



**ASUH**  
*Associated Students of the University of Hawai'i*  
 YOUR STUDENT GOVERNMENT

# Receipt Log for Reimbursement of Expenditures

**Amount allocated in Senate Act:**

Category #1: \_\_\_\_\_  
 Category #2: \_\_\_\_\_  
 Category #3: \_\_\_\_\_

Category #4: \_\_\_\_\_  
 Category #5: \_\_\_\_\_  
 Category #6: \_\_\_\_\_

#	Vendor	Date of Receipt	Total on Receipt	Payment Method*	Line Item(s)**	Subtotal(s) with Tax	Amount being Reimbursed***

**TOTAL AMOUNT REQUESTED FOR REIMBURSEMENT: \$ \_\_\_\_\_**

\*Payment methods include: cash, check, credit/debit card.  
 \*\*List Line Item according to the ASUH Senate Act that allocates RIO Funding.  
 \*\*\*Amount Requested for Reimbursement must not exceed the amount allocated in the ASUH Senate Act.