA**

**Aye(s):** Vice President Simeona, Treasurer Honda, Secretary Sakamoto, Senators-at-Large Chun, Kim, Li, Negrillo, Senators Dunham, Hortizuela, Ramirez [12]

**Naye(s):** [0]

**Abstention(s):** [0]

Motion carries.

*President Dela Cruz* Now the item is included on the agenda. I'm sorry you can't see it, but the purpose of Senate Bill 17-19 is to provide funding for those who need to be food certified, but can't attend the physical training, so they'll be able to do the online training. I would like to refer Senate Bill 17-19 also to the Committee on Finance.

C. Senate Resolution 02-19: In Support of the Fiscal Biennium 2019-2021 Operating Budget Request for the University of Hawaii

*President Dela Cruz* I'd like to refer Senate Resolution 02-19: In Support of the Fiscal Biennium 2019-2021 Operating Budget Request for the University of Hawaii to the Committee on External Affairs.

D. Board of Regents Meeting - November

a. 11/1 @ 9AM Committee on Budget and Finance, UH Mānoa

*President Dela Cruz* There's going to be a meeting with the BOR's Committee on Budget and Finance tomorrow at 9:00AM. They're going to be reviewing a budget request that the University wants to present to the state legislature. This coming session is going to be a new 2 year period where the University can request funds. We can submit testimony and request that the BOR include things. For example, if we wanted the University to fund more bathrooms, we can submit testimony to let the BOR know to include that in their request. I just wanted to let you folks know that this is something that we can do.

b. 11/1 @ 10:30AM Committee on Academic and Student Affairs, UH Mānoa

*President Dela Cruz* The Committee on Academic and Student Affairs will be meeting right after. This committee specifically touches upon the approval of programs. There isn't anything too specific I saw that we have to pay attention to. After these 2 meetings, there will be a meeting with the BOR on November 15th. This is important relating to the reorganization. Please keep that in mind. This month is pretty important for the University and Mānoa specifically.

*VP Simeona* For these committee meetings, it's not too late to submit testimony?

*President Dela Cruz* For BOR meetings whether it's a committee meeting or a general meeting, you have to submit testimony 24 hours in advance. They do accept late testimony. I believe they'll accept it at the end of the day on the day before the meeting. I'm really busy with school, but I was actually planning on submitting testimony to the Committee on Budget and Finance in support of the budget request and things I recommend adding. I'll probably submit late testimony.

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E. UHM Athletics Tailgate Event - November 3, 2018

*Secretary Sakamoto* I'm not sure if you all saw my Facebook post, but Brad Motooka, the Athletics Marketing Director, approached me this morning and told me that the student group that was supposed to sponsor this Saturday's tailgate event backed out yesterday. He's in need of another student group to sponsor and support the event. He wanted me to bring this to you all. I know it's really last minute. He said we would only need about 6-10 representatives of ASUH. Everything will be provided. Food will be pizza and this would be paid for by Athletics, but he does need someone to pick it up and bring it to the stadium. Tents, drinks, tables, and all of that will be provided and will be brought to the stadium. All we would have to do would be to man the tents, watch over the food and drink area, and make sure that the no glass policy is being enforced. We can do activities if we want to. Power 104.3 will be DJing and will probably have an emcee. We can have our own ASUH table and promote ASUH and pass out ASUH swag. It would really be to man the table, promote ASUH, and enforce the no glass policy. As an incentive, he did say that UH Athletics would be able to support ASUH at our next event by donating an iPad that can be used for a student giveaway. He really wants us to get involved. I know it's last minute. I'm not sure of what everyone's availability is. I need to give him an answer by tonight.

*Senator Ramirez* What is the time that he would need people at the event?

*Secretary Sakamoto* He did not give me that information, but I know the parking usually opens around 12:00 or 1:00, so probably around then. I think the event ends around 1.5 hours before kick-off, so maybe from about 12:00-5:00.

*VP Simeona* I know they are willing to donate to us, but I'm concerned about the process of us taking donations from them.

*Secretary Sakamoto* He really emphasized just giving us items that would be used in a giveaway.

*President Dela Cruz* It would be considered more of a sponsorship and not necessarily a donation.

*Secretary Sakamoto* He's expressed to me many times that he wants to have a future partnership with ASUH, especially for next year's Homecoming tailgate event because they want that to be a big event for students. He wants us to be aware of the relationship that they want to have with us. This could be a good step into a relationship with Athletics.

*SAL Negrillo* If you can get the support of any of our Senators, I would support this. If you are planning on tabling, you would have to be in contact with the External Affairs Chair to get all of the ASUH items.

*SAL Chun* I don't think ASUH should be tabling at a tailgating event.

*SAL Negrillo* I just wanted to be sure that you're communicating with all of the proper channels and make sure you have the support.

*SAL Li* I like the idea of ASUH supporting the tailgate event. For this Saturday, it's really short notice. I don't know if realistically we can do it. If you can find 6-10 bodies, let's do it.

*Secretary Sakamoto* I did let him know that it is really short notice and we probably won't be able to. Maybe I can tell him that this time we can't, but we'll be open to future events.

*Senator Ramirez* I can try to go. I think the partnership is good. If they already have all of the supplies there and we just bring our banner, it would be good for people to see our organization.

*Treasurer Honda* Before just shutting it down, I would see if we can get enough people.

**OPEN FORUM**

*SAL Negrillo* I deactivated my Facebook, so if you need to keep in touch with me my Messenger still works and I'm sure most of you have my number.

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*Senator Hortizuela* This question is relevant to the Internal Affairs Committee and the Elections Committee, for the Senate Rate Sheets, there was a switch in appointments. Do we need to do 2 separate sets of Rate Sheets?

*President Dela Cruz* At the bottom of the Rate Sheets, there is an option to rate a third committee. If you do the same committee again, but change the Chairship and Vice Chairship names, you can rate them.

*Treasurer Honda* If you have any problems, just email me.

*SAL Kim* My phone is broken, so email is the best way to contact me.

**CLOSING**

**Adjournment**

*SAL Negrillo* Motion to Adjourn

*VP Simeona* Second.

Meeting was adjourned at 8:07 PM.

Respectfully Submitted,



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Jaclyn Sakamoto  
Secretary, 106<sup>th</sup> Senate