

THE ASSOCIATED STUDENTS OF THE UNIVERSITY OF HAWAII  
2465 Campus Road, Campus Center Room 211A  
Honolulu, Hawaii 96822

General Senate Meeting #15 of the 106<sup>th</sup> Senate  
Wednesday, November 14, 2018

**OPENING**

**Call to Order**

President Dela Cruz called the meeting to order at 7:10 PM in CC 310.

**Roll Call**

Present:	President Dela Cruz, Vice President Simeona, Treasurer Honda, Secretary Sakamoto, Senators-at-Large Chun, Li, Negrillo, Senators Aspacio, Balico, Dahmen, Dunham, Ganoy, Gapet, Hortizuela, Johnson, Juliano, Kobayashi, Leval, Oshiro, Ramirez, Ross, Su, Transfiguracion, Urasaki, Yim, Yoshida [26]
Excused Absent:	Senator-at-Large Kim, Senators Creadick, Elisara, Galeng, Rafid, Vargas [6]
Unexcused Absent:	Senators Abara, Salameh [2]
Excused Late:	[0]
Unexcused Late:	[0]
Excused Early Departure:	[0]
Unexcused Early Departure:	[0]
On Leave:	[0]
Advisors:	Advisor Manini [1]
Guests:	[0]

**Reading and Approval of Minutes**

1. General Senate Meeting Minutes #14, 106th Senate - November 7th, 2018	
<i>VP Simeona</i>	Move to accept the reading and approval of minutes for GSMM #14.
<i>Senator Leval</i>	Second.
<i>VP Simeona</i>	Move to correct all grammatical, typographical, formatting and Hawaiian diacritical mark errors.
<i>Senator Juliano</i>	Second.
	Motion carries.
<i>Secretary Sakamoto</i>	Move to strike Treasurer Honda and Senator Aspacio's names from the roll call vote to accept Senate Act 14-19 and have the total reflect the changes.
<i>Senator Leval</i>	Second.
	Motion carries.
	Motion carries.

**THESE MINUTES HAVE BEEN ADOPTED BY THE 106<sup>TH</sup> SENATE ON NOVEMBER 21<sup>ST</sup>, 2018**

**Official Correspondence**

**Testimony**

*Chase Urasaki* Good evening everybody! You might know me as Senator Urasaki, but in this capacity, I'll be testifying as a member and tutor of the Learning Assistance Center here on campus.

*Sydney Alvarez* My name is Sydney Alvarez and I have been the receptionist at the Learning Assistance Center since the Fall of 2015.

*Chase Urasaki* We have a brief presentation giving background on Senate Bill 20-19, which is requesting funding for what we call "Food for Thought."

*Sydney Alvarez* The Learning Assistance Center, which is under the Office of Undergraduate Education, provides UH Manoa students with free tutoring, mentoring, and academic support.

*Chase Urasaki* The objective of the Learning Assistance Center is to help UH students succeed in various subjects, promote beneficial study habits, and improve UH peer mentorship.

*Sydney Alvarez* This semester we want to implement "Food for Thought" during the week prior and the week of finals week. This is when we do have a really high attendance. What we provide is free tutoring and study groups hosted by trained and experienced tutors from LAC. Some subjects that we do offer tutoring in are chemistry, math, biology, physics, and other subjects.

*Chase Urasaki* During finals week, we provide free walk-in tutoring. Traditionally our tutoring is appointment-based. Tutoring is usually done in groups. We want to provide snacks this time, which is something we haven't done in the past.

*Sydney Alvarez* In Fall 2017, during the week before and week of finals week, we serviced 122 students. In Spring 2018, we did drop to only 78. We have found that the fall semesters are usually are busiest. Our goal is to service 110 to 120 students.

*SAL Li* Where is the LAC located?

*Chase Urasaki* Sinclair Library.

*SAL Li* Do you guys only service full-time undergraduate students?

*Chase Urasaki* We are under the Office of Undergraduate Education. Pretty much anyone can make an appointment with us. We don't really specify full-time versus part-time.

*Sydney Alvarez* We also service graduate students as well. Sometimes we have academic coaching like how to be more organized and time management.

*Chase Urasaki* Those services will not be offered for "Food for Thought."

**REPORTS**

**Executive**

**President**

a. PM #18 Standing Committee Appointments (FALL)

*SAL Negrillo* Move to accept PM #18.

*SAL Chun* Second.

*President Dela Cruz* This is pretty much to appoint all of our new Senators to 2 committees as you are required to sit on 2 committees and to make any necessary changes that are needed for other Senators if they need to make any committee changes. Please make sure your name is spelled correctly and that your name is listed here twice. I would also appreciate if you all can check typos and double check if all of the numbers are correct. If you didn't submit a committee placement form, I just put you into a committee that kind of needs more support.

*VP Simeona* Move to insert Senator Yoshida's name under Internal Affairs and Finance and have the total reflect the changes.

*Senator Leval* Second.

Motion carries.

*Senator Urasaki* Move to add my name under Student Affairs and have the total reflect the changes.

*VP Simeona* Second.

Motion carries.

*Senator Leval* I would like to note that I do not want to be the Vice Chairperson for Internal Affairs, so I will be voting naye on this.

*Senator Leval* Move to make this a roll call vote.

*Treasurer Honda* Second.

*VP Simeona* What's the purpose of making this a roll call vote?

*Senator Leval* If there's both ayes and naves, it'll be easier for the President to determine how many votes went to each side.

Motion carries.

*Senator Hortizuela* Is it explicitly stated in the rules that we're not allowed to change appointment during this meeting?

*Advisor Manini* It's not in the rules, but a PM is not a bill. It's not a legislative document that you can modify. This is a different type of a document. The President can modify it, but that would be pretty complicated to do in the middle of a meeting.

*Senator Hortizuela* Would Internal Affairs Chair Negrillo please check rule 6 to clarify that?

*Treasurer Honda* Earlier we added someone's name, but I thought we aren't able to modify this.

*President Dela Cruz* You can make corrections. Those were more of typos. Considering that I have the power to change the PM, Senator Leval, if I wanted to remove your name as Vice Chairperson, I would need to have someone step up as the Vice Chairperson for Internal Affairs. With that, I ask the Senate to consider how we can make that appointment. Otherwise, I'm going to keep it the way it is.

*SAL Negrillo* According to rule 6, "Duties of the President," in rule 6-1d, "The President may issue recess appointments between General Senate meetings to fill any position, excluding those on the Student Court, provided that public notice is posted." Is this the rule you're referring to Senator Hortizuela?

*Senator Hortizuela* That's correct.

*SAL Negrillo* That's only for committees that reside outside, like campus-wide committees.

*President Dela Cruz* Would anyone be interested in serving as Vice Chairperson for Internal Affairs? I actually didn't receive any other interests for Chair or Vice Chair.

*Senator Leval* Before you added my name to this list, was there a Vice Chairperson?

*President Dela Cruz* No.

*Senator Hortizuela* Are current Chairpersons still allowed to also hold the position of Vice Chairperson for another committee?

*President Dela Cruz* I believe that is allowed, but you will not be compensated for the work that you do.

*Senator Hortizuela* I'm willing to take up the position of Vice Chairperson of Internal Affairs.

*SAL Negrillo* Move to change the Vice Chairperson of Internal Affairs from Senator Leval to Senator Hortizuela, but still keep Senator Leval a member of the Internal Affairs committee.

*Senator Transfiguracion* Second.

*VP Simeona* I'm a little concerned because I would rather have someone who is going to be here in the Spring. Correct me if I'm wrong Senator Hortizuela, but you're graduating in December.

*Senator Hortizuela* That's why President Dela Cruz asked if anyone would be willing to be the Vice Chairperson because I'm obviously not the preferred person because I'm already a Chair and I am leaving in December.

Motion carries.

#### **ROLL CALL VOTE TO ACCEPT PM #18**

**Aye(s):** Treasurer Honda, Secretary Sakamoto, Senators-at-Large Chun, Li, Senators Aspacio, Balico, Dahmen, Ganoy, Gapet, Johnson, Oshiro, Ramirez, Ross, Su, Yim, Yoshida [16]

**Naye(s):** Vice President Simeona, Senator-at-Large Negrillo, Senators Dunham, Hortizuela, Juliano, Kobayashi, Leval, Transfiguracion, Urasaki [9]

**Abstention(s):** [0]

Motion carries.

*Treasurer Honda* May I ask the the President consider restructuring the committee appointments because there were a large amount of people who didn't agree with it?

b. Reminders

- i. NEW Deadlines for Agenda Items - Exact wording of Title/Subjects and Legislation #: **Fridays 4PM**, Final Documents: **Mondays 8AM**

*President Dela Cruz* If you would like to have anything to the agenda, please let me know by Fridays at 4PM, so that I can send a draft of the agenda as soon as possible.

- ii. Executive Committee Meeting Reminder: *Wednesday, November 28*

*President Dela Cruz* Our next committee meeting will be Wednesday, November 28th.

**Vice President**

- a. Committee Reports *due November 19*

*VP Simeona* The next committee reports are due November 19th by 11:59 PM.

- b. Workshops

*VP Simeona* I sent you an email last week that has all of the tentative dates for all of the workshops. The next one is this Friday, November 16th. I'll be sending out another email to Senators on what time it's going to be.

**Treasurer**

*Treasurer Honda* For introducers of bills, thank you for stepping up to write these bills. Please upload your bills to Kaulike. It does make it hard for the Secretary or myself if those are not on Kaulike. If you're going introduce bills, do your due diligence and follow through with everything. It's not part of your Cash Award requirement, but if this continues, I will want to see through that this is made part of your requirement. For new Senate members, you need to fill out a WH1 form. After the meeting is over, come and see me. I have the forms here. Fill it out and submit it to the office.

**Secretary**

*Secretary Sakamoto* Please make sure things are on Kaulike. Also, please make sure you're letting me or President Dela Cruz know in written form if you're going to be late, leaving early, or won't be at a meeting. We're still having issues with that. I didn't get word back from anyone regarding the potential athletic student group that the Marketing department is trying to form. If you're interested, please let me know so I can put you in contact with them.

**Administrative**

- a. Advisor

*Advisor Manini* No report.

- b. Operations Manager

**Judicial Branch**

- a. Student Court

**Standing Committees**

**Campus Life**

- a. Event: Mahalo Manoa

*Chairperson Chun* Welcome new members! I sent an email about Mahalo Manoa. Please look over it. There's a lot of things for the activities, so make sure you know what you're doing. Senator Balico will be the point person for the activities. If you have questions about the activities, go to him because he will always be there. I'll be sending out a When2Meet to

my committee members. We usually meet Wednesdays, but I'm not sure if that will work with our new members. Be sure to come to your shift tomorrow.

#### **Elections**

*Chairperson Dunham* No report.

#### **External Affairs**

a. Event: AS(YOU) Constituency Week

*Chairperson Ramirez* I really appreciate all of the help we got today. I'm looking forward to tomorrow's event. We'll talk about the action plan during Open Forum.

#### **Finance**

*Chairperson Li* Welcome to the Finance committee! We'll be meeting shortly to talk about upcoming RIO funding and bills that were referred to us.

#### **Internal Affairs**

*Chairperson Negrillo* We just got a resolution assigned to us with co-partnership with the Elections committee. Be on the lookout for a When2Meet that I'll be sending out.

#### **Investments and Long Range Planning**

*Chairperson Ganoy* Welcome new members! The BOR and the timeline will be in correspondence with the audit.

#### **Student Affairs**

*Senator Juliano* We're planning to go to one of the residence halls meeting next week. We had an unofficial meeting last night.

*Advisor Manini* I wanted to add something about the food pantry. October was the first month. You guys gave out 1,000 pounds of food to students. Students are definitely using the pantry. 140 students used the pantry in October. That was 125 undergrads and 15 grad students. They came between 1-11 times. We're going to get a report every month. I'll be sure I'm giving this information to Student Affairs.

#### **Undergraduate Academic Affairs**

*Chairperson Hortizuela* I'm going to have everyone score the Research Awards. All of the folders have been processed. I'm just missing documents from about 10 people. I'm giving them 2 business days to submit it. We should be done by the end of the month.

#### **Other Committees**

#### **SPECIAL ORDERS**

A. Senate Resolution 03-19 Regarding Manoa Reorganization & Combination of President and Manoa Chancellor Roles

*VP Simeona* Move to special order Senate Resolution 03-19.

*Senator Leval* Second.

#### **ROLL CALL VOTE TO SPECIAL ORDER SENATE RESOLUTION 03-19**

**Aye(s):** Vice President Simeona, Treasurer Honda, Secretary Sakamoto, Senators-at-Large Chun, Li, Negrillo, Senators Aspacio, Balico, Dahmen, Ganoy, Gapet, Hortizuela, Johnson, Juliano, Kobayashi, Leval, Oshiro, Ramirez, Ross, Su, Transfiguracion, Urasaki, Yim, Yoshida [24]

**Naye(s):** [0]

**Abstention(s):** [0]

Motion carries.

*VP Simeona* Move to accept Senate Resolution 03-19.

Senator Balico  
Secretary Sakamoto

Second.

I hope you've all gotten the chance to review the presentation from President Lassner. They're attempting to reorganize Manoa and in that process they're also looking at combining the UH President and Manoa Chancellor roles. With this resolution, ASUH is basically saying that we're in support of this resolution, if the BOR considers a few changes that we outlined in the fourth "BE IT RESOLVED" statement. There are 4 things that are outlined there that we would like to see changed in this reorganization plan. You can read that for yourselves. If you didn't get to look at the new structure, with the combination of the President and Chancellor role, there is also going to be the creation of Provost, which is someone who is going to be solely focused on Manoa. With the combination of the roles, there could be a concern that if the President and Chancellor are one person, there is no person solely focused on Manoa. The Provost would be that person. In addition to our changes, we highly stressed the importance of the Provost and we support this combination because of the creation of this position. We also reiterated that the quality of education at Manoa is our top priority, so we would support any reorganization that is going to keep the quality of education in mind. We also outlined that we would like to see the consolidation of duplicate services to minimize administrative costs, which is seen in the first "BE IT RESOLVED" statement. If you need any clarification, we can talk about it.

VP Simeona  
Senator Urasaki

Move to strike the "WHEREAS" statement at the bottom of page 4.

Second.

Motion carries.

Senator Oshiro

In the first "BE IT RESOLVED" statement, it says we want to reactivate the advisory role of ASUH. Are we inactive right now?

President Dela Cruz

We are an advisory role to the Chancellor, however, we haven't really been doing much. This statement would reignite what we should be doing as an advisory group to President Chancellor.

Senator Ganoy

Are we able to see the administrative costs that would be saved because of this reorganization?

President Dela Cruz

In terms of money and positions, that would only be established after the approval of the concept from the BOR.

SAL Negrillo

President Lassner basically said that the concept will be voted on and there was going to have an amendment stating that there may changes to the concept.

Senator Ramirez  
Secretary Sakamoto

We're addressing the concepts. There wasn't much detail in the presentation he gave us. President Lassner did make it a point to note that this reorganization is not driven by money or saving money.

Senator Ramirez

There is a sense of urgency to accept this reso because tomorrow there's a BOR meeting where they'll be approving of the concept.

VP Simeona

Move to correct all grammatical, typographical, formatting, and Hawaiian diacritical mark errors.

SAL Negrillo

Second.

Motion carries.

#### **ROLL CALL VOTE TO ACCEPT SENATE RESOLUTION 03-19**

**Aye(s):** Vice President Simeona, Treasurer Honda, Secretary Sakamoto, Senators-at-Large Chun, Li, Negrillo, Senators Aspacio, Balico, Dahmen, Dunham, Ganoy, Gapet, Hortizuela, Johnson, Juliano, Kobayashi, Leval, Oshiro, Ramirez, Ross, Su, Transfiguracion, Urasaki, Yim, Yoshida **[25]**

**Naye(s): [0]**

**Abstention(s): [0]**

Motion carries.

B. Senate Bill 20-19 To Appropriate Funding for Learning Assistance Center's "Food for Thought"

VP Simeona

Move to special order Senate Bill 02-19.

Senator Oshiro

Second.

*Senator Urasaki* I was approached by the LAC if we could offer them funding. This is as late as we could do it. They're hosting the event from December 3rd to the 13th.

**ROLL CALL VOTE TO SPECIAL ORDER SENATE BILL 20-19**

**Aye(s):** Vice President Simeona, Treasurer Honda, Secretary Sakamoto, Senators-at-Large Chun, Li, Negrillo, Senators Aspacio, Balico, Dahmen, Dunham, Ganoy, Gapet, Hortizuela, Johnson, Juliano, Kobayashi, Leval, Oshiro, Ramirez, Ross, Su, Transfiguracion, Urasaki, Yim, Yoshida [25]

**Naye(s):** [0]

**Abstention(s):** [0]

Motion carries.

*SAL Chun* Move to accept Senate Bill 20-19.

*Senator Oshiro* Second.

*Senator Urasaki* We just want to have funding to provide food and snack items for students who go into the LAC for walk-in tutoring. The LAC hosts walk-in tutoring during the last 2 weeks of the semester. They're asking for \$400.00 for food and snack items, which are expected to last for the 2 weeks.

*Senator Leval* Move to change the line item to say "Food and Food Supplies."

*Secretary Sakamoto* Second.

Motion carries.

*SAL Li* I have a couple of questions. Will this be running alongside Sinclair Study Nights? Has this event been held in the past? Is this \$400.00 going to cover all 10 days?

*Senator Urasaki* This is actually during the day during regular office hours. LAC does this every semester. And yes, the \$400.00 will cover all 10 days.

*Senator Hortizuela* The LAC is open for everyone?

*Senator Urasaki* The LAC does tutoring for undergraduate students, which are done through appointments. We offer other services for grad students, but that is outside the realm of this.

*SAL Negrillo* Move to change "In accordance to ASUH Senate Rule 27-1(h)," to "In accordance to ASUH Senate Rule 28-1(h)."

*Senator Urasaki* Second.

Motion carries.

*VP Simeona* How many years has this event been running?

*Senator Urasaki* I started 3 years ago and they have been doing it ever since. They've always been doing it, but we've never had snacks for students.

*Treasurer Honda* Does the LAC have data on the average length of each tutoring session?

*Senator Urasaki* When tutees come in to get tutored, they sign-in and write the time in and time out.

*Treasurer Honda* Do you know about how long each tutoring session is?

*Senator Urasaki* In general, no. From experience, they can last anywhere between 5 minutes to an hour. It depends on what people come in for.

*Treasurer Honda* Can you explain the need for food?

*Senator Urasaki* We host walk-in hour from 9:00-5:00. Students can come in at any time. The tutors' schedules are posted. We want to have snacks and refreshments for students to snack on just to make the experience more enjoyable.

*SAL Li* How do you advertise this?

*Senator Urasaki* We're going to be advertising through social media. We tell our tutors to advertise during their one-on-one sessions. The LAC also runs the Housing Success Center on the weeknights at Hale Aloha. There will be information there.

**ROLL CALL VOTE ACCEPT SENATE BILL 20-19**

**Aye(s):** Vice President Simeona, Treasurer Honda, Secretary Sakamoto, Senators-at-Large Chun, Li, Negrillo, Senators Aspacio, Balico, Dahmen, Dunham, Ganoy, Gapet, Hortizuela, Johnson, Juliano, Kobayashi, Leval, Oshiro, Ramirez, Ross, Su, Transfiguracion, Yim, Yoshida [24]

**Naye(s):** [0]

**Abstention(s):** Senator Urasaki [1]

Motion carries.

## **UNFINISHED BUSINESS AND GENERAL ORDERS**

### **NEW BUSINESS**

#### **A. 2018-2019 ASUH Audit Update**

*President Dela Cruz* Each year, ASUH gets audited by the University's Office of Internal Audit. We had a meeting with them during our Exec meeting. In your committees, you may or may not be assigned to help out with the audit and collect information for the audit process. If you're interested in learning more about the audit process, feel free to reach out to me.

#### **B. Board of Regents Meetings - November**

##### **a. 11/15 Board of Regents Meeting**

*President Dela Cruz* Tomorrow there is a BOR meeting and linked is their agenda. I wanted to cover 2 things. The Manoa reorganization is up for approval. If you wanted to follow this, you can attend the meeting. Anyone is welcome to attend. I'll be sending the resolution as testimony to the BOR. They're also going to be talking about an agreement between UH and the UH Foundation.

### **OPEN FORUM**

*Advisor Manini*

Going forward, we really do need cooperation from everyone to get their stuff in early, so that the agenda packets can come out and people can have the opportunity to read the agenda and have conversations if that's necessary. From an advisor's standpoint, with the agenda coming out an hour before 2 meetings, it's impossible for me to review everything that's on the agenda and advise you properly, especially when I had a meeting from 5:00-6:00. It didn't give folks who were looking at the PM for the first time the opportunity to talk to the President about concerns they have. I know President Dela Cruz can't get out the agenda early if people don't send her what they need to. You have to figure out how to do this better so we all have adequate time to look at the agenda and educate ourselves.

*VP Simeona* For new Senators, there are only 2 new Senators who scheduled an appointment with me. Please schedule an appointment with me as soon as possible.

*Senator Ramirez* I would like to share really quickly the action plan for AS(YOU)H Week. I'm going to have President Dela Cruz share it because she helped create it.

*President Dela Cruz* For those who will be volunteering with AS(YOU)H Week tomorrow, I wanted to cover super important things you folks need to know so that when you come tomorrow you're ready to go. If you look at the presentation, it has the volunteer assignments. We have a lot of vacancies and we need support during the event portion. During the event, there is 5 tables and each of the 5 tables cover very important things for students to know about ASUH. This is our way for us to get the message out to students about who we are, what we do, and how to be part of us. If you haven't signed up, please do so, we could really use the help. Please read the whole presentation. Come the day of, you might be assigned to something completely different to what it says on the volunteer list. You are expected to volunteer at the time that you said you were available. There are 2 slides for each table. For set-up, there's a list of all of the items you need. There should be a bin on the table, so make sure to set everything up on the table. The second slide shows Senator instructions, which will also be provided at the event itself. When you come to the event, look at the table, which will have the same copy. Read it prior to the event so you have a jist. At each table, you're given an elevator speech about each topic regarding ASUH. We have topics like funding, how to get involved, general ASUH information, initiatives, and how we advocate for students. With that, there are activities. Some tables are next to a food table. Students have to do the activity in order to get the food item. We also will be serving food ourselves. If you're volunteering tomorrow, you may or may not be



assigned to serve food. If you're doing that, it's your responsibility to make sure that they did the activity. Everyone will be wearing a wristband that they'll get at check-in. The wristbands will show if they're eligible to participate in the event. If they visit all 5 tables, they'll be eligible to be in the raffle. The raffle prizes include gift cards to Manoa Dining Services and hoodies.

*Treasurer Honda*  
*SAL Li*

I have a major concern with the hoodies. That is not what we provided funding for. We had a lot of people who did not want to come to our event because they saw the lines and were immediately turned off by that. To better facilitate, try to conduct the activities in groups.

*President Dela Cruz*

We got a lot of donations today. Keep advertising the event. This is really going to help out the food pantry and help our students.

*Treasurer Honda*  
*SAL Chun*

Why do we have hoodies?

Advisor Sonoda-Pale told me we had money leftover and she advised me to do hoodies because they did hoodies a few years ago.

*Treasurer Honda*

The bill might have to be recalled to reflect that. I would suggest communicating that with everybody. We did vote for shirts, so if you're going to add additional items, you should inform everybody. I really appreciate making use of the funds, but communicate it with everybody.

## **CLOSING**

### **Announcements**

1. Please help advertise, and invite your classmates!
  - a. AS(YOU)H Week 11/14 - 11/15 12 pm - 2 pm CC Courtyard
  - b. Mahalo Manoa 11/15 4 pm - 6 pm

### **Adjournment**

*VP Simeona*  
*Senator Leval*

Move to Adjourn.

Second.

Meeting was adjourned at 8:30 PM.

Respectfully Submitted,



Jaclyn Sakamoto  
Secretary, 106<sup>th</sup> Senate