

THE ASSOCIATED STUDENTS OF THE UNIVERSITY OF HAWAII
2465 Campus Road, Campus Center Room 211A
Honolulu, Hawaii 96822

General Senate Meeting #13 of the 106th Senate
Wednesday, October 24th, 2018

OPENING
Call to Order

President Dela Cruz called the meeting to order at 6:07 PM in CC 310.

Roll Call

Present:	President Dela Cruz, Vice President Simeona, Treasurer Honda, Interim Secretary Sakamoto, Senators-at-Large Kim, Li, Negrillo, Senators Balico, Creadick, Galeng, Ganoy, Hortizuela, Juliano, Ramirez, Urasaki [15]
Excused Absent:	Senator-at-Large Chun, Senators Oshiro, Vargas [3]
Unexcused Absent:	[0]
Excused Late:	[0]
Unexcused Late:	[0]
Excused Early Departure:	Senator Dunham [1]
Unexcused Early Departure:	[0]
On Leave:	[0]
Advisors:	[0]
Guests:	[0]

Reading and Approval of Minutes

1. General Senate Meeting Minutes #12, 106th Senate - October 10th, 2018	
<i>Senator Creadick</i>	Move to accept the reading and approval of minutes for GSMM #12.
<i>VP Simeona</i>	Second.
<i>iSecretary Sakamoto</i>	Move to change \$2,030.00 to \$2,300.00 under the Elections report.
<i>Senator Creadick</i>	Second.
	Motion carries.
<i>SAL Negrillo</i>	Move to correct all grammatical, typographical, formatting and Hawaiian diacritical mark errors.
<i>VP Simeona</i>	Second.
	Motion carries.
	Motion carries.

Official Correspondence

Testimony

REPORTS

**Executive
President**

a. PM #16: Relating to Committee on Institutional Learning Objectives (ILO) Implementation Delegate
SAL Kim Move to accept PM #16: Relating to Committee on Institutional Learning Objectives (ILO) Implementation Delegate.

Senator Creadick Second.

President Dela Cruz This is to appoint Justin Menina as the undergraduate delegate for this committee.
Motion carries.

b. PM #17: Relating to Standing Committee Appointments (Fall)
SAL Negrillo Move to accept PM #17: Relating to Standing Committee Appointments (Fall).
Senator Juliano Second.
President Dela Cruz The only changes that needed to be made were the leadership and number of members for Elections and Internal Affairs. Senator Dunham will be the Chairperson for the Elections Committee and Senator Balico will be the Vice Chairperson. Internal Affairs will not have a Vice Chairperson right now because of our lack of Senators.

SAL Kim Move to add "Jungha" in parentheses in my name.

VP Simeona Second.

Motion carries.

VP Simeona Move to add "Kalani" to my name.

Senator Hortizuela Second.

Motion carries.

President Dela Cruz Please be sure that you're placed into 2 different committees.

Senator Hortizuela Move to change my name from "Nicole Hortizuela" to "Nicole Clare Hortizuela."

VP Simeona Second.

Motion carries.

Motion carries.

c. Legislative Student Fellow - Deadline: 10/25/18

President Dela Cruz I'm still accepting emails expressing interest for the Legislative Student Fellow. Please make sure you let your friends know or let me know if you're interested by tomorrow. Just shoot me an email with the information I have down in the attached link. If you have any other questions about the position, you are more than welcome to ask me about it.

d. Update on Breakfast with BOR

President Dela Cruz Treasurer Honda, Vice President Simeona, and myself had an informal breakfast with the Board of Regents prior to their meeting on October 18th. During that breakfast there were 2 really important items of discussion for this year that they mentioned to us that we should have on our radar. First was the discussion about a student athletic fee increase or a student athletic fee implementation for the system, which is the idea that all colleges under the UH system will have a student athletic fee. I think it's really important for you folks to take this in and put it on your radar as well. As many students have expressed an opposition to an increase in the athletic fee, it's really important for ASUH to step in and represent students on this issue. They actually project that some sort of decision will be made in February, so we do have a really short timeline to prevent any sort of increase or system-wide fee.

Advisor Manini Could you for next General attach previous resolutions on this issue so that everyone will be on the same page on what ASUH's current stance is? If you folks do decide to change your position, you all will have to have a new resolution created.

President Dela Cruz I can definitely do that. The second item of discussion is something that I've been mentioning to you folks at every one of our meetings, which is the reorganization of Mānoa. In addition to that, is the combination of the President of UH and the Chancellor position for UH Mānoa. This is going to come up very soon. They mentioned that this is probably going to be implemented next semester.

VP Simeona One Regent said that they will be having the conversation about this within the next 60 days.

President Dela Cruz This is coming up really soon. As the undergraduate student government at UH Mānoa, it would be really good for us to share the concerns and thoughts of our students regarding this potential change.

VP Simeona I know this topic has been on the table since I've been at WCC. Has ASUH put out a reso in the past?

President Dela Cruz No. We had different resolutions regarding when we were looking for a new Chancellor, the position of the President, and other things like that, but no resolution about the combination.

VP Simeona I know there was comment from Caucus, but not from this level.

President Dela Cruz UH Student Caucus already put forth a letter stating their opposition to the combination of the President and Chancellor positions. ASUH Mānoa does not have anything formally written specifically about this combination. On October 31st, Interim Chancellor Lassner will be meeting with the Executive Committee to talk about his thoughts on the reorganization. Hopefully he'll bring up the issue of this combination. On November 2nd, there will be a public forum about this reorganization. Everything is happening really fast, so we're really going to have to stay on top of this. If you really care about this issue, please let myself and the officers know. Members of the 105th Senate went to a lot of the forums and were really involved in the conversations about the reorganization. Hopefully next week's Executive meeting will just be a follow-up.

e. Reminders

- i. NEW Deadlines for Agenda Items - Exact wording of Title/Subjects and Legislation #s: Fridays 4PM, Final Documents: Mondays 8AM

President Dela Cruz Please stick with my deadlines for agenda items.

- ii. Executive Committee Meeting Reminder: *Wednesday, October 31, 2018*

President Dela Cruz Our next Executive Committee Meeting is next Wednesday, October 31st, which is also Halloween. If you're on Exec, feel free to show up in your costume.

Vice President

- a. Committee Reports due *November 5*

VP Simeona The next Committee Report is due by November 5th by 11:59 PM. I would like to apologize for this last Committee Report. I thought I sent it out.

- b. Workshops

VP Simeona I'm still working with SAL Negrillo on the Rules Workshop. Since the new Senators will be coming in within the next 2 weeks, I will be doing another round of workshops. If you all want to attend these workshops and get a refresher, feel free to attend.

- c. Google Calendars

VP Simeona Please input dates for your committees. Committees are supposed to be color coding their dates.

- d. One-on-ones for Senate and Chairs

VP Simeona The calendar is out right now, so please be sure to set up a time slot. For Senators, it's just one time slot. For Chairs, because it's in a 15 minute interval, I would like for you to reserve 2 slots.

VP Simeona I would like to give you all an update regarding Student Caucus. We had our first meeting on October 13th. We just elected our officers.

President Dela Cruz It was our first meeting so we didn't dive into too many issues. Our top priorities are Open Educational Resources, affordability, transportation, and mental health.

Treasurer

a. Rate Sheets

Treasurer Honda

Tomorrow the rate sheets will be open. Please do that by the end of the month. You can do them starting the 25th of each month. Be sure that you're not doing it too early. The rate sheets are supposed to be a reflection of the entire month, so do not do it earlier than the 25th. I know some people wanted to have their names changed on the PM, but I just wanted to let you all know that I don't think I'll be able to do that on the rate sheets. For budget reports, if you're an introducer of a bill, please be sure you're uploading the draft bills to Kaulike so that Interim Secretary Sakamoto can codify it. Once your bills are codified, I'll be able to give you a budget report of how much money you have left and how much money we have left in our accounts. Today we will be looking at some bills, so it would be good for us to know how much money we have left.

VP Simeona

For the rate sheets, say that someone moves from one committee to another committee, will they have to rate 3 committees?

Treasurer Honda
Advisor Manini

Yes, they would have to do that.

Depending on position, you will have to prorate. If any committee appointments need to be made, I would recommend doing that at the beginning of the month, but when we can't do that it gets complicated.

Treasurer Honda

If you're going to switch committees, please do it at the beginning of the month. Advisor Sonoda-Pale did also bring up a concern. There were some rule revisions that weren't codified and put up onto Kaulike, which may affect the Awards for Service. I've been operating under the old rules.

Advisor Manini
Treasurer Honda
Advisor Manini

Shouldn't these changes be reflected in the minutes?

The way the minutes were worded, it did not properly reflect the revision.

Maybe Internals can review all of this and figure out what happens next. I also want to reiterate what Treasurer Honda said. We have had auditors in the past question when rate sheets were turned in before the 25th, so we literally had to put language in the rules saying that there were certain months where you can turn it in before the 25th. Be sure you're following what Treasurer Honda is saying and turn in the rate sheet between the designated dates because the auditors will see this.

Secretary

iSecretary Sakamoto

Be sure you're uploading everything to Kaulike.

Administrative

a. Advisor

Advisor Manini

I have a couple of things. The first is regarding food handling. I think some of you are aware that if we have food at events, there are all these new requirements. We have to have people trained in food handling if we're not giving out food that is prepackaged. With the food pantry, we're only giving away foods that are prepackaged so we don't need any special training or permits. If we have food that is not in manufactured packaging, we need to be sure that we're handling it properly. Food handling certification is one of the ways we can be in compliance with what the State expects us to be doing. We need to have someone always present who is certified. If we hire vendors who are going to be there serving, usually those vendors are going to have food handling certification. We should ask them just to be sure. If you folks plan to have food, but the food vendors are not present, you have to make sure that you have people that have food handling certification who will be there during all shifts. This is for all events you all do going forward. Be sure you have food handling certification. Advisor Sonoda-Pale just got her certification done last night online, but she won't always be present. If your committee likes to always give food and you want to deal with vendors who are not going to be servers, your committee members need to start getting certified so that you can be the person who is charge of the food handling and we can show that you have that certification. I'm eventually going to be certified, but I'm not always going to be available either. It's important to have you folks get certified so that it doesn't stop your

VP Simeona
Advisor Manini
SAL Negrillo

momentum. The other thing is that I'm going to be out of state from October 30th to November 8th. I will answer emails periodically, but I will not be available in person.

Is there any cost to be certified?

There is a cost. We have to look into it. I think it's \$7.00, but I'm not positive.

I used to work at Times Supermarket and I did that certification. All I had to pay was \$10.00.

VP Simeona
SAL Negrillo
Advisor Manini

How long does this permit last?

About 3 years.

I would recommend that if it seems to be necessary for the Senate to be giving out food then certain individuals should be identified as the ones to be doing it for the Senate and funds should be appropriated. Only 1 person needs to be certified to monitor that food is being given out properly.

b. Operations Manager

Judicial Branch

a. Student Court

Standing Committees
Campus Life

a. Event: Mahalo Mānoa

VC Galeng

We are working on Mahalo Mānoa. We have the Campus Center Courtyard reserved. The food will be provided by Sodexo. The draft for the t-shirts should be done by this Friday. We will be reviewing the bill tonight. We're also working on Sinclair Study Nights.

Elections

a. Ratification of Fall 2018 Special Election Results

Chair Dunham

Move to ratify the Fall 2018 Special Election Results.

Senator Creadick

Second.

President Dela Cruz

Linked is the Fall 2018 Special Election Results. This is what was sent from our IT person so there was no intermediary who would have edited this list. Motion carries.

Chair Dunham

Move to exhaust the Fall 2018 Special Elections Results.

VP Simeona

Second.

Chair Dunham

Move to amend my motion to exhaust the Fall 2018 Special Elections Results until the end of the Fall semester.

VP Simeona

Second.

Motion amended.

Motion carries.

Chair Dunham

AAUW's UH Chapter has contacted us to help them with a voter drive. They're going to be promoting same-day registration. If anyone is interested in helping us decorate for them, let me or anyone else in my committee know. Thank you to everyone who helped out with the Voter Drive. It was really successful.

External Affairs

a. Event: AS(YOU)H Constituency Week

Chairperson Ramirez

Yesterday we had a meeting to finalize everything for AS(YOU)H Week. Tonight we're going to be reviewing the bill for the funding for it. I set up a survey. If you could give me feedback on it when you can. This survey is going to be used during the event and it will generate feedback on what people are looking forward to in terms of legislative advocacy and other things we can look at as a Senate to support our constituents. One thing I am going to be trying to do is do a press release regarding the BOR's acceptance of the parking fee increase so that our constituents can see what's going on with that. At the next GSM, I will be presenting the layout and action plan for AS(YOU)H Week.

VP Simeona

You said we can just send you our comments regarding the survey?

Chairperson Ramirez
SAL Li

Yes. This survey is to help us better prepare for the upcoming legislative session. Regarding the ASUH promotional video, this Friday is the last day before I close up the sign-ups. If you want to be featured in the video, please sign-up. You don't have to have a speaking role. Once I have everyone's availability, I will start to create a schedule and also start to assign everyone's roles and scenes.

SAL Negrillo

Can you send that email one more time?

SAL Li

Yes.

VP Simeona

Can you also include that in the Committee Report?

Chairperson Ramirez

Yes, I can include that shortly. If you look at the Committee Report and click on everyone's individual assignments, you can read more about SAL Li's work. I will release the sign-up sheet for the event within the next couple of days.

Finance

Chairperson Li

Currently we are reviewing bills as they come to us. We also have sent out an email to SAPFB to work together to hold an RIO funding mixer, but they are not very responsive to emails, so I will pop my head into their office. RIO award packets close today and are due on Friday. We've also been responding to questions from RIOs about the award packets. We've also been invited to many RIO events. One of the stipulations is that if we fund your event, we would like to be invited so that we can see what our funds are going to. I will share these invitations with all of you.

Internal Affairs

Chairperson Negrillo

We just had a meeting this Monday. We talked about various rule revisions and our push for more student delegates. We also have a request for a delegate for the Excellence in Academic Advising Committee. If you know anyone who would be fit for this committee, please send them my way.

Investments and Long Range Planning

Chairperson Ganoy

We had our unofficial meeting with our advisor. He says we're doing okay, but I believe we should be more conservative. This recent hit to our portfolio will be the first of many contractions. There are many external variables that could happen at any moment.

Student Affairs

Chairperson Kim

We hired 3 fellows for the Food Pantry. The first fellow will be working through this semester while the other 2 will be working until they graduate. Since the opening of the Food Pantry, we've given out about 600 pounds of food. All donations we've received total up to 1,400 pounds. More food is going out than we are able to supply. In the long term, it does not look too sustainable so we're going to have advertisements to push for more donations. We have updated our list of items to include condoms. For UPASS, the email has been sent out. For mental health, we still have to schedule our meeting with CSDC to talk about the increase in funding and what exactly we should include in our resolution. To promote the Food Vault, we're going to have an interview with Ka Leo very soon. Biki was supposed to have been installed on campus at the beginning of the semester, so we're going to talk to them and see how we can expedite that. We've gotten an email about a lack of bus shelters at the bus stops, specifically the one by Hamilton. We're going to be looking into solutions for that.

Advisor Manini

In terms of Biki, Commuter Services was working on that contract with Biki. Contact Commuter Services because they were the ones in communication with Biki.

Undergraduate Academic Affairs

Chairperson Hortizuela

We had Research Award interviews last Friday. 6 groups presented. It went well and it was scored by my committee members. We have Grad Fair fliers. Please pass them out in your morning classes. I sent everyone the action plan. The event starts at 11:00, but set-up starts at 10:00. I have all the boxes that we need for tabling ready in the office. Everything that we need to bring is labeled with a blue post-it note. We need to have an

ID checker. Students who are allowed are full-time, classified undergrads. Once their IDs are scanned, you put a green wristband on them and give them a blank raffle ticket and a copy of the program. If they donate at least 2 canned goods, put it in the empty plastic bin and give them the raffle with "Food Vault Donor" on it in addition to their other raffle ticket. Even if they give you more than 2 canned goods, you can only give them a maximum of 2 tickets. On that raffle ticket there will be 10 spots, which they can fill by visiting different booths. Once they have it filled, they can put it in the black raffle box. The ID checker should be checking IDs and giving out the program, wristband, and raffle tickets. Do not give students a wristband or raffle ticket if their ID does not scan properly. The next role is going to be the raffle box person. In addition to tabling for ASUH, you're also going to be accepting the raffle tickets. You must make sure that all 10 slots on the ticket are filled out and that they have their name and UH email filled out. You just put it into the black raffle box. The next role is the bento person. You're going to be by the food table at all times and you're going to give out one bento per person. Make sure they have the neon green wristband on them. We do have a vegetarian option. We will start cleaning up at 1:00. I'll make sure the grad programs are at the right tables. I do need a lot of help. I need coverage on Thursday from 11:00-11:30. I also need coverage on Friday from 11:30-12:00. I also need 2 people for Friday from 12:00-12:30. I will send out a detailed email later as a reminder. Please wear your ASUH polo and nametag. I created and shared a event on the ASUH FaceBook page. Please share it with your friends. Please help advertise. The UAA Committee worked really hard, so we should return the favor and help spread the word.

President Dela Cruz

Other Committees

SPECIAL ORDERS

UNFINISHED BUSINESS AND GENERAL ORDERS

A. Overview of ASUH's Audit Process, History, and Individual Accountability

President Dela Cruz

I wanted to revisit the issue of the ASUH audit process. Last time, Advisor Manini and I asked you to review the resolution that outlines our audit process until 2025. Please take the time to read it. I did want to highlight some important things that you folks should know. This year, we are going to be audited regarding our Awards for Service and Graduate Test Prep Awards. What they will be looking at specifically are last year's Awards for Service and Graduate Test Prep Awards. Something you folks need to put as a priority for this year is making sure that we follow all procedures and meet deadlines correctly regarding our scholarships, general legislation, and RIO funding. While next year the next Senate is going to be going through the audit for these 3 items, they're auditing what we're doing now. Please make sure you're meeting all deadlines and following correct procedures. Any decisions you folks make, be sure you're being fair to our constituents and be sure you have reasons to what you're doing. To remind you folks of these rules and deadlines, my next assignment is for you to please read the Senate Rules. It's important for us to be in compliance with the rules and deadlines that have been set for us. It's also to help establish good habits and practice. You'll find new things you might not know about or maybe things you should have been following that maybe you weren't following. Reading the Senate Rules will really help you improve as an ASUH member.

SAL Negrillo

When reading the rules, there are some discrepancies so please keep that in mind. If you have any questions about the rules, you can always come and talk to me.

President Dela Cruz

I have been in contact with the Office of Internal Audit. I originally invited them to come to any of our General Senate Meetings, but I just spoke with the 2 auditors and we decided that we wanted to bring together the main people involved with this year's audit. That would be UAA, Finance, Investments and Long Range Planning, myself, and the other officers. This would be a preliminary meeting to talk about what should be

presented to the rest of the Senate. After this preliminary meeting, they will come and talk to the Senate about what the procedure and process will look like for this year.

NEW BUSINESS

- A. Senate Bill 10-19: To Appropriate Funding for AS(YOU)H Week
- VP Simeona* Move to accept SCR 17-19.
- SAL Kim* Second.
- SAL Li* In our SCR, we did add an additional line item for advertisements. The original bill did not have a line for advertisements. In accordance to an External Affairs meeting that was held yesterday, we thought it would be better to have advertisement included in the bill. Please keep this note in mind when we review the bill.
- Motion carries.
- Senator Creadick* Move to accept Senate Bill 10-19: To Appropriate Funding for AS(YOU)H Week
- SAL Kim* Second.
- Senator Ramirez* This is to take care of the costs associated with AS(YOU)H Week. The event will be on the 14th and the 15th between 12:00-2:00. We will be giving out food and have an activity. The main point of this event is to have more people know what we do and to engage with our constituents.
- SAL Negrillo* Can you explain the parking passes line item?
- Senator Ramirez* We are trying to have people outside of the University help with activities. We would have parking passes for them so that they can park on campus and easily bring their items to set-up.
- VP Simeona* Can you expand on the supplies and equipment and prizes line items?
- Senator Ramirez* I can't think of why we've added the supplies and equipment line item, but in past bills we've had it.
- President Dela Cruz* We typically have this line item for things like raffle tickets, which we do pass out.
- Senator Ramirez* For prizes, there is going to be quite a bit of things that we're going to be handing out. We're going to be handing out water bottles. We're also going to have quite a bit of other items that people can win.
- Treasurer Honda* How well planned out is this event so far? It sounded like there are some areas that you are unsure of.
- Senator Ramirez* So far we have been planning activities that we want to do. We will soon be contacting people to help with these activities. For example, in the past, we've had the National Guard come and put on an activity. We've been looking at the layout and this will be sent to MES. We've had tasks assigned.
- SAL Li* The theme this year for AS(YOU)H Week is "Ono Kine Grindz." We're going with a local style event. In matching this, we're going to do some local style activities. We're going to have 5 tables dealing with 5 different things relating to ASUH. This bill will help buy supplies for these tables.
- Advisor Manini* This event is in less than a month. When a bill is written with specific dates it locks you in and you have to recall it if the dates have to change. If the event is planned out and the dates are set, that's great, but I would recommend if the event is planned out, don't put specific dates and just leave the time general so that there's flexibility.
- Senator Ramirez* We do have reservations for these dates. If you click on our meeting agenda, you will see that we've talked about all of these things we're discussing.
- President Dela Cruz* Please keep in mind that the Standing Committee Report added the advertisements line item and reduced the service fee line item.

ROLL CALL VOTE TO ACCEPT SB 10-19 WITH AMENDMENTS

Aye(s): Vice President Simeona, Treasurer Honda, Interim Secretary Sakamoto, Senators-at-Large Kim, Li, Negrillo, Senators Balico, Creadick, Dunham, Galeng, Ganoy, Hortizuela, Julianio, Ramirez, Urasaki [15]

Naye(s): [0]

Abstention(s): [0]

Motion carries.

B. Senate Bill 14-19: Funding for Mahalo Mānoa

Senator Creadick Move to accept SCR 18-19.

VP Simeona Second.

Motion carries.

VP Simeona Move to accept Senate Bill 14-19: Funding for Mahalo Mānoa.

SAL Kim Second.

Senator Galeng This bill is to provide funding for the Mahalo Mano event, which will coincide with AS(YOU)H Week. The reason the t-shirts cost so much is because we're partnering with AS(YOU)H Week.

SAL Li On the SCR, we wanted clarification on what the parking passes will be for and what the supplies entail.

Senator Galeng Parking passes are for our vendors and I can't remember what the supplies line item is exactly for.

SAL Li So you folks will be using outside vendors for Mahalo Mānoa?

Senator Galeng Yes.

Treasurer Honda Can you explain the difference between Mahalo Mānoa and AS(YOU)H Week?

Senator Galeng The events are on the same day, but at separate times. This was to allow for students to attend both events. We did this because the events are so close together.

Treasurer Honda In terms of the t-shirts, I was made aware that they give their canned goods at the earlier event and they would be given a ticket for a shirt that they pick-up later.

SAL Li AS(YOU)H Week and Mahalo Mānoa are connected in that AS(YOU)H Week will be helping promote Mahalo Mānoa. We have ordered 600 shirts. That's a lot of shirts to give out in one day. In order to get a shirt, you have to donate 4 canned goods or toiletries. If you donate these items during AS(YOU)H Week, you will receive a voucher that will reserve a shirt for you with your name and size so you can pick it up later. If you give the 4 items during the Mahalo Mānoa event, you'll just get the shirt. We did not want to hand out the shirts during the AS(YOU)H Week event because we thought it would take away from the Mahalo Mānoa attendance. To promote Mahalo Mānoa attendance, we will be giving these vouchers instead.

Treasurer Honda If they donate the 4 items during AS(YOU)H Week and get the voucher, that means they will have to wait a couple of hours to get their shirt?

SAL Li Yes.

Advisor Manini In the past, I believe there was more allocated for food. If we're ordering 600 shirts, \$2,000.00 seems kind of low for food for 600 people. Are we assuming that people are just coming to the event for their shirts and leaving? How many people do you hope to feed with that?

Senator Galeng I'm actually not too sure.

Advisor Manini If you're hoping to pass out 600 shirts, you could potentially have that many people come in. I think in the past we've planned for 400 people. The \$2,000.00 seems a little low if you're trying to target 600 people for shirts.

VP Simeona Advisor Manini, how much should we increase the food line item to?

Advisor Manini If you're expecting to have 600 people attend, that's about \$3.33 per person budgeted for food. If you feel like you've talked to caterers and you got a decent offer then you guys are good. I'm not sure if you've talked to people about food. I don't know if \$3.33 is enough unless you're giving finger food.

VP Simeona I believe the committee is projecting about 300 people to attend Mahalo Mānoa.

Senator Balico I was told that we're trying to supply food for 400 students. I have a quote from Sodexo with the menu we're going to try and work with. The total would be about \$3,800.00.

Treasurer Honda What if they're able to attend AS(YOU)H Week and get their voucher, but they aren't able to attend Mahalo Mānoa?

Senator Ramirez I would expect that people will want to come to Mahalo Mānoa to get their shirts.

SAL Li I think Treasurer Honda is trying to point out that there may be some people who attend AS(YOU)H Week and get a voucher, but they might not be able to make it Mahalo Mānoa because of another obligation. Will they be able to pick up their shirts earlier?

Senator Ramirez
President Dela Cruz Not earlier, but maybe they can pick it up later.
We've talked about the vouchers as an incentive for people to come to Mahalo Mānoa. After Mahalo Mānoa, people can come in during office hours to pick up their shirt. The voucher does guarantee them a shirt. Because Campus Life does project 300 students to attend, with the 600 shirts, we're hoping to hand out 100 vouchers on each day of the event. 300 shirts will be reserved for people who get vouchers at the AS(YOU)H Week event and 300 shirts will be reserved for people who just attend the Mahalo Mānoa event.

Advisor Manini When you give them a voucher at the event, you'll take their name and size down and reserve that person a shirt and leave it in the office or at the Mahalo Mānoa event? You have to be sure you're keeping record of the inventory.

VP Simeona
Senator Ramirez
SAL Negrillo I know there was a big issue with inventory in the past. Try to steer clear from that.
We will definitely be sure we're communicating.
Would it be possible to decrease the amount for t-shirts and using that to increase the amount for food. For example, decreasing the amount for t-shirts to \$5,000.00 and give out 500 shirts and give \$1,000.00 to the food line item. I think it would be best to reallocate funds.

VP Simeona I'm worried about decreasing the number of shirts only because it's 3 events we're looking at. I would like to keep the shirts the same, but increasing the amount for food.

SAL Li I would also like to keep the shirts at 600 shirts. These shirts are an incentive for people to donate to our canned food drive for our Food Pantry, which SAL Kim just said we aren't able to sustain. For food costs, we want to be able to provide real food. The menu was chicken katsu and teriyaki beef. This is a Thanksgiving event so you want good food.

Treasurer Honda Maybe we could cut the line item for food. I think the shirts will be able to get people to come to the event. We're already passing out food at the AS(YOU)H Week event.

SAL Li
Advisor Manini The theme is "Ono Kine Grindz," so the "grindz" need to be "ono."
If you don't have food at this event, I don't think you'll be able to draw people from 4:00-6:00. As a commuter campus, people will be gone. Just shirts alone will not give people an incentive to stay on campus from 4:00-6:00.

VP Simeona Move to increase \$2,000.00 to \$3,800.00 in the food line item and have the total reflect the changes.

SAL Li
SAL Negrillo Second.
I still think we should pull money from the promotional items line item.

Senator Hortizuela Changing food from \$2,000.00 to \$3,800.00, how many people would that feed?

VP Simeona 400 people.

Treasurer Honda With the total from the other bill, this is a lot to be spending for 2 days.

Senator Creadick I understand that these events would have happened this semester regardless, but this does seem like a lot of money.
Motion carries.

ROLL CALL VOTE TO ACCEPT SB 14-19 WITH AMENDMENTS

Aye(s): Vice President Simeona, Interim Secretary Sakamoto, Senators-at-Large Kim, Li, Senators Balico, Creadick, Dunham, Galeng, Ganoy, Hortizuela, Juliano, Ramirez, Urasaki **[13]**

Naye(s): Treasurer Honda, Senator-at-Large Negrillo **[2]**

Abstention(s): **[0]**

Motion carries.

C. Senate Bill 15-19: To Appropriate Funding for an ASUH Promotional Video

VP Simeona Move to accept SCR 19-19.

SAL Kim Second.

SAL Li Move to correct all grammatical, typographical, formatting, and Hawaiian diacritical mark errors.

VP Simeona Second.

Motion carries.

Motion carries.

Senator Creadick Move to accept Senate Bill 15-19: To Appropriate Funding for an ASUH Promotional Video.

VP Simeona Second.

Senator Ramirez This bill allows us to have the needed to payment to work with UH Productions. This video is going to be highlighting what we do. Its main purpose is to generate the message to our constituents of what we're all about.

SAL Li We met with UH Productions. We got package D and it comes with an edited 3-5 minute video and 6 hours of raw footage that they will shoot for us. The quote was \$545.00, but we have allocated \$600.00 just in case of any extra charges. We plan on making the video 2 minutes. Because our video won't fall between 3-5 minutes, I'm going to see if another smaller video can be made for another event.

Treasurer Honda Aside from UH Productions, were there any other organizations that you guys considered?

SAL Li Because UH Productions is a part of the Student Media Board, which is a CSO, we are guaranteed a discounted rate and more flexibility when dealing with one another because we're both here to support students.

ROLL CALL VOTE TO ACCEPT SB 15-19

Aye(s): Vice President Simeona, Treasurer Honda, Interim Secretary Sakamoto, Senators-at-Large Kim, Li, Negrillo, Senators Balico, Creadick, Galeng, Ganoy, Hortizuela, Juliano, Ramirez, Urasaki [14]

Naye(s): [0]

Abstention(s): [0]

Motion carries.

OPEN FORUM

A. Updates on Senate Initiatives

President Dela Cruz I wanted to open the floor for anyone if they had any updates on the main 4 initiatives that we talked about during the Summer.

SAL Li I have a big update about the reusable utensil initiative. It's morphing into a sustainability initiative now. We've invited all campus groups to all participate in this coalition for plastic reduction, which is now turning into a sustainability coalition. We've been talking about a sustainability fund using student fees. KCC has compost bins in their cafeteria. Does Mānoa have that? No. UH Mānoa is the flagship campus and yet we lag behind in so many sustainability initiatives. We're the research school. We're located in the Pacific Garbage Patch. We experience rising sea levels everyday. We should be the leaders of sustainability, but we lag behind. Imagine if all of the campus groups came together to create one big coalition. They would have an immense voice to enact sustainable changes on campus. It would be great to have compost bins or dishwashing stations to promote reusable utensils. There's no central group to plan and lead these things. We're hoping to establish a student program or CSO that is student-led so that they can collect student fee money that will go to sustainable initiatives on this campus. We know it has to be nested under a CSO or student program.

Advisor Manini The easiest way is to have a student fee under the Sustainability Office rather than create a CSO. If you look at University Health Services, they have a fee. They are the experts in their field. You can create a CSO, but they won't be the experts. The Sustainability Office would be the experts. There are actually multiple solar panel charging stations on multiple umbrellas in front of the WRC.

SAL Li We're hoping to get this group institutionalized on campus so that initiatives don't die out when students graduate.

VP Simeona My only concern with this is that there are so many projects so students may wonder what their money is going to and who will be handling it.

President Dela Cruz If you have questions or want to be involved with sustainability, please communicate with SAL Li.

Treasurer Honda We don't always agree with how we're spending our money, but one thing I think we can

all agree on is that we want to spend our money efficiently. I think something we can work on is making sure that there's a return on our investment. Investment meaning the bills that we write, RIO funding, etc. There's different ways to do that. There's different advertising strategies you can utilize. We can definitely use good strategies to market ourselves better.

Senator Ramirez We have so much potential to do so much for our student body and for the future. We should definitely concentrate on efforts for what we have the capacity of doing. We have a new cohort of Senators coming in so we should definitely express great passion and enthusiasm and we could have a great year.

Senator Hortizuela I just want to say thank you to former Senator Lao for serving on ASUH for so long. I really looked up to him in terms of being outspoken during meetings and standing up for what I believe in. He has shown me how to table very enthusiastically. I really appreciate his knowledge.

SAL Li
President Dela Cruz Please remember to fill out the availability poll for the ASUH promotional video. I do have 3 really important things I want to cover. I know we have had some roadblocks and things that did prevent us from progressing as a Senate within the past month and I've noticed we haven't been doing our jobs in terms of advocating for students and representing them. We've just been focusing on committee tasks and duties. I really want to remind you folks of why we're here. We should be focusing on the big ticket items that are coming our way. We do have a lot of fee increases and it is continuing to come our way. I was saddened to see that our Senate didn't work collectively regarding the parking fee increase. We're a commuter campus, so it really disappointed me to see we didn't do anything about that. I do want to say thank you to the Senators who did put in the effort in helping me get testimony regarding that issue. Learning from this, I hope we can get back on track and really advocate for our students. The second thing is office etiquette and Senate professionalism. It has come to my attention that issues regarding communication and conversations that have been taking place in the office have not been productive and has been hurting people on Senate. I really want to remind you folks to stay professional. Keep your language clean. I understand many of us are friends, but when it comes to work we need to remain professional. The office is a place for work. Whenever you're in the ASUH Office, conversation should be about ASUH. If you're just working on homework, that's fine, but anything inappropriate is just now allowed. If you do need to have other types of conversations, take it outside. There are other students who work right outside of the window and they can hear what we're talking about. Lastly, I wanted to make a note that the University will be approving of a budget to request funding from the legislature really soon. Next week there's going to be a BOR committee meeting and the budget will be introduced then. At the BOR meeting in November, they'll vote to either approve or disapprove of that. If you want to share support for legislative funding, reach out to me. I know the 104th Senate put out resolutions advocating for specific budget items for UH Mānoa. I'm hoping we can do the same thing this year. It's coming up really soon. We wouldn't be able to pass a resolution in time for next week's committee meeting, but we'd be able to get one done by the November meeting.

CLOSING

Announcements

1. Please help advertise, and invite your classmates!
 - a. ASUH Grad Fair 10/25 - 10/26 CC Courtyard
 - b. AS(YOU)H Week 11/14 - 11/15 12PM - 2PM CC Courtyard
 - c. Mahalo Mānoa 11/15 4PM - 6PM

President Dela Cruz Please help advertise our 3 events: Grad Fair, AS(YOU)H Week, and Mahalo Mānoa.

Adjournment

SAL Negrillo Move to Adjourn.
VP Simeona Second.

Meeting was adjourned at 8:13 PM.

Respectfully Submitted,

A handwritten signature in black ink that reads "Jaclyn Sakamoto". The signature is written in a cursive, flowing style.

Jaclyn Sakamoto
Interim Secretary, 106th Senate